AGENDA

CITY OF DAYTON, MINNESOTA

12260 S. Diamond Lake Road, Dayton, MN 55327

Tuesday, May 27, 2025 REGULAR MEETING OF THE CITY COUNCIL - 6:30 P.M. The invite for Zoom for this meeting can be found on the City's website community calendar

6:30	CALL TO ORDER
6:30	PLEDGE OF ALLEGIANCE
6:35	APPROVAL OF AGENDA
6:35	
6:40	Life Saving Award- Recognition To Police and Fire For the Efforts on April 08, 2025 CONSENT AGENDA These routine or previously discussed items are enacted with one motion. Any questions on items should have those items removed from consent agenda and approved separately.
	A. Approval of Council Meeting Minutes of May 13, 2025
	B. Approval of Work Session Meeting Minutes of May 13, 2025
	C. Approval of Payment of Claims for May 27, 2025
	D. Approval of Liquor License Renewals
	1 Dayton Bar & Grill
	2 Dayton Gas Stop
	3 Dayton Wine & Spirits
	4 Daytona Country Club
	5 Dehn's Country Manor
	6 Sundance Entertainment Center
	7 Kwik Trip # 1157
	8 Fisher Farms
	E. Approval of a Temporary Liquor License and Gambling Permit for Church of St. John the Baptist on August 3rd
	F. Approval of Pay Request 9 for the Wellhouse 5 Project
	G. Approval of Conditional Job Offer for Two Full Time Officers Christian McCarty and Josiah Needham and Conditional Job Offer for Part-Time Officer Marlen Salazar
	H. Approval of Resolution 35-2025; Municipal Concent for Purchase 17060 Dayton River Road by Three Rivers Park District
	I. Approval of Resignation from EDA Member Juan Peralta
	J. Approval of Pay Application 1 for Vada Contracting for the Elsie Stephens North Pedestrian Bridge Payment
	K. Approval of Pay Application 1 for the 2024 Park Improvement Project Park Irrigation Well and Electrical Supply
	L. Approval of Change Order 3 for MSA Water Trail Contract
	M. Approval of Pay Application 1 for the 2024 Park Improvement Project Park Irrigation Installation
	N. Approval of Pay Application 12 for Well Head Treatment to Magney Construction
	Approval of Resolution 34-2025; Accepting Donation from John D'Agostini for Police Department
6:45	OPEN FORUM Is limited to Three minutes for non-agenda items; state your name and
	address; No Council Action will be taken and items will be referred back to staff
7:00	STAFF, CONSULTANT AND COUNCIL UPDATES
	COUNCIL BUSINESS
	New Business
7:15	P. Budget Discussion for Ideas on 2026 Budget from Council
	Action Items
7:45	Q. Approval of Parkway Neighborhood Infrastructure Design Proposal
8:15	R.
- · -	Approval of 113th Avenue/East French Lake Road Moratorium Area Concept Plans
8:25	S. Approval of Feasibility Study and Authorize the Preparation of Plans and
-	Specifications for the Dayton Parkway Signals Project
8:35	T. Ordinance 2025-14; Updating City Code Chapter 31
8:40	ADJOURNMENT

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

CALL TO ORDER

Fisher called the regular meeting of Dayton City Council to order on May 13, 2025 at 6:30 PM.

PRESENT: Dennis Fisher, David Fashant, Stephanie Henderson, Scott Salonek, and Sara Van Asten

ABSENT: None

ALSO PRESENT: Public Works Superintendent, Marty Farrell; City Engineer, Jason Quisberg; Fire Chief, Gary Hendrickson; Police Chief, Paul Enga; City Administrator/Finance Director, Zach Doud; Planner II, Hayden Stensgard; City Attorney, Amy Schmidt

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MOTION: Motion made by Fashant, seconded by Van Asten, to approve the agenda. The motion to approve the amended agenda passed 5-0.

Doud requested two changes to the agenda:

- Addition of item J1 under Consent: Accepting the resignation of Planning Commission member Nick Preisler and approving posting to fill the vacant seat.
- Moving item N before item K.

Presentation Of Fire Poster Winner (Third Grader)

Fire Chief Hendrickson presented Sharon, a third-grade student at Dayton Elementary, as the winner of the fire poster contest for the Chiefs Association. Sharon's poster was selected first place out of 120 statewide for third grade submissions. She received a \$75 check as her prize, and her poster will be featured on the cover of the Chiefs Association spring magazine.

CONSENT AGENDA

- A. Approval of Council Meeting Minutes of April 22, 2025
- B. Approval of Local Board of Appeals Meeting Minutes of April 22, 2025
- C. Approval of Payment of Claims for May 13, 2025
- **D.** Approval of Resolution 26-2025; Accepting Donation from Spikes and Houles
- **E.** Approval of Resolution 31-2025; Accepting Donation from Julie Schoephoerster
- F. Approval of Resolution 32-2025; Accepting Donation from Fully Promoted
- **G.** Approval of Resolution 33-2025; Accepting Donation from Magnus Veterans Foundation
- H. Approval of Waiving Fees for Operation Zero

COUNCIL MEETING MAY 13, 2025 6:30 P.M. PAGE 2 OF 4 CITY OF DAYTON, MINNESOTA 12260 SO. DIAMOND LAKE ROAD HENNEPIN/WRIGHT COUNTIES

- Approval of Resolution 29-2025; "Blanket" Regarding Part-Time Police Officers
- J. Approval of Seasonal Hires for Public Works

MOTION: Motion made by Fashant, seconded by Henderson, to approve the consent agenda. The consent agenda passed 5-0.

Salonek noted that the donation from Magnus Veterans Foundation used about 25% of the allotted budget for such items. Doud acknowledged this and said they would be cognizant of how much is spent on these types of donations.

Fashant inquired about donations related to dog treat stations in parks. Doud and Farrell explained that these were sponsorships for treat bins located in 6 different park locations, fabricated by public works staff.

Van Asten noted some discrepancies in the resolution numbers in the packet. Doud acknowledged the oversight and apologized for the last-minute preparation.

Fisher asked for clarification on Item I regarding part-time officers and PERA benefits. Enga and Doud explained that this blanket resolution would allow part-time officers to have their earnings count towards their PERA retirement top 5 salaries.

OPEN FORUM

Thurber Spaanem of 11250 East French Lake Road addressed the council regarding his pole barn that burned down last Labor Day weekend. Spaanem was concerned about a recent meeting with the planning and community development director regarding potential storage business allegations. Spaanem requested approval for a 17-inch variance to rebuild his garage. Spaanem emphasized that he is not running a storage business and is only looking to rebuild what he previously had.

STAFF, CONSULTANT, AND COUNCIL UPDATES

Doud provided updates on the Mississippi Trail timeline, an upcoming open house at the public works facility, and ongoing discussions about porta-potties in parks.

Farrell reported on well rehabilitation, water usage statistics, bridge construction completion, and park irrigation installation progress.

Hendrickson announced that six participants passed the physical agility test for the police department, and interviews would begin the following Thursday.

Enga reported that all full-time police officers except one have completed crisis intervention training, and the department now has four total negotiators.

Stensgard mentioned that the planning commission had tabled a decision on exterior lighting for the zoning ordinance, which will be revisited in June.

Council members provided various updates and comments, including Fashant mentioning he would be absent for the June 10th meeting.

COUNCIL BUSINESS

New Business

N. Audit Presentation (moved in approval of agenda)

Janelle from berganKDV presented the 2024 audit summary. Janelle reported that the city received an unmodified opinion, which is considered the best possible outcome. The audit found no instances of non-compliance with Minnesota legal compliance requirements. Janelle presented various financial charts and graphs showing trends in the city's finances over the past five years.

K. Easement Discussion on Lawndale (from last meeting)

<u>MOTION</u>: Motion made by Fisher, seconded by Van Asten, to pull from the table for discussion. The motion passed 5-0.

Schmidt provided legal context, noting the complexities of the current easement document and the difficulties in modifying or enforcing specific requirements without renegotiating terms. Council members explored various options, including whether an easement renegotiation could involve modifying driveway layouts or establishing new agreements to balance access rights with the city's code requirements.

Will Tansey, representing TQ Farms, presented their perspectives on the issue, emphasizing the need for a practical solution regarding the shared driveway and the potential financial impact of constructing two driveways

Jonna Duke and Jason Duke of 14661 Lawndale Lane, and Randy Duke of 14651 Lawndale Lane, expressed their concerns about the burdensome nature of the current easement arrangement, highlighting issues of fairness, safety, and the private driveway's existing maintenance. Jonna Duke articulated concerns about increased wear and tear and safety risks associated with frequent commercial traffic and construction vehicles accessing the properties. She requested the city consider dissolving the existing easement arrangement to restore access suited to the original purpose.

The council directed staff to reach out to all involved parties to explore the feasibility of renegotiating the easement, aiming to achieve a more equitable and sustainable solution for impacted property owners.

L. Quarterly Report for Q1 2025

Doud presented the Q1 2025 financial report, covering general fund cash balances, income statements, and various department budgets. Council members asked questions about specific line items and expenditures. Doud noted that the EDA budget was not included but could be added in the future if requested by the council.

M. Bernens Concept Plan

Stensgard presented a residential concept plan for property owned by Jack and JT Bernens. The plan proposed 12 total single-family lots on unsewered land. Stensgard shared next steps for the concept plan review.

John Bernens of 17921 Dayton River Rd provided additional context, explaining some of the complexities surrounding their property development goals.

The council explored various aspects of the plan, addressing concerns about the adequacy of lot sizes, potential road connections, and the need for specific variances. The applicants were provided with feedback concerning challenges related to wetland protection and how these could affect development. The conversation also covered park fees, emphasizing their impact on project costs, and

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examined the potential for dedicating some of the property's land for a future well treatment facility. The council advised that this dedication could aid long-term planning and public utility servicing in the area.

COUNCIL BUSINESS

Action Items

O. Resolution 30-2025; Supporting the Placing of Land in the Metropolitan Ag Preserve for Salonek and Ordinance 2025-13; Amending Zoning District

MOTION: Motion made by Fisher, seconded by Fashant, to approve Resolution 30-2025 and Ordinance 2025-13. Motion passed 4-0, with Salonek abstaining.

Stensgard explained that this was a formal process for property entering the Agricultural Preserve program, which is authorized by state statute. The property was previously enrolled in the program but expired in 2022. The applicant will need to register with Hennepin County after tonight's approval.

P. Approval to Post for Full Time Fire

Doud presented the request to post for two full-time fire positions. Council members expressed various concerns and questions about the proposed staffing model, including Van Asten's request for a detailed job description and Henderson's concerns about training and scheduling.

Doud suggested conducting a culture assessment of the fire department to address some of the concerns raised during the discussion. The council expressed support for this idea and agreed that further discussion on the fire department's staffing model would be needed.

After extensive discussion, no motion was made to approve the posting.

Adjournment

Approved:	Attact: Amy Ronting
Approved:	Attest: Amy Benting

With no objections, Fisher declared the meeting adjourned at 9:42pm.

Call to Order

Fisher called the work session for May 13th to order at 5:00pm.

PRESENT: Mayor Dennis Fisher, David Fashant, Stephanie Henderson, Scott Salonek, and Sara Van Asten

ABSENT: None

ALSO PRESENT: Public Works Superintendent, Marty Farrell; Fire Chief, Gary Hendrickson; Assistant Fire Chief, Kevin Astrup; Police Chief, Paul Enga; Police Lieutenant, Greg Burstad; City Administrator/Finance Director, Zach Doud; City Attorney, Amy Schmidt

Work Session on Fire Department Staffing Model

Current Staffing Model and Challenges

Fire Chief Gary Hendrickson presented the current staffing model, which includes 26 paid-on-call firefighters paged out for all calls 24/7. Hendrickson highlighted challenges such as increased demands on people's time, population changes, and a decline in civic responsibility affecting volunteer participation.

Proposed Staffing Model

Hendrickson proposed a new staffing model:

- Station 2 staffed from 7 AM to 10 PM Monday-Friday with a minimum of 2 firefighters
- Station 2 staffed from 9 AM to 7 PM on weekends with a minimum of 2 firefighters
- No staffing between 10 PM and 7 AM daily

Hendrickson explained that 78% of call volume occurs between 7 AM and 10 PM, justifying this staffing approach.

Call Volume and Demographics

The fire department responded to 606 calls in the previous year, with 167 fire calls and 438 medical calls. The department currently has 26 paid-on-call firefighters, 2 fire stations, and full-time fire chief and assistant chief positions.

Fisher inquired about the high per capita budget for Dayton compared to neighboring cities. Hendrickson attributed this to the expensive nature of the paid-on-call model, including equipment, training, and maintenance costs.

Proposed Duty Crew Model

Hendrickson presented a duty crew model that would require firefighters to work scheduled shifts at the station. This model aims to provide more predictable staffing and improve response times. Council members expressed concerns about the feasibility of this model given the current staff's reluctance to commit more time.

Discussion on Call Types and Response

Council members questioned the necessity of responding to all call types and suggested examining ways to reduce unnecessary responses. Hendrickson

WORK SESSION MEETING MAY 13, 2025 5:00 P.M. PAGE 2 OF 2 CITY OF DAYTON, MINNESOTA 12260 SO. DIAMOND LAKE ROAD HENNEPIN/WRIGHT COUNTIES

explained the importance of responding to all calls due to the unpredictable nature of emergencies and potential misclassification of calls by dispatchers.

Consideration of Full-Time Positions

The council discussed the possibility of adding full-time firefighter positions. Amy Lucht, representing Care Resource Connections, shared her experience with a similar model in another city and supported the idea of full-time positions to enhance community risk reduction efforts and provide consistent staffing.

Financial Considerations

Doud provided information on current expenditures for paid-on-call firefighters, estimating around \$170,000 annually based on the previous year's call volume. The council discussed the financial implications of moving to a different staffing model, including the potential costs and benefits of full-time positions.

Next Steps

No formal decisions were made during the work session. The council agreed to continue examining the staffing model options, considering both the operational needs of the fire department and the financial impact on the city.

Adjournment

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Approved:	Attest: Amy Benting

Payments to be approved at City Council Meeting May 27, 2025

Claims Roster 05-27-2025 \$ 911,368.03

Total Payments: \$ 911,368.03

Check # sequence to be approved by City Council from meeting date of 05/27/2025:

Checks # 078917-078984

05/21/2025 INVOICE REGISTER REPORT FOR CITY OF DAYTON MN EXP CHECK RUN DATES 05/27/2025 - 05/27/2025 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due Status	Jrnlized Post Date
	A-1 OUTDOOR POWER INC PARKS; SOLID BLADE 24.5 (.94) X4	05/20/2025 CHOYT	05/27/2025	181.96	181.96 Open	N 05/20/2025
	101-45200-50220 PARKS; SOLID BLADE			181.96		
	A-1 OUTDOOR POWER INC PARKS; X SERIES STRAIGHT SHAFT TRIMMER	05/21/2025 CHOYT	05/27/2025	295.75	295.75 Open	N 05/21/2025
	101-45200-50220 PARKS; SHAFT TRIMME	R		295.75		
	ABDO LLP HR INVESTIGATION MAR-APR 2025	05/09/2025 CHOYT	05/27/2025	4,825.00	4,825.00 Open	N 04/30/2025
	101-41310-50300 HR INVESTIGATION MA	AR-APR 2025		4,825.00		
	AMY BETHKE UB refund for account: 3372	05/12/2025 CHOYT	05/27/2025	20.02	20.02 Open	N 05/12/2025
	601-00000-15550 CREDIT FORWARD			20.02		
	ANDERSON, DAVID & CHERYL UB refund for account: 1977	05/12/2025 CHOYT	05/27/2025	5.55	5.55 Open	N 05/12/2025
	601-00000-15550 CREDIT FORWARD			5.55		
	ASPEN MILLS FD; UNIFORM- KNUTSON	05/19/2025 CHOYT	05/27/2025	59.95	59.95 Open	N 02/28/2025
	101-42260-50217 FD; UNIFORM- KNUTS	ON		59.95		
	BEAUDRY PW; ULS #2 DYED DIESEL B20- 475.80	05/13/2025 CHOYT	05/27/2025	1,286.08	1,286.08 Open	N 05/07/2025
	101-43100-50212 PW; ULS #2 DYED DIES	SEL B20-475.80		1,286.08		
	BEAUDRY	05/13/2025	05/27/2025	2,056.56	2,056.56 Open	N

PW; UNLEADED 87 -830.60 101-43100-50212 PW; UNLEADED 87 -830	CHOYT 0.60		2,056.56		05/07/2025
BOJAN, BRIAN UB refund for account: 5465 601-00000-15550 CREDIT FORWARD	05/12/2025 CHOYT	05/27/2025	37.72 37.72	37.72 Open	N 05/12/2025
C & D OIL SERVICES OF WASECA PW; 55 GALLON DRUM	05/21/2025 CHOYT	05/27/2025	70.00	70.00 Open	N 04/17/2025
101-43100-50300 PW; 55 GALLON DRUM			70.00		
C. VISION PRODUCTION VIDEO TECH; OPEN HOUSE	05/16/2025 CHOYT	05/27/2025	325.00	325.00 Open	N 05/14/2025
226-41900-50430 VIDEO TECH; OPEN HO	USE		325.00		
CAMPBELL KNUTSON P.A. LEGAL FEES- APR 2025	05/13/2025 CHOYT	05/27/2025	8,530.50	8,530.50 Open	N 04/30/2025
101-41640-50304 LEGAL FEES-GENERAL; 101-49999-50429 TFL ACQUISITION -APR	2025		7,202.80 1,084.60		
411-43100-50304-6180 LEGAL FEES- PRC	J 6180 APR 2025		243.10		
CAMPBELL KNUTSON P.A. LEGAL FEES-PROJ 6149 APR 2025	05/13/2025 CHOYT	05/27/2025	120.00	120.00 Open	N 04/30/2025
411-43100-50304-6149 LEGAL FEES-PRO	J 6149 APR 2025		120.00		
CAMPBELL KNUTSON P.A. LEGAL FEES-APR 2025	05/13/2025 CHOYT	05/27/2025	2,896.13	2,896.13 Open	N 04/30/2025
411-43100-50304-6190 LEGAL FEES-APR	2025		2,896.13		
CAMPBELL KNUTSON P.A. PROFESSIONAL SRVS-APR 2025 PROJ 6147	05/13/2025 CHOYT	05/27/2025	720.00	720.00 Open	N 04/30/2025
411-43100-50300-6147 PROFESSIONAL S	RVS-PROJ 6147		720.00		
CHARTER COMMUNICATIONS ACCOUNT #175337501 INTERNET MAY 2025	05/16/2025 CHOYT	05/27/2025	1,349.85	1,349.85 Open	N 05/07/2025
101-42120-50320 LOCATION #243204403 101-43100-50321 LOCATION #243204403 101-42260-50320 LOCATION #175337703	1- PW; INTERNET		180.00 180.00 32.90		

	101-41820-50308 LOCATION #17533	37801; CH/INTERNET	:	199.98		
		37201; WELLHOUSE/		89.98		
		37601; FD 1/INTERNE	•	109.99		
		51601- PD;NUMBER F		15.00		
		37901- CH/FIBER INT		542.00		
1						
	CINTAS	05/09/2025	05/27/2025	160.87	160.87 Open	N
	PW; UNIFORMS	CHOYT				05/08/2025
	101-43100-50217 PW; UNIFORMS			160.87		
	CINTAS	05/16/2025	05/27/2025	124.87	124.87 Open	N
	PW; UNIFORMS	CHOYT				05/15/2025
	101-43100-50217 PW; UNIFORMS			124.87		
	CINTAS	05/21/2025	05/27/2025	198.36	198.36 Open	N
	PW; EYEWASH SERVICE AGREEMENT	CHOYT				05/07/2025
	101-43100-50580 PW; EYEWASH SE	RVICE AGREEMENT		198.36		
	CITY OF MAPLE GROVE	05/19/2025	05/27/2025	50,381.19	50,381.19 Open	N
	20,733,000 GALLONS WATER USAGE; MAR/	APR 2 CHOYT				05/19/2025
	601-49400-50389 20,733,000 GALLO	DNS WATER USAGE; I	MAR/APR	50,381.19		
	CITY OF MONTICELLO	05/16/2025	05/27/2025	208.00	208.00 Open	N
	PD; ANIMAL CONTROL MAR-APR 2025	CHOYT				05/09/2025
	101-42140-50308 PD; ANIMAL CONT	ROL MAR-APR 2025		208.00		
	CMT JANITORIAL SERVICES	05/20/2025	05/27/2025	1,602.00	1,602.00 Open	N
	CONTRACT SERVICES-OFC CLEANING-JUN					05/20/2025
		CES-OFC CLEANING		602.00		
	101-41810-50308 CONTRACT SERVI	CES-OFC CLEANING		1,000.00		
		05/40/0005	05/07/0005	040.05	010.05.0	M
	COLLINS BROTHERS TOWING OF ST.CLOUE		05/27/2025	219.65	219.65 Open	N 05/45/2025
	PD; TOW 2023 DODGE DURANGO	CHOYT		010.05		05/15/2025
	101-42120-50220 PD; TOW 2023 DO	DGE DUKANGO		219.65		
	CONNEXUS ENERGY	05/13/2025	05/27/2025	4,756.03	0.00 Paid	Υ
	COMMERCIAL NEW CONSTRUCTION-1151(00/2//2020	4,700.00	U.UU Faiu	1 04/25/2025
		TON-11510 PINERIDO	SE WAY N	4,756.03		04/20/2020
	001-49400-30300 NEW CONSTRUCT	1014-TTOTO LINEUID	→	4,700.00		

CONNEXUS ENERGY COMMERCIAL NEW CONSTRUCTION-14462	05/13/2025 DALLCHOYT	05/27/2025	4,516.03	0.00 Paid	Y 04/25/2025
	ON-14462 DALLAS	LN N	4,516.03		0 11 201 2020
CORE & MAIN PW; METERS	05/14/2025 CHOYT	05/27/2025	11,260.38	11,260.38 Open	N 05/12/2025
601-49400-50259 PW; METERS			11,260.38		
CORE & MAIN PW; METERS	05/21/2025 CHOYT	05/27/2025	15,729.00	15,729.00 Open	N 03/28/2025
601-49400-50530 PW; METERS			7,864.50		
602-49400-50530 PW; METERS			7,864.50		
CURRENT CUP -ACC. STRUCTURE REFUND ESCROW PROJ 6212-CLOSED	05/12/2025 CHOYT	05/27/2025	382.38	382.38 Open	N 05/12/2025
411-00000-20200 REFUND ESCROW:	CLOSED PROJECT		382.38		
E H RENNER & SONS, INC PW; ELSIE STEPHENS-2024 PARK IMPROVEN	05/21/2025 IENT: CHOYT	05/27/2025	9,100.00	9,100.00 Open	N 03/31/2025
601-00000-16500 PW; ELSIE STEPHEI	NS-2024 PARK IMPR	OVEMENT	9,100.00		
E H RENNER & SONS, INC PW; ELSIE STEPHENS-2024 PARK IMPROVEM	05/21/2025 1ENT: CHOYT	05/27/2025	72,659.16	72,659.16 Open	N 03/21/2025
601-00000-16500 PW; ELSIE STEPHEI	NS-2024 PARK IMPR	OVEMENT	72,659.16		
EAGLE GARAGE DOOR CO, INC PW; REPLACED BROKEN SPRINGS & BEARIN	05/13/2025 GS CHOYT	05/27/2025	6,040.00	6,040.00 Open	N 05/05/2025
101-43100-50520 PW; REPLACED BR	OKEN SPRINGS & BE	ARINGS	6,040.00		
ECKBERG LAMMERS PC PROFESSIONAL SRVS- EDA/TIF APR 2025	05/09/2025 CHOYT	05/27/2025	117.50	117.50 Open	N 04/30/2025
225-41710-50300 PROFESSIONAL SR	VS- EDA APR 2025		117.50		
ECM PUBLISHERS, INC PHN; RELEASE OF FUNDS WATER TRAILS	05/20/2025 CHOYT	05/27/2025	301.87	301.87 Open	N 05/15/2025
408-45300-50300-2006 PHN; RELEAS	SE OF FUNDS WATER	RTRAILS	301.87		

EHLERS & ASSOCIATES, INC EHLERS-PROJ 6128 APR 2025 411-43100-50300-6128 E	05/13/2025 CHOYT HLERS-PROJ 6128 APR 2025	05/27/2025	2,100.00 2,100.00	2,100.00 Open	N 04/30/2025
EHLERS & ASSOCIATES, INC PROFESSIONAL SRVS; APR 2025 101-41500-50300 PROFES	05/13/2025 CHOYT SSIONAL SRVS; APR 2025	05/27/2025	2,058.75 2,058.75	2,058.75 Open	N 04/30/2025
ELITE SANITATION PW; PORTABLE RENTAL	05/21/2025 CHOYT RTABLE RENTAL	05/27/2025	2,770.20 2,770.20	2,770.20 Open	N 05/17/2025
ELITE UNLIMITED SOLUTIONS, LL UB refund for account: 7304	CHOYT	05/27/2025	101.66	101.66 Open	N 05/12/2025
ELIZABETH AL DAC RENTAL DEPOSIT REFUND:E	FORWARD 05/21/2025 VENT 05.18.25 CHOYT NTAL DEPOSIT REFUND:EVENT	05/27/2025	756.40 756.40	756.40 Open	N 05/18/2025
ELIZABETH SIBET UB refund for account: 7033	05/12/2025 CHOYT FORWARD	05/27/2025	6.78	6.78 Open	N 05/12/2025
EMERGENCY APPARATUS FD; DRAIN VALVE CLASS 1	05/19/2025 CHOYT NIN VALVE CLASS 1	05/27/2025	54.15 54.15	54.15 Open	N 05/12/2025
FEDERATED CO-OPS INC PARKS; WEED CONTROL	05/21/2025	05/27/2025	196.15	196.15 Open	N
	CHOYT WEED CONTROL		196.15		05/09/2025
	WEED CONTROL 05/16/2025 CHOYT	05/27/2025	196.15 414.24 414.24	414.24 Open	05/09/2025 N 05/16/2025

 601-00000-15550 CREDIT FORWARD			240.63		
GUIDANCEPOINT TECHNOLOGIES IT; SERVICES-COMPUTERS AND SETUP X3	05/12/2025 CHOYT	05/27/2025	3,639.96	3,639.96 Open	N 05/08/2025
101-41820-50300 IT; PROFESSIONAL	SRVC		590.00		
	T; COMPUTERS & AC	CCESSORIES	3,049.96		
GUIDANCEPOINT TECHNOLOGIES	05/20/2025	05/27/2025	994.50	994.50 Open	N
IT; PROFESSIONAL SRVS	CHOYT				05/16/2025
 101-41820-50300 IT; PROFESSIONAL	SRVS		994.50		
GUIDANCEPOINT TECHNOLOGIES	05/20/2025	05/27/2025	1,819.98	1,819.98 Open	N
IT; SUPPLIES-COMPUTER DISPLAYS/HARDW	ARE CHOYT				05/16/2025
 101-41820-50200 IT; SUPPLIES			1,819.98		
GUIDANCEPOINT TECHNOLOGIES	05/20/2025	05/27/2025	220.00	220.00 Open	N
IT; PROFESSIONAL SRVS-DISPLAY ISSUES	CHOYT				05/16/2025
 101-41820-50300 IT; PROFESSIONAL	SRVS		220.00		
HASSAN SAND & GRAVEL, INC	05/09/2025	05/27/2025	2,274.88	2,274.88 Open	N
PW; RECYCLED CLASS 5 -142.18	CHOYT				05/07/2025
 101-43100-50224 PW; RECYCLED CL	ASS 5 -142.18		2,274.88		
HASSAN SAND & GRAVEL, INC	05/12/2025	05/27/2025	2,348.64	2,348.64 Open	N
PW; RECYCLED CLASS 5 PICKED UP	CHOYT		,	•	05/08/2025
 101-43100-50224 PW; RECYCLED CL	ASS 5		2,348.64		
HASSAN SAND & GRAVEL, INC	05/16/2025	05/27/2025	110.83	110.83 Open	N
PW; WASHED COARSE SAND	CHOYT				05/14/2025
 101-45200-50210 PW; WASHED COA	RSE SAND		110.83		
HAWKINS, INC	05/09/2025	05/27/2025	4,230.13	4,230.13 Open	N
PW; CHEMICALS	CHOYT	****	,	,,	05/01/2025
601-49400-50216 PW; CHEMICALS			4,230.13		
HAWKINS, INC	05/16/2025	05/27/2025	40.00	40.00 Open	N
PW; CHEMICALS	CHOYT				05/15/2025
 601-49400-50216 PW; CHEMICALS			40.00		

HENNEPIN COUNTY FIRE CHIEFS	05/14/2025	05/27/2025	1,700.00	1,700.00 Open	N
FD; BLUE CARD SIM TRAINING X4	CHOYT		1 700 00		05/13/2025
 101-42260-50208 FD; BLUE CARD SIM	I IKAINING X4		1,700.00		
HENNEPIN COUNTY FIRE CHIEFS	05/19/2025	05/27/2025	1,700.00	1,700.00 Open	N
FD; BLUE CARD SIM TRAINING X4	CHOYT		,	,	05/15/2025
101-42260-50208 FD; BLUE CARD SIM	1 TRAINING X4		1,700.00		
HP GROUP HEALTH NON-PATIENT A/R	05/19/2025	05/27/2025	103.35	103.35 Open	N
EAP (CUST#12750101) MAY 2025	CHOYT				05/11/2025
101-41810-50205 EAP NON MEMBER(•		66.30		
 101-41810-50205 EAP MEMBER (CUS	T# 12750101); MAY	2025	37.05		
IEET DANIEL	05/10/0005	05/07/0005	07.57	07.57. Onen	N
IFFT, DANIEL UB refund for account: 4228	05/12/2025 CHOYT	05/27/2025	27.57	27.57 Open	N 05/12/2025
601-00000-15550 CREDIT FORWARD	CHOTI		27.57		03/12/2023
 OUI-0000-13330 GREDITI ORWARD			27.57		
J R ADVANCED RECYCLERS	05/12/2025	05/27/2025	2,115.30	2,115.30 Open	N
CITY CLEAN-UP DAY 2025	CHOYT		•	,	05/06/2025
 101-41650-50388 CITY CLEAN-UP DA	Y 2025		2,115.30		
J.P. MORGAN CHASE BANK NA	03/31/2025	05/27/2025	89.90	89.90 Open	N
Equipment	CHOYT				03/31/2025
 101-42120-50580 Equipment			89.90		
LD MODOAN CHACE DANKINA	04/04/0005	05/07/0005	F04 F0	504 5C Onon	N
J.P. MORGAN CHASE BANK NA Squad Repairs	04/04/2025 CHOYT	05/27/2025	501.56	501.56 Open	N 04/04/2025
101-42120-50220 Squad Repairs	CHOTI		501.56		04/04/2023
 101-42120-00220			301.30		
J.P. MORGAN CHASE BANK NA	04/07/2025	05/27/2025	14.85	14.85 Open	N
Postage	CHOYT			•	04/07/2025
101-42120-50322 Postage			14.85		
J.P. MORGAN CHASE BANK NA	04/14/2025	05/27/2025	188.99	188.99 Open	N
Training	CHOYT				04/14/2025
 101-42120-50208 Training			188.99		

J.P. MORGAN CHASE BANK NA Equipment for Firearms Safety 101-42120-50580 Equipment for Firea	04/15/2025 CHOYT orms Safety	05/27/2025	399.08 399.08	399.08	Open	N 04/15/2025
J.P. MORGAN CHASE BANK NA Uniform Allowance	04/16/2025 CHOYT	05/27/2025	175.76	175.76	Open	N 04/16/2025
101-42120-50217 Uniform Allowance			175.76			
J.P. MORGAN CHASE BANK NA Postage	04/22/2025 CHOYT	05/27/2025	5.58	5.58	Open	N 04/22/2025
101-42120-50322 Postage	33		5.58			0 ==. = 0 = 0
J.P. MORGAN CHASE BANK NA Postage	04/22/2025 CHOYT	05/27/2025	5.58	5.58	Open	N 04/22/2025
101-42120-50322 Postage			5.58			
J.P. MORGAN CHASE BANK NA Uniform Allowance	04/23/2025 CHOYT	05/27/2025	108.47	108.47	Open	N 04/23/2025
101-42120-50217 Uniform Allowance			108.47			0 0 0 _ 0
J.P. MORGAN CHASE BANK NA Uniform Allowance	04/24/2025 CHOYT	05/27/2025	27.02	27.02	Open	N 04/24/2025
101-42120-50217			27.02			
J.P. MORGAN CHASE BANK NA Firearms Safety Equip	04/29/2025 CHOYT	05/27/2025	238.42	238.42	Open	N 04/29/2025
101-42120-50580 Firearms Safety Equ	qip		238.42			
J.P. MORGAN CHASE BANK NA Shop Supplies 101-43100-50210 Shop Supplies	04/01/2025 CHOYT	05/27/2025	75.80 75.80	75.80	Open	N 04/01/2025
J.P. MORGAN CHASE BANK NA Program Supplies 101-41910-50210 Program Supplies	04/01/2025 CHOYT	05/27/2025	65.43 65.43	65.43	Open	N 04/01/2025
J.P. MORGAN CHASE BANK NA Soil Probe	04/02/2025 CHOYT	05/27/2025	144.14	144.14	Open	N 04/02/2025

 101-45200-50210 Soil Probe			144.14		
J.P. MORGAN CHASE BANK NA	04/03/2025	05/27/2025	26.98	26.98 Open	N
Vehicle Filters	CHOYT				04/03/2025
 101-42120-50220 Vehicle Filters			26.98		
J.P. MORGAN CHASE BANK NA Vehicle Filters	04/03/2025 CHOYT	05/27/2025	2,146.41	2,146.41 Open	N 04/03/2025
101-43100-50220 Vehicle Filters	3		2,146.41		0 00. 2020
 J.P. MORGAN CHASE BANK NA Repair and Maintenance	04/04/2025 CHOYT	05/27/2025	363.75	363.75 Open	N 04/04/2025
 101-43100-50220 Repair and Mainto			363.75		
J.P. MORGAN CHASE BANK NA Office Supplies	04/06/2025 CHOYT	05/27/2025	26.50	26.50 Open	N 04/06/2025
101-43100-50210 Office Supplies	CHOTT		26.50		04/00/2023
J.P. MORGAN CHASE BANK NA Repair and Maintenance	04/07/2025 CHOYT	05/27/2025	129.99	129.99 Open	N 04/07/2025
601-49400-50220 Repair and Mainto	enance		129.99		
J.P. MORGAN CHASE BANK NA APWA Annual Membership	04/10/2025 CHOYT	05/27/2025	306.25	306.25 Open	N 04/10/2025
101-43100-50205 APWA Annual Me			306.25		
 J.P. MORGAN CHASE BANK NA Repair and Maintenance	04/14/2025 CHOYT	05/27/2025	1,016.50	1,016.50 Open	N 04/14/2025
 101-43100-50220 Repair and Mainto	enance		1,016.50		
J.P. MORGAN CHASE BANK NA Weed Control	04/21/2025 CHOYT	05/27/2025	17.98	17.98 Open	N 04/21/2025
 101-45200-50210 Weed Control			17.98		
J.P. MORGAN CHASE BANK NA Office equipment	04/23/2025 CHOYT	05/27/2025	73.68	73.68 Open	N 04/23/2025
 101-43100-50520 Office equipment			73.68		

J.P. MORGAN CHASE BA Battery replacement		04/22/2025 CHOYT	05/27/2025	134.04	134.04 Open	N 04/22/2025
 101-43100-50220	Battery replacement			134.04		
J.P. MORGAN CHASE BA	ANK NA	04/23/2025 CHOYT	05/27/2025	4.94	4.94 Open	N 04/23/2025
 101-43100-50210	Parts			4.94		
J.P. MORGAN CHASE BA	ANK NA	04/28/2025 CHOYT	05/27/2025	122.25	122.25 Open	N 04/28/2025
 101-43100-50220	Vehicle Parts			122.25		
J.P. MORGAN CHASE BA	ANK NA	04/28/2025 CHOYT	05/27/2025	132.98	132.98 Open	N 04/28/2025
 101-43100-50220	Maintenance Parts			132.98		
J.P. MORGAN CHASE BA	NK NA	04/28/2025 CHOYT	05/27/2025	(132.98)	(132.98) Open	N 04/28/2025
101-43100-50220	Maintenance Parts			(132.98)		0 20 2020
 J.P. MORGAN CHASE BA Batteries 101-45200-50210	NNK NA Batteries	04/29/2025 CHOYT	05/27/2025	5.48 5.48	5.48 Open	N 04/29/2025
 J.P. MORGAN CHASE BA MCMA Conference Hote 101-41310-50208		03/31/2025 CHOYT :el	05/27/2025	274.89 274.89	274.89 Open	N 03/31/2025
 J.P. MORGAN CHASE BA Fashant FR Luncheon 101-41110-50208	NNK NA Fashant FR Luncheon	04/08/2025 CHOYT	05/27/2025	65.00 65.00	65.00 Open	N 04/08/2025
 J.P. MORGAN CHASE BA Doud/Benting FR Lunch 101-41310-50208		04/08/2025 CHOYT neon	05/27/2025	130.00 130.00	130.00 Open	N 04/08/2025
 J.P. MORGAN CHASE BA		04/10/2025 CHOYT	05/27/2025	200.54	200.54 Open	N 04/10/2025

 101-41310-50200 Dept Head Lunch N		200.54			
J.P. MORGAN CHASE BANK NA	04/11/2025	05/27/2025	9.61	9.61 Open	N
Peer Compass Group Lunch	CHOYT				04/11/2025
 101-41310-50208 Peer Compass Gro	up Lunch		9.61		
J.P. MORGAN CHASE BANK NA	04/12/2025	05/27/2025	42.35	42.35 Open	N
Batteries for Paper Towels and Pens	CHOYT				04/12/2025
 101-41810-50200 Batteries for Paper	Towels and Pens		42.35		
J.P. MORGAN CHASE BANK NA	04/15/2025	05/27/2025	53.17	53.17 Open	N
Window Sign Holders	CHOYT				04/15/2025
 101-41810-50200 Window Sign Holde	ers		53.17		
J.P. MORGAN CHASE BANK NA	04/16/2025	05/27/2025	65.00	65.00 Open	N
Van Asten FR Luncheon	CHOYT	00/2/12020	00.00	oo.oo open	04/16/2025
101-41110-50208 Van Asten FR Lunc			65.00		
J.P. MORGAN CHASE BANK NA	04/17/2025	05/27/2025	464.36	464.36 Open	N
Dan Dehn Printer	CHOYT				04/17/2025
 101-43100-50580 Dan Dehn Printer			464.36		
J.P. MORGAN CHASE BANK NA	04/19/2025	05/27/2025	27.60	27.60 Open	N
Egg Hunt Volunteers Food	CHOYT	00/2/12020	27.00	27.00 Open	04/19/2025
101-41910-50211 Egg Hunt Voluntee			27.60		0 1/10/2020
J.P. MORGAN CHASE BANK NA	04/19/2025	05/27/2025	16.52	16.52 Open	N
Egg Hunt Volunteers Food	CHOYT				04/19/2025
 101-41910-50211 Egg Hunt Voluntee	rs Food		16.52		
LB MODOWN OLIVOE BANKANA	0.4.4.0.100.05	05/07/0005	404.00	101.00	N
J.P. MORGAN CHASE BANK NA	04/19/2025	05/27/2025	184.80	184.80 Open	N 0.4/10/2025
Salonek Ag Preserve Publication	CHOYT		104.00		04/19/2025
 101-41110-50352 Salonek Ag Preserv	re rubiication		184.80		
J.P. MORGAN CHASE BANK NA	04/23/2025	05/27/2025	9.14	9.14 Open	N
Lunch for Meetings	CHOYT				04/23/2025
 101-41310-50200 Lunch for Meetings	6		9.14		

J.P. MORGAN CHASE BANK NA Administrative Appreciation	04/23/2025 CHOYT	05/27/2025	29.15	29.15	Open	N 04/23/2025
101-41910-50213 Administrative Appreci	ation		29.15			
J.P. MORGAN CHASE BANK NA LMC Conference - Fashant	04/24/2025 CHOYT	05/27/2025	425.00	425.00	Open	N 04/24/2025
101-41110-50208 LMC Conference - Fash	nant		425.00			
J.P. MORGAN CHASE BANK NA name plate	04/19/2025 CHOYT	05/27/2025	9.48	9.48	Open	N 04/19/2025
101-41120-50210 name plate			9.48			
J.P. MORGAN CHASE BANK NA microsoft	04/23/2025 CHOYT	05/27/2025	8.70	8.70	Open	N 04/23/2025
101-41820-50308 microsoft			8.70			
J.P. MORGAN CHASE BANK NA Zoom April	04/26/2025 CHOYT	05/27/2025	52.09	52.09	Open	N 04/26/2025
101-41500-50205 Zoom April			52.09			
J.P. MORGAN CHASE BANK NA Clerk Minutes subscription 101-41420-50300 Clerk Minutes subscrip	03/31/2025 CHOYT	05/27/2025	1,188.00 1,188.00	1,188.00	Open	N 03/31/2025
101-41420-30300 Clerk Militales Subscrip)tion		1,100.00			
J.P. MORGAN CHASE BANK NA Office Supplies- Laminating Sheets	04/02/2025 CHOYT	05/27/2025	38.24	38.24	Open	N 04/02/2025
101-41310-50200 Office Supplies- Lamin	ating Sheets		38.24			
J.P. MORGAN CHASE BANK NA DYMO labels	04/07/2025 CHOYT	05/27/2025	20.69	20.69	Open	N 04/07/2025
101-41410-50210 DYMO labels			20.69			
J.P. MORGAN CHASE BANK NA Copy Paper 8.5x11 101-41310-50200 Copy Paper 8.5x11	04/07/2025 CHOYT	05/27/2025	85.98 85.98	85.98	Open	N 04/07/2025
J.P. MORGAN CHASE BANK NA Office Supplies- coffee	04/09/2025 CHOYT	05/27/2025	40.44	40.44	Open	N 04/09/2025

101-41910-50210 Marketing 180.00 J.P. MORGAN CHASE BANK NA 03/31/2025 05/27/2025 464.97 464.97 Open N	CHOYT ting 03/31/2025 05/27/2025 CHOYT ting Supplies 03/31/2025 05/27/2025 CHOYT	180.00 464.97 464.97 Open 464.97 130.00 130.00 Open	03/31/2025
Marketing CHOYT 03/31/20 101-41910-50210 Marketing 180.00 J.P. MORGAN CHASE BANK NA 03/31/2025 05/27/2025 464.97 464.97 Open N	CHOYT ting 03/31/2025 05/27/2025 CHOYT ting Supplies 03/31/2025 05/27/2025 CHOYT	180.00 464.97 464.97 Open 464.97 130.00 130.00 Open	03/31/2025 N 03/31/2025
101-41910-50210 Marketing 180.00 J.P. MORGAN CHASE BANK NA 03/31/2025 05/27/2025 464.97 464.97 Open N	03/31/2025 05/27/2025 CHOYT ting Supplies 03/31/2025 05/27/2025 CHOYT	464.97	N 03/31/2025
J.P. MORGAN CHASE BANK NA 03/31/2025 05/27/2025 464.97 464.97 Open N	03/31/2025 05/27/2025 CHOYT ting Supplies 03/31/2025 05/27/2025 CHOYT	464.97	03/31/2025 N
·	CHOYT ting Supplies 03/31/2025 05/27/2025 CHOYT	464.97 130.00 130.00 Open	03/31/2025 N
Operating Supplies CHOYT 03/31/20	ting Supplies 03/31/2025 05/27/2025 CHOYT	130.00 130.00 Open	N
900 0 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	03/31/2025 05/27/2025 CHOYT	130.00 130.00 Open	
101-45200-50210 Operating Supplies 464.97	CHOYT		
	CHOYT		
·		130.00	03/31/2025
	1-TRAINING	130 00	
101-43100-50208 U OF M-TRAINING 130.00		130.00	
LD MODOAN CHASE DANKANA 04/04/0005 05/07/0005 440.40 00 440.40 00 00 00	0.4/0.4/0.005	440.40	N.
J.P. MORGAN CHASE BANK NA 04/01/2025 05/27/2025 412.13 412.13 Open N Office Supplies CHOYT 04/01/20		412.13 Upen	N 04/01/2025
101-43100-50210 Office Supplies 412.13		410.10	04/01/2025
101-43100-30210 Office Supplies 412.13	Supplies	412.13	
J.P. MORGAN CHASE BANK NA 04/03/2025 05/27/2025 100.49 100.49 Open N	04/03/2025 05/27/2025	100.49 100.49 Open	N
·		100110 100110 00011	04/03/2025
101-41910-50210 Program supplies 100.49		100.49	
·			
J.P. MORGAN CHASE BANK NA 04/03/2025 05/27/2025 4,317.00 4,317.00 Open N	04/03/2025 05/27/2025	4,317.00 4,317.00 Open	N
Traffic Counters CHOYT 04/03/20	CHOYT		04/03/2025
101-43100-50580 Traffic Counters 4,317.00	Counters	4,317.00	
J.P. MORGAN CHASE BANK NA 04/07/2025 05/27/2025 88.00 88.00 Open N		88.00 88.00 Open	
0 0			04/07/2025
101-41910-50210 Event Signage 88.00	Signage	88.00	
J.P. MORGAN CHASE BANK NA 04/07/2025 05/27/2025 648.20 648.20 Open N	04/07/2025 05/27/2025	C40 20 C40 20 Open	N
		648.20 Open	N 04/07/2025
101-43100-50220 Bucket Broom Parts 648.20		648.20	04/0//2023
101-45100-00220 Ducket bloom raits 040.20	Diodiffatts	040.20	
J.P. MORGAN CHASE BANK NA 04/08/2025 05/27/2025 1,068.00 1,068.00 Open N	04/08/2025 05/27/2025	1.068.00 1.068.00 Open	N
		_, , ,	04/08/2025
601-49400-50210 Operating Supplies 1,068.00		1,068.00	

J.P. MORGAN CHASE Office Supplies	BANK NA	04/10/2025 CHOYT	05/27/2025	60.91	60.91 Open	N 04/10/2025
101-43100-50210	Office Supplies			60.91		
J.P. MORGAN CHASE Office Supplies		04/10/2025 CHOYT	05/27/2025	43.99	43.99 Open	N 04/10/2025
101-43100-50210	Office Supplies			43.99		
J.P. MORGAN CHASE Water Sampling Che		04/14/2025 CHOYT	05/27/2025	520.89	520.89 Open	N 04/14/2025
601-49400-50210	Water Sampling Che	micals		520.89		
J.P. MORGAN CHASE Swank Motion Pics-ir		04/14/2025 CHOYT	05/27/2025	(510.00)	(510.00) Open	N 04/14/2025
101-41910-50210	Swank Motion Pics-ii	nv 2433843		(510.00)		
J.P. MORGAN CHASE Brush Disposal	BANK NA	04/28/2025 CHOYT	05/27/2025	90.00	90.00 Open	N 04/28/2025
101-43100-50224	Brush Disposal			90.00		
J.P. MORGAN CHASE Brush Disposal 101-43100-50224	BANK NA Brush Disposal	04/28/2025 CHOYT	05/27/2025	120.00 120.00	120.00 Open	N 04/28/2025
101-43100-30224	Diusii Disposat			120.00		
J.P. MORGAN CHASE FUEL DISTRIBUTION		04/29/2025 CHOYT	05/27/2025	122.50	122.50 Open	N 04/29/2025
101-43100-50212	FUEL DISTRIBUTION	SERVICE FEE		122.50		
J.P. MORGAN CHASE Erosion Blanket Stap		04/29/2025 CHOYT	05/27/2025	1,220.00	1,220.00 Open	N 04/29/2025
101-43100-50224	Erosion Blanket Stap	ler		1,220.00		
J.P. MORGAN CHASE Training Generationa		04/08/2025 CHOYT	05/27/2025	50.00	50.00 Open	N 04/08/2025
101-42260-50208	Training Generationa	l Differences		50.00		
J.P. MORGAN CHASE Refreshments NWSF.		04/12/2025 CHOYT	05/27/2025	83.07	83.07 Open	N 04/12/2025

 101-42260-50208	Refreshments NWSFA			83.07			
J.P. MORGAN CHASE BA	ANK NA	04/16/2025	05/27/2025	9.95	9.95	Open	N
Elbow for Garden Hose		CHOYT				-	04/16/2025
101-42260-50200	Elbow for Garden Hose			9.95			
J.P. MORGAN CHASE BA	ANK NA	04/16/2025	05/27/2025	39.06	39.06	Open	N
Car Wash		CHOYT					04/16/2025
 101-42260-50220	Car Wash			39.06			
LD MODCAN CHACE DA	ANIZ NI A	04/17/2025	05/27/2025	210.46	210.46	Onon	NI
J.P. MORGAN CHASE BA T-Mobile Cell Phone Inv		04/17/2025 CHOYT	05/27/2025	310.46	310.46	Open	N 04/17/2025
101-42260-50320	T-Mobile Cell Phone Inv			310.46			04/1//2023
 101 42200 00020	T T TOBIC OCK T TIONE IN			010.40			
J.P. MORGAN CHASE BA	ANK NA	04/21/2025	05/27/2025	336.69	336.69	Open	N
Garden Hose Nozzle Br	rass supplies to h	CHOYT				·	04/21/2025
 101-42260-50200	Garden Hose Nozzle B	rass supplies to h		336.69			
J.P. MORGAN CHASE BA	ANK NA	04/21/2025	05/27/2025	639.63	639.63	Open	N
SCBA Facepiece		CHOYT					04/21/2025
 101-42260-50217	SCBA Facepiece			639.63			
J.P. MORGAN CHASE BA	ΛΝΚ ΝΙΔ	04/24/2025	05/27/2025	105.41	105.41	Onen	N
Costco Membership	NIN INA	CHOYT	03/2/12023	100.41	105.41	Орсп	04/24/2025
101-42260-50205	Costco Membership	011011		105.41			04/24/2020
J.P. MORGAN CHASE BA	ANK NA	04/24/2025	05/27/2025	28.94	28.94	Open	N
Refreshments NWSFA		CHOYT					04/24/2025
 101-42260-50208	Refreshments NWSFA			28.94			
						_	
J.P. MORGAN CHASE BA		04/26/2025	05/27/2025	118.68	118.68	Open	N
Lunch for Training Acad		CHOYT		118.68			04/26/2025
 101-42260-50300	Lunch for Training Acac	lelliy		118.08			
J.P. MORGAN CHASE BA	ANK NA	04/25/2025	05/27/2025	35.96	35.96	Open	N
Zodiac Spiral Air Plugs	•	CHOYT		20.00	- 3.00	- 1	04/25/2025
101-42260-50220	Zodiac Spiral Air Plugs			35.96			

J.P. MOF Equipme	RGAN CHASE BA	NK NA	04/01/2025 CHOYT	05/27/2025	38.87	38.87 O _l	oen N 04/01/2025
101-421	20-50580	Equipment			38.87		
Subscrip			04/22/2025 CHOYT	05/27/2025	50.00	50.00 O _l	oen N 04/22/2025
101-421	20-50205	Subscription			50.00		
	GAN CHASE BA Allowance	NK NA	04/28/2025 CHOYT	05/27/2025	130.93	130.93 O _l	oen N 04/28/2025
101-421	20-50217	Uniform Allowance			130.93		
	RGAN CHASE BA Allowance	NK NA	04/29/2025 CHOYT	05/27/2025	191.20	191.20 Օլ	oen N 04/29/2025
101-421	20-50217	Uniform Allowance			191.20		
	GAN CHASE BA Allowance	NK NA	04/02/2025 CHOYT	05/27/2025	69.98	69.98 O _l	oen N 04/02/2025
	20-50217	Uniform Allowance	3.1311		69.98		0 17 02 7 2 0 2 0
Subscrip	GAN CHASE BA otion 20-50395	NK NA Subscription	04/07/2025 CHOYT	05/27/2025	60.00 60.00	60.00 O _l	oen N 04/07/2025
Training	20-50208	NK NA Training	04/21/2025 CHOYT	05/27/2025	699.00 699.00	699.00 O _l	oen N 04/21/2025
Office St	GAN CHASE BA upplies 10-50200	NK NA Office Supplies	04/02/2025 CHOYT	05/27/2025	21.47	21.47 O _l	oen N 04/02/2025
Continu	GAN CHASE BA ing Education 10-50205	NK NA Continuing Education	04/03/2025 CHOYT	05/27/2025	158.00 158.00	158.00 Օլ	oen N 04/03/2025
J.P. MOF Office St	GAN CHASE BA upplies	NK NA	03/31/2025 CHOYT	05/27/2025	139.22	139.22 O _l	pen N 03/31/2025

 101-42120-50200 Office S	Supplies		139.22		
J.P. MORGAN CHASE BANK NA	04/03/2025	05/27/2025	399.99	399.99 Open	N
Crime Prevention Supplies	CHOYT				04/03/2025
 101-42120-50395 Crime F	Prevention Supplies		399.99		
J.P. MORGAN CHASE BANK NA	04/06/2025	05/27/2025	22.91	22.91 Open	N
Building Supplies 101-42120-50200 Building	CHOYT g Supplies		22.91		04/06/2025
 101-42120-30200 Buitding	s auphiles		22.91		
J.P. MORGAN CHASE BANK NA	04/06/2025	05/27/2025	22.90	22.90 Open	N
Building Supplies	CHOYT				04/06/2025
 101-43100-50210 Building	g Supplies		22.90		
J.P. MORGAN CHASE BANK NA	04/06/2025	05/27/2025	10.98	10.98 Open	N
Uniform Allowance	CHOYT		40.00		04/06/2025
 101-42120-50217 Uniform	n Allowance		10.98		
J.P. MORGAN CHASE BANK NA Training Meal	04/08/2025 CHOYT	05/27/2025	29.43	29.43 Open	N 04/08/2025
101-42120-50208 Training			29.43		
 J.P. MORGAN CHASE BANK NA Office Supplies	04/09/2025 CHOYT	05/27/2025	16.98	16.98 Open	N 04/09/2025
• •	Supplies		16.98		04/00/2020
J.P. MORGAN CHASE BANK NA Training Meal	04/09/2025 CHOYT	05/27/2025	60.66	60.66 Open	N 04/09/2025
 101-42120-50208 Training	g Meal		60.66		
J.P. MORGAN CHASE BANK NA Training Meal	04/09/2025 CHOYT	05/27/2025	41.00	41.00 Open	N 04/09/2025
101-42120-50208 Training			41.00		
 J.P. MORGAN CHASE BANK NA Training Meal	04/09/2025 CHOYT	05/27/2025	35.14	35.14 Open	N 04/09/2025
 101-42120-50208 Training	g Meal		35.14		

J.P. MORGAN CHASE BA Training Meal	NK NA	04/10/2025 CHOYT	05/27/2025	47.41	47.41 Open	N 04/10/2025
 101-42120-50208	Training Meal			47.41		
J.P. MORGAN CHASE BA Lodging Training		04/09/2025 CHOYT	05/27/2025	333.02	333.02 Open	N 04/09/2025
 101-42120-50208	Lodging Training			333.02		
J.P. MORGAN CHASE BA	NK NA	04/10/2025 CHOYT	05/27/2025	499.53	499.53 Open	N 04/10/2025
101-42120-50208	Lodging Training			499.53		
J.P. MORGAN CHASE BA Office Supplies	NK NA	04/12/2025 CHOYT	05/27/2025	37.99	37.99 Open	N 04/12/2025
 101-42120-50200	Office Supplies			37.99		
J.P. MORGAN CHASE BA Training	NK NA	04/14/2025 CHOYT	05/27/2025	75.00	75.00 Open	N 04/14/2025
101-42120-50208	Training			75.00		0 2 2020
J.P. MORGAN CHASE BA Building Supplies 101-42120-50200	NK NA Building Supplies	04/15/2025 CHOYT	05/27/2025	21.81 21.81	21.81 Open	N 04/15/2025
J.P. MORGAN CHASE BA Building Supplies 101-43100-50210	NK NA Building Supplies	04/15/2025 CHOYT	05/27/2025	21.81	21.81 Open	N 04/15/2025
 J.P. MORGAN CHASE BA Office Supplies 101-42120-50200		04/15/2025 CHOYT	05/27/2025	26.68 26.68	26.68 Open	N 04/15/2025
J.P. MORGAN CHASE BA clerks meeting 101-41310-50200	NK NA clerks meeting	04/16/2025 CHOYT	05/27/2025	18.99 18.99	18.99 Open	N 04/16/2025
J.P. MORGAN CHASE BA Building Supplies	NK NA	04/17/2025 CHOYT	05/27/2025	25.55	25.55 Open	N 04/17/2025

	101-42120-50200 Building Supplie	S		25.55		
	J.P. MORGAN CHASE BANK NA	04/17/2025	05/27/2025	25.55	25.55 Open	N
	Building Supplies	CHOYT				04/17/2025
	101-43100-50210 Building Supplie	S		25.55		
	J.P. MORGAN CHASE BANK NA	04/21/2025	05/27/2025	16.79	16.79 Open	N
	Firearms Safety Equip	CHOYT		40.70		04/21/2025
	101-42120-50580 Firearms Safety	Equip		16.79		
	J.P. MORGAN CHASE BANK NA	04/24/2025	05/27/2025	25.99	25.99 Open	N
	Office Supplies	CHOYT		05.00		04/24/2025
	101-42120-50200 Office Supplies			25.99		
	J.P. MORGAN CHASE BANK NA	04/25/2025	05/27/2025	200.00	200.00 Open	N
	Subscription March 2025	CHOYT				04/25/2025
	101-42120-50205 Subscription Ma	rch 2025		200.00		
	J.P. MORGAN CHASE BANK NA	04/28/2025	05/27/2025	53.44	53.44 Open	N
	Subscription 04/25 to 01/26	CHOYT		50.44		04/28/2025
	101-42120-50205 Subscription 04.	/25 t0 01/26		53.44		
	J.P. MORGAN CHASE BANK NA	04/02/2025	05/27/2025	491.80	491.80 Open	N
	Hyper Reach Brochures	CHOYT				04/02/2025
	101-42130-50308 Hyper Reach Bro	ochures		491.80		
	J.P. MORGAN CHASE BANK NA	04/04/2025	05/27/2025	35.88	35.88 Open	N
	Car Wash Chief Two	CHOYT	03/2//2023	33.00	33.00 Open	04/04/2025
	101-42260-50220 Car Wash Chief			35.88		04/04/2020
	J.P. MORGAN CHASE BANK NA	04/09/2025	05/27/2025	26.32	26.32 Open	N
	Spray Glue and Batteries	CHOYT				04/09/2025
	101-42260-50200 Spray Glue and	Batteries		26.32		
_				·		 _
	J.P. MORGAN CHASE BANK NA	04/15/2025	05/27/2025	15.73	15.73 Open	N
	Relay Electrical Supplies	CHOYT		4		04/15/2025
	101-42260-50200 Relay Electrical	Supplies		15.73		

	J.P. MORGAN CHASE BA		04/15/2025 CHOYT	05/27/2025	85.60	85.60	Open	N 04/15/2025
	101-42260-50200	Car Wash			85.60			
	J.P. MORGAN CHASE BA Four Cycle Fuel	NK NA	04/15/2025 CHOYT	05/27/2025	174.10	174.10	Open	N 04/15/2025
	101-42260-50212	Four Cycle Fuel			174.10			
	J.P. MORGAN CHASE BA Air Compressor Station 7		04/18/2025 CHOYT	05/27/2025	552.97	552.97	Open	N 04/18/2025
	101-42260-50223	Air Compressor Station			552.97			
	J.P. MORGAN CHASE BA		04/24/2025 CHOYT	05/27/2025	4.50	4.50	Open	N 04/24/2025
	101-42260-50200	Fasteners			4.50			
	J.P. MORGAN CHASE BA Program Supplies	NK NA	04/08/2025 CHOYT	05/27/2025	2.59	2.59	Open	N 04/08/2025
	101-41910-50210	Program Supplies	011011		2.59			04/00/2020
·	J.P. MORGAN CHASE BA Event Supplies 101-41910-50213		04/08/2025 CHOYT	05/27/2025	103.12 103.12	103.12	Open	N 04/08/2025
	J.P. MORGAN CHASE BA Event Services 101-41910-50308	NK NA Event Services	04/09/2025 CHOYT	05/27/2025	870.00 870.00	870.00	Open	N 04/09/2025
	J.P. MORGAN CHASE BA Program Supplies 101-41910-50210	NK NA Program Supplies	04/09/2025 CHOYT	05/27/2025	22.20 22.20	22.20	Open	N 04/09/2025
	J.P. MORGAN CHASE BA Event Supplies 101-41910-50210	NK NA Event Supplies	04/14/2025 CHOYT	05/27/2025	30.87 30.87	30.87	Open	N 04/14/2025
	J.P. MORGAN CHASE BA Event Supplies	NK NA	04/16/2025 CHOYT	05/27/2025	126.50	126.50	Open	N 04/16/2025

 101-41910-50211 Event Supplie	S		126.50		
J.P. MORGAN CHASE BANK NA	04/16/2025	05/27/2025	135.92	135.92 Open	N
event supplies	CHOYT			•	04/16/2025
101-41910-50210 event supplies	S		135.92		
J.P. MORGAN CHASE BANK NA	04/16/2025	05/27/2025	168.23	168.23 Open	N
Employee breakfast supplies	CHOYT				04/16/2025
 101-41910-50213 Employee bre	akfast supplies		168.23		
LD MODCAN CHACE DANKINA	0.4/04/0005	05/07/0005	F 4F	F 45 Onen	N
J.P. MORGAN CHASE BANK NA	04/21/2025 CHOYT	05/27/2025	5.45	5.45 Open	N 04/21/2025
event supplies 101-41910-50210 event supplies			5.45		04/21/2025
 101-41910-30210 event supplies	<u> </u>		5.45		
J.P. MORGAN CHASE BANK NA	04/21/2025	05/27/2025	56.12	56.12 Open	N
Event Supplies	CHOYT	00,2,12020	00.12	00.12 Opon	04/21/2025
101-41910-50210 Event Supplie			56.12		
J.P. MORGAN CHASE BANK NA	03/31/2025	05/27/2025	195.00	195.00 Open	N
2025 S-18 Online Code Supplement	CHOYT				03/31/2025
 101-41710-50321 2025 S-18 On	line Code Supplement		195.00		
J.P. MORGAN CHASE BANK NA	03/31/2025	05/27/2025	114.38	114.38 Open	N
CH; Treatment for ants	CHOYT		444.00		03/31/2025
 101-41810-50223 CH; Treatmen	it for ants		114.38		
J.P. MORGAN CHASE BANK NA	04/01/2025	05/27/2025	411.00	411.00 Open	N
PW; Dayton Lgts-Feb 2025	CHOYT	00/2/12020	411.00	411.00 Open	04/01/2025
101-43100-50230 PW; Dayton L			411.00		0 1/01/2020
 					
J.P. MORGAN CHASE BANK NA	04/01/2025	05/27/2025	299.66	299.66 Open	N
PW; AC-Feb 2025	CHOYT				04/01/2025
 101-41910-50381 PW; AC-Feb 2	025		299.66		
J.P. MORGAN CHASE BANK NA	04/01/2025	05/27/2025	76.76	76.76 Open	N
PW; CSAH 12 Lift-Feb 2025	CHOYT				04/01/2025
 601-49400-50381 PW; CSAH 12	Litt-Feb 2025		76.76		

	RGAN CHASE BA yton Lift-Feb 202		04/01/2025 CHOYT	05/27/2025	74.71	74.71 Open	N 04/01/2025
602-49	400-50381	PW; Dayton Lift-Feb 20	25		74.71		
PW; We	RGAN CHASE BA ll-Feb 2025		04/01/2025 CHOYT	05/27/2025	623.15	623.15 Open	N 04/01/2025
601-49	400-50381	PW; Well-Feb 2025			623.15		
	RGAN CHASE BA R Lift-Feb 2025	NK NA	04/01/2025 CHOYT	05/27/2025	111.91	111.91 Open	N 04/01/2025
602-49	400-50381	PW; DNR Lift-Feb 2025			111.91		
	RGAN CHASE BA l Field-Feb 2025	NK NA	04/01/2025 CHOYT	05/27/2025	58.22	58.22 Open	N 04/01/2025
	200-50381	PW; Ball Field-Feb 2025	5		58.22		
	RGAN CHASE BA	NK NA	04/02/2025 CHOYT	05/27/2025	143.70	143.70 Open	N 04/02/2025
	310-50308	CH; Pest Control			143.70		0 0 20 0
PW; AN	RGAN CHASE BA NUAL FIRE ALARI 100-50520		04/09/2025 CHOYT	05/27/2025	508.00 508.00	508.00 Open	N 04/09/2025
J.P. MO REFUNI	RGAN CHASE BA D-OVERPAYMEN ⁻ 310-50300	NK NA	04/09/2025 CHOYT	05/27/2025	(991.00) (991.00)	(991.00) Open	N 04/09/2025
REFUNI	RGAN CHASE BA D-OVERPAYMEN [*] 310-50308		04/09/2025 CHOYT NT	05/27/2025	(991.00) (991.00)	(991.00) Open	N 04/09/2025
AC; WA	RGAN CHASE BA STE MAR 2025 910-50384	NK NA AC; WASTE MAR 2025	04/20/2025 CHOYT	05/27/2025	163.97 163.97	163.97 Open	N 04/20/2025
	RGAN CHASE BA STE/MAR 2025	NK NA	04/20/2025 CHOYT	05/27/2025	400.54	400.54 Open	N 04/20/2025

J.P. MORGAN CHASE BANK NA	101-41810-50384 CH; WASTE/MAR 2025	5		400.54		
101-43100-50384 REPUBLIC; ORGANIC RECYCLING APR 2025 213.53	J.P. MORGAN CHASE BANK NA	04/20/2025	05/27/2025	213.53	213.53 Open	N
J.P. MORGAN CHASE BANK NA	REPUBLIC; ORGANIC RECYCLING APR 2025	CHOYT			·	04/20/2025
REPUBLIC;WASTE/SHREDDING MAR 2025 CHOYT	101-43100-50384 REPUBLIC; ORGANIC	RECYCLING APR	2025	213.53		
REPUBLIC;WASTE/SHREDDING MAR 2025 CHOYT						
101-41810-50384 REPUBLIC;WASTE/SHREDDING MAR 2025 400.54	J.P. MORGAN CHASE BANK NA	04/20/2025	05/27/2025	400.54	400.54 Open	N
J.P. MORGAN CHASE BANK NA	REPUBLIC; WASTE/SHREDDING MAR 2025	CHOYT				04/20/2025
AC; Culligan - Equipment Rental APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN PR 2025 CHOYT J.P. MORGAN CHASE BANK NA P	101-41810-50384 REPUBLIC;WASTE/SH	REDDING MAR 20	025	400.54		
AC; Culligan- Equipment Rental APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN PR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN PR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE BANK NA PW/PD CULLIGAN APR 2025 CHOYT J.P. MORGAN CHASE						
101-41910-50220 AC; Culligan-Equipment Rental APR 2025 05/27/2025 55.65 55.65 Open N			05/27/2025	45.00	45.00 Open	
J.P. MORGAN CHASE BANK NA				45.00		04/20/2025
PW/PD CULLIGAN APR 2025	101-41910-50220 AC; Culligan- Equipme	ent Rental APR 20	125	45.00		
PW/PD CULLIGAN APR 2025	I D. MODGAN CHASE BANK NA	04/20/2025	05/27/2025	55.65	55.65 Onen	N
101-42120-50220			03/2//2023	33.03	33.03 Open	
J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 55.65 55.65 Open N PW/PD CULLIGAN APR 2025 CHOYT 55.65 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 40.00 40.00 Open N CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 218.75 Open N Parker Web Services; Web project updates CHOYT 04/20/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025				55 65		04/20/2020
PW/PD CULLIGAN APR 2025 CHOYT 101-43100-50220 PW/PD CULLIGAN APR 2025 55.65 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 40.00 40.00 Open N CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 45.00 Open N CH; Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-41810-50220 CH; Culligan-WTR SOFTNER RENTAL-APR 2025 45.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	101 42120 00220 1 7777 2 002210 11 7771					
101-43100-50220 PW/PD CULLIGAN APR 2025 55.65	J.P. MORGAN CHASE BANK NA	04/20/2025	05/27/2025	55.65	55.65 Open	N
J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 40.00 40.00 Open N CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 45.00 Open N CH; Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-41810-50220 CH; Culligan-WTR SOFTNER RENTAL-APR 2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	PW/PD CULLIGAN APR 2025	CHOYT			·	04/20/2025
CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT 101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 45.00 Open N CH; Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-41810-50220 CH; Culligan-WTR SOFTNER RENTAL-APR 2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	101-43100-50220 PW/PD CULLIGAN API	R 2025		55.65		
CULLIGAN; WTR SOFTNER RENTAL-APR 2025 CHOYT 101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00 J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 45.00 Open N CH; Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-41810-50220 CH; Culligan-WTR SOFTNER RENTAL-APR 2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025						
101-43100-50220 CULLIGAN; WTR SOFTNER RENTAL-APR 2025 40.00	J.P. MORGAN CHASE BANK NA	04/20/2025	05/27/2025	40.00	40.00 Open	N
J.P. MORGAN CHASE BANK NA 04/20/2025 05/27/2025 45.00 45.00 Open N CH;Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 101-41810-50220 CH;Culligan-WTR SOFTNER RENTAL-APR 2025 45.00 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	CULLIGAN; WTR SOFTNER RENTAL-APR 2025	CHOYT				04/20/2025
CH;Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	101-43100-50220	NER RENTAL-API	R 2025	40.00		
CH;Culligan-WTR SOFTNER RENTAL-APR 2025 CHOYT 04/20/2025 J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025						
101-41810-50220 CH; Culligan-WTR SOFTNER RENTAL-APR 2025 45.00			05/27/2025	45.00	45.00 Open	
J.P. MORGAN CHASE BANK NA 04/22/2025 05/27/2025 218.75 Open N Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025						04/20/2025
Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025 05/27/2025 05/	101-41810-50220 CH;Culligan-WIR SOF	- INER RENTAL-AI	PR 2025	45.00		
Parker Web Services; Web project updates CHOYT 04/22/2025 101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025 05/27/2025 05/	LP MORGAN CHASE RANK NA	04/22/2025	05/27/2025	218 75	218 75 Onen	N
101-41310-50320 Parker Web Services; Web project updates 218.75 J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025			00/2/12020	210.70	210.70 Open	
J.P. MORGAN CHASE BANK NA 04/23/2025 05/27/2025 342.43 342.43 Open N 16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025			ntes	218.75		0 1/22/2020
16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025						
16471 S DIAMOND-MAR 2025 CHOYT 04/23/2025	J.P. MORGAN CHASE BANK NA	04/23/2025	05/27/2025	342.43	342.43 Open	N
	16471 S DIAMOND-MAR 2025	CHOYT			•	04/23/2025
101-43100-50383 16471 S DIAMOND-MAR 2025 342.43	101-43100-50383 16471 S DIAMOND-M	AR 2025		342.43		

J.P. MORGAN CHASE BANK NA 12260 S DIAMOND-MAR 2025 101-41810-50383 12260 S DIAMOND-MAI	04/23/2025 CHOYT R 2025	05/27/2025	484.04 484.04	484.04 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA 18461 DAYTON ST-MAR 2025 101-41910-50383 18461 DAYTON ST-MAR	04/23/2025 CHOYT	05/27/2025	353.17 353.17	353.17 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA 15700 BROCKTON-MAR 2025 101-43100-50383 15700 BROCKTON-MAR	04/23/2025 CHOYT	05/27/2025	99.56 99.56	99.56 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA ONLINE FEE TO PAY ONLINE 101-41810-50300 ONLINE FEE TO PAY ON	04/23/2025 CHOYT ILINE	05/27/2025	1.95 1.95	1.95 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA PD; STREICHERS-9MM 101-42120-50200 PD; STREICHERS-9MM	04/23/2025 CHOYT	05/27/2025	464.00 464.00	464.00 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA PD; STREICHERS-NAME TAGS 101-42120-50217 PD; STREICHERS-NAME	04/23/2025 CHOYT ETAGS	05/27/2025	23.98 23.98	23.98 Open	N 04/23/2025
J.P. MORGAN CHASE BANK NA PD;BLUE NET-Sharepoint Dev. & Consulting 101-42120-50308 PD;BLUE NET-Sharepoi	04/25/2025 CHOYT nt Dev. & Consult	05/27/2025 ing	2,000.00 2,000.00	2,000.00 Open	N 04/25/2025
J.P. MORGAN CHASE BANK NA FD; Hyper Reach 3.1.2025-2.28.2026 101-42130-50308 FD; Hyper Reach 3.1.20	04/28/2025 CHOYT)25-2.28.2026	05/27/2025	5,450.00 5,450.00	5,450.00 Open	N 04/28/2025
JAAX, KEVIN & DAWN UB refund for account: 1964 601-00000-15550 CREDIT FORWARD	05/12/2025 CHOYT	05/27/2025	17.32 17.32	17.32 Open	N 05/12/2025
JENNA SCHUERMAN & LORA ANDERSON UB refund for account: 6426	05/12/2025 CHOYT	05/27/2025	26.10	26.10 Open	N 05/12/2025

601-00000-15550 CREDIT FORWARD			26.10		
KELLEY CASEY	05/09/2025	05/27/2025	600.00	600.00 Open	N
6X12 ALL GOALS SOCCER GOALS W/NEW NETS 101-45200-50530 6X12 ALL GOALS SOC		EW NETS	600.00		05/01/2025
KL MN 1 LLC	05/12/2025	05/27/2025	133.93	133.93 Open	N
UB refund for account: 7343	CHOYT	05/2//2025	133.93	133.93 Open	N 05/12/2025
601-00000-15550 CREDIT FORWARD			133.93		
KODIAK POWER SYSTEMS INC.	05/21/2025	05/27/2025	2,038.00	2,038.00 Open	N
PW; REPAIR/MAINT WELL 4 GENERATOR	СНОҮТ		,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	04/30/2025
601-49400-50220 PW; REPAIR/MAINT W	ELL 4 GENERATO	R	2,038.00		
KWIK TRIP INC	05/20/2025	05/27/2025	150 70	150.72 Open	N
PD; 514204/ CARWASH- FD; MOTOR FUELS	CHOYT	05/27/2025	150.72	150.72 Open	04/30/2025
101-42120-50220 PD; 514204/ CARWAS			121.88		0 1/00/2020
101-42260-50212 FD; MOTOR FUELS			28.84		
LAUREL TREE FARMS	05/21/2025	05/27/2025	4,238.00	4,238.00 Open	N
PW; TREES	CHOYT	03/2/12023	4,230.00	4,200.00 Open	05/08/2025
101-45200-50530 PW; TREES			4,238.00		
LEAGU CUANEU	05/40/0005	05/05/0005	70.70		
LEACH, CHANELL UB refund for account: 2521	05/12/2025 CHOYT	05/27/2025	72.70	72.70 Open	N 05/12/2025
601-00000-15550 CREDIT FORWARD	011011		72.70		03/12/2023
LEAGUE OF MN CITIES INSURANCE TRUST	05/20/2025	05/27/2025	2,500.00	2,500.00 Open	N
DEDUCTIBLE; CLAIM LMC 000000419508	CHOYT	00/2/12020	2,000.00	2,000.00 Open	02/15/2025
101-43100-50361 DEDUCTIBLE; CLAIM L	MC 0000004195	08	2,500.00		
LENNAR	05/14/2025	05/27/2025	3,000.00	3,000.00 Open	N
14322 BERKSHIRE LA N LANDSCAPE ESCROW I		00/2/12020	0,000.00	0,000.00 Open	05/14/2025
420-00000-22100 14322 BERKSHIRE LA	N LANDSCAPE ES	SCROW	3,000.00		
LENNAR	05/14/2025	05/27/2025	3,000.00	3,000.00 Open	N
13764 142ND AVE N LANDSCAPE ESCROW REL		00/2//2020	3,000.00	3,000.00 Open	N 05/14/2025
420-00000-22100 13764 142ND AVE N L		ROW RELEA	3,000.00		

LENNAR 10877 KINGSVIEW LA N LANDSCAPE ESCROW	05/14/2025	05/27/2025	3,000.00	3,000.00 Open	N 05/14/2025
420-00000-22100 10877 KINGSVIEW LA		SCROW RE	3,000.00		03/14/2023
MAGNEY CONSTRUCTION INC PAY APP 12;WELL HEAD TREATMENT 4 & 5 601-00000-16500 PAY APP 12;WELL HEA 601-00000-20600 RETAINAGE PAYABLE	05/21/2025 CHOYT AD TREATMENT 4 8	05/27/2025 & 5	280,900.97 295,685.23 (14,784.26)	280,900.97 Open	N 05/21/2025
MENARDS - MAPLE GROVE PW; IMPROVEMENTS OTHER THAN BLDGS 101-45200-50530 IMPROVEMENTS OTHI	05/19/2025 CHOYT ER THAN BLDGS	05/27/2025	600.59 600.59	600.59 Open	N 05/15/2025
MENARDS - MAPLE GROVE PW; STREET MAINT-REPAIR 101-43100-50224 PW; STREET MAINT-RE	05/21/2025 CHOYT EPAIR	05/27/2025	91.06 91.06	91.06 Open	N 05/21/2025
MENARDS - MAPLE GROVE PARKS; REPAIR/MAINT 101-45200-50220 PARKS; REPAIR/MAINT	05/21/2025 СНОҮТ Г	05/27/2025	55.94 55.94	55.94 Open	N 05/21/2025
MENESI, TAREK UB refund for account: 4604 601-00000-15550 CREDIT FORWARD	05/12/2025 CHOYT	05/27/2025	123.29 123.29	123.29 Open	N 05/12/2025
METROPOLITAN COUNCIL 177.22 MILLION GAL. WASTE WATER SERVICE J 602-49400-50313 177.22 MILLION GAL.		05/27/2025 ERVICE	51,586.39 51,586.39	51,586.39 Open	N 05/09/2025
MICHELLE LYNN TIETZ UB refund for account: 5921 601-00000-15550 CREDIT FORWARD	05/12/2025 CHOYT	05/27/2025	119.73 119.73	119.73 Open	N 05/12/2025
MINUTEMAN PRESS UTILITY BILLING; MAR-MAY 2025 601-49400-50200 UTILITY BILLING; MAR 602-49400-50200 UTILITY BILLING; MAR		05/27/2025	2,518.61 1,259.30 1,259.31	2,518.61 Open	N 05/20/2025

MONTICELLO ANIMAL CONTROL	05/09/2025	05/27/2025	55.00	55.00 Open	N 04/16/2025
PD; ANIMAL CONTROL- 4/16 141 AVE N/QUINV 101-42140-50308 PD; ANIMAL CONTRO		N/OUINW	55.00		04/16/2025
MSA PROFESSIONAL SERVICES, INC.	05/20/2025	05/27/2025	915.00	915.00 Open	N
ELSIE STEPHENS PARK MASTER PLAN	CHOYT		0.45.00		04/28/2025
 405-41900-50300 ELSIE STEPHENS PAF	RK MASTER PLAN		915.00		
MSA PROFESSIONAL SERVICES, INC.	05/20/2025	05/27/2025	626.00	626.00 Open	N
DAYTON CROW/MISSISSIPPI BOAT ACCESS	CHOYT			32333 Span	04/24/2025
 408-45300-50300 DAYTON CROW/MISS	SISSIPPI BOAT AC	CESS	626.00		
MSA PROFESSIONAL SERVICES, INC.	05/20/2025	05/27/2025	7,343.70	7,343.70 Open	N 04/04/0005
ELSIE STEPHENS CANOE/KAYAK LAUNCH DEV 408-45300-50300-2006 ELSIE STEPHEN	ELICHOYT IS CANOE/KAYAK	LAUNCH	7,343.70		04/24/2025
 400-4000-00000-2000 EEGIE 31E1 11EN	IS CANOL/KATAK	LACITOTI	7,040.70		
MSA PROFESSIONAL SERVICES, INC.	05/20/2025	05/27/2025	91,497.50	91,497.50 Open	N
ELSIE STEPHENS CANOE/KAYAK LAUNCH DEV	EL: CHOYT				03/26/2025
 408-45300-50300-2006 ELSIE STEPHEN	IS CANOE/KAYAK	LAUNCH	91,497.50		
MUNNEKE, TYLER	05/16/2025	05/27/2025	127.97	127.97 Open	N
UB refund for account: 4602	CHOYT	03/2//2023	127.57	127.97 Open	05/16/2025
601-00000-15550 CREDIT FORWARD	0.1011		127.97		00/10/2020
MUTUAL OF OMAHA	05/20/2025	05/27/2025	1,419.26	1,419.26 Open	N
G000CL6X: STD/LTD PREMIUM-JUN 2025	CHOYT				05/20/2025
 101-00000-21705 G000CL6X: STD/LTD	PREMIUM-JUN 20	125	1,419.26		
NELSON, KATHRYN	05/12/2025	05/27/2025	90.13	90.13 Open	N
UB refund for account: 3177	CHOYT	00.22020	33.23	ос.10 орс	05/12/2025
601-00000-15550 CREDIT FORWARD			90.13		
NORTH MEMORIAL HEALTH CARE	05/13/2025	05/27/2025	1,700.00	1,700.00 Open	N
FD; EMR REFRESHER COURSES MAR-APR 2025 101-42260-50208 FD; EMR REFRESHER			1.700.00		04/30/2025
 101-42200-00200 FD, EI'IN NEFNESHEN	COUNCES		1,700.00		
PA PIECHOWSKI	05/19/2025	05/27/2025	300.00	300.00 Open	N

DAC RENTAL DEPOSIT REFUN	ND: 05.10.2025 CHOY	ſΤ				05/10/2025
101-00000-21716 DAG	C RENTAL DEPOSIT REFUND	D: 05.10.2025		300.00		
PETERSON COMPANIES, INC PAY APP 1; 2024 PARK IMPRO			27/2025 2	2,659.05 2,	659.05 Open	N 05/21/2025
405-41900-50530 PAY	/ APP 1; 2024 PARK IMPROV AINAGE PAYABLE	V. IRRIGATION	2	2,799.00 (139.95)		
403-00000-20000 RE1	AINAGE FATABLE			(159.95)		
PLAISTED COMPANIES PW; 2"-4" FIELD STONE	05/16/ CHOY		27/2025	38.47	38.47 Open	N 05/16/2025
	; 2"-4" FIELD STONE			38.47		
READY WATT ELECTRIC PW; REPLACE MODEL 2 HEAI	05/21/ D WITH REBUILT CHOY		27/2025 2	2,000.00 2,	000.00 Open	N 05/20/2025
101-42130-50220 PW	; REPLACE MODEL 2 HEAD	WITH REBUILT		2,000.00		
ROGERS TRUE VALUE PW; OPERATING SUPPLIES	05/09/ CHOY		27/2025	65.86	65.86 Open	N 05/08/2025
•	; OPERATING SUPPLIES			65.86		
ROGERS TRUE VALUE PW; OPERATING SUPPLIES	05/16/ CHOY		27/2025	65.99	65.99 Open	N 05/14/2025
·	; OPERATING SUPPLIES	•		65.99		00/14/2020
ROGERS TRUE VALUE PW; MISC HARDWARE	05/20/ CHOY		27/2025	8.44	8.44 Open	N 05/20/2025
·	; MISC HARDWARE			8.44		
ROGERS TRUE VALUE PW; BUILDINGS AND STRUC	05/21/ TURES CHOY		27/2025	8.99	8.99 Open	N 05/21/2025
	; BUILDINGS AND STRUCTU			8.99		
ROZYCKI, RYAN UB refund for account: 3260	05/12/ CHOY		27/2025	86.00	86.00 Open	N 05/12/2025
601-00000-15550 CRI	EDIT FORWARD			86.00		
SACHIN MEHTA & SARAH KN UB refund for account: 5770	IIGHT 05/12/ CHOY		27/2025	109.31	109.31 Open	N 05/12/2025

601-00000-15550 CREDIT FORWARD			109.31		
SANKIE FINEBOY	05/19/2025	05/27/2025	450.00	450.00 Open	N
DAC RENTAL DEPOSIT REFUND:EVENT 05.17.25		00/2//2020	100.00	100.00 00011	05/17/2025
101-00000-21716 DAC RENTAL DEPOSIT		05.17.25	450.00		00/1//2020
SAWYER, ANGELICA & RYAN	05/12/2025	05/27/2025	150.67	150.67 Open	N
UB refund for account: 3925	CHOYT				05/12/2025
601-00000-15550 CREDIT FORWARD			150.67		
SCHULTZ, CHASE	05/12/2025	05/27/2025	51.82	51.82 Open	N
UB refund for account: 5858	CHOYT				05/12/2025
601-00000-15550 CREDIT FORWARD			51.82		
SIMMER BROTHER HOMES	05/20/2025	05/07/0005	2 000 00	2.000.00 Onon	N
15422 111TH AVE N- LANDSCAPE ESCROW REL		05/27/2025	3,000.00	3,000.00 Open	05/20/2025
420-00000-22100 15422 111TH AVE LAN		N/ REI EASE	3,000.00		03/20/2023
420-00000-22100 13422 111111AVL LAN	DOCAF E ESCHO	W NELLAGE	3,000.00		
SITE ONE LANDSCAPE SUPPLY	05/21/2025	05/27/2025	749.47	749.47 Open	N
PARKS; REPAIR/MAINT	CHOYT				05/21/2025
101-45200-50220 PARKS; REPAIR/MAINT			749.47		
STERNBERGER, MARLENE	05/12/2025	05/27/2025	20.73	20.73 Open	N
UB refund for account: 2028	CHOYT				05/12/2025
601-00000-15550 CREDIT FORWARD			20.73		
SUMMIT FIRE PROTECTION	05/09/2025	05/27/2025	508.00	508.00 Open	N
PW; ANNUAL FIRE ALARM MONTITORING 2/1/25		0.044.05			02/28/2025
101-43100-50520 PW; ANNUAL FIRE ALA	RM MONTHORIN	G 2/1/25	508.00		
SUNBELT RENTALS	05/19/2025	05/27/2025	1,335.67	1,335.67 Open	N
PW; RENTALS (GENERAL); SCRUBBER	CHOYT	00/2//2020	1,000.07	1,000.07 Open	05/16/2025
101-43100-50410 PW; RENTALS (GENER.			1,335.67		00/10/2020
TASC	05/19/2025	05/27/2025	39.59	39.59 Open	N
COBRA ADMIN FEE; JUL 2025	CHOYT				05/17/2025
101-41810-50205 COBRA ADMIN FEE; JU	L 2025		39.59		

TASC PER EMPLOYEE FEE; JUL 2025-SEPT 2025	05/20/2025 CHOYT	05/27/2025	184.20	184.20 Open	N 05/20/2025
101-41810-50205 PER EMPLOYEE FEE; JU		25	184.20		00/20/2020
TOSHIBA BUSINESS SYSTEMS CH; ESTUDIO 2515 FRONT BW/CLR PRINTER FE		05/27/2025	16.28	16.28 Open	N 05/02/2025
101-41820-50308 CH; ESTUDIO 2515 FR	ONT PRINTER FEE	3-MAR	16.28		
TOSHIBA BUSINESS SYSTEMS FD; ESTUDIO 2525 MAY 2025 BW/CLR	05/09/2025 CHOYT	05/27/2025	131.18	131.18 Open	N 04/30/2025
101-42260-50200 FD; ESTUDIO 2525 MA 101-42260-50200 FD; ESTUDIO 2525 API			3.40 127.78		
TOSHIBA BUSINESS SYSTEMS CH; ESTUDIO 4525 BACK PRINTER- 1401-BW/33	05/09/2025 BCCHOYT	05/27/2025	133.14	133.14 Open	N 04/30/2025
101-41820-50308 CH; ESTUDIO 4525 BA 101-41820-50308 CH; ESTUDIO 4525 BA			5.74 127.40		
VADA CONTRACTING LLC PAY APP 1; 2024 PARK IMPROV. ELSIE STEPHEN		05/27/2025	162,228.65	162,228.65 Open	N 05/21/2025
405-41900-50530 PAY APP 1; 2024 PARK 405-00000-20600 RETAINAGE PAYABLE	IMPROV ELSIE S	IEPHE 	170,767.00 (8,538.35)		
VEIT & COMPANY INC. CLEAN-UP DAY 2025 101-41650-50388 CLEAN-UP DAY 2025	05/19/2025 CHOYT	05/27/2025	3,706.61 3,706.61	3,706.61 Open	N 05/11/2025
VERCHOTA, SIMON UB refund for account: 2372	05/12/2025 CHOYT	05/27/2025	108.11	108.11 Open	N 05/12/2025
601-00000-15550 CREDIT FORWARD			100.11		
VERIZON WIRELESS PW;CELL SERVICE;MCM SEWER APR-MAY 2025	05/20/2025 CHOYT	05/27/2025	150.12	150.12 Open	N 04/30/2025
602-49400-50321 PW;CELL SERVICE;MC	M SEWER APR-M	AY	150.12		
VISA-CH 5198 VISA CH; APR 2025	05/12/2025 CHOYT	05/27/2025	708.46	0.00 Paid	Y 05/12/2025
101-41820-50308 CH; DIGIUM CLOUD-P			708.46		

WATER LABORATORIES, INC	05/12/2025	05/27/2025	583.20	583.20 Open	N
WATER TESTING; APR 2025	CHOYT			·	04/30/2025
 601-49400-50300 WATER TESTING; API	R 2025		583.20		
VOEL ENERGY	05/40/0005	05/05/0005	04.50	0.00 5.1	
XCEL ENERGY	05/12/2025	05/27/2025	31.50	0.00 Paid	Υ
51-0013985527-8; CHESHIRE LGT; APR 2025 101-43100-50230 51-0013985527-8; C	CHOYT	D 2025	31.50		04/30/2025
 101-43100-30230 31-0013963327-6, C	THE SHIRE LOT, AP	N 2023	31.50		
XCEL ENERGY	05/12/2025	05/27/2025	59.19	0.00 Paid	Υ
51-0013433451-8;BROCKTON LGT; APR 2025	S CHOYT				04/30/2025
 101-43100-50230 51-0013433451-8;B	ROCKTON LGT; AI	PR 2025	59.19		
XCEL ENERGY	05/12/2025	05/27/2025	2,796.09	0.00 Paid	Υ
51-0011857801-8;PD/PW BLDG; APR 2025	CHOYT				04/30/2025
101-42120-50381 51-0011857801-8;P	•		1,398.05		
 101-43100-50381 51-0011857801-8;P	D/PW BLDG; APR 2	2025	1,398.04		
XCEL ENERGY	05/12/2025	05/27/2025	31.50	0.00 Paid	Υ
51-0014297205-1;14641 U.PASS W/RH PKWY		00/2/12020	01.00	0.00 1 414	04/30/2025
101-43100-50230 51-0014297205-1;1		H PKWY	31.50		0 00 0_0
XCEL ENERGY	05/12/2025	05/27/2025	29.94	0.00 Paid	Υ
51-0013211437-0;SDL TRAIL LIFT; APR 2025	CHOYT				04/30/2025
 601-49400-50381 51-0013211437-0;S	DL TRAIL LIFT; APF	2025	29.94		
VOEL ENERGY	05/40/0005	05/05/0005	0.40	0.00 5.1	
XCEL ENERGY	05/12/2025	05/27/2025	0.16	0.00 Paid	Υ
51-0014712973-2; 18160 SIREN; APR 2025 101-42130-50381 51-0014712973-2: 1	CHOYT	2025	0.16		04/30/2025
 101-42130-50381 51-0014712973-2; 1	.0100 SINEIN, APN	2023	0.10		
XCEL ENERGY	05/12/2025	05/27/2025	25.98	0.00 Paid	Υ
51-0014444653-6;14666 146TH AVE S.L. APR	20: CHOYT				04/30/2025
 101-43100-50230 51-0014444653-6;1	4666 146TH AVE S	.L. APR	25.98		
 	 _				
XCEL ENERGY	05/12/2025	05/27/2025	22.36	0.00 Paid	Υ
51-6970693-8;17320 DAYTON SHED; APR 202					04/30/2025
 101-45200-50381 51-6970693-8;1732	0 DAYTON SHED; /	APR	22.36		

XCEL ENERGY 05/12/2025 05/27/2025	766.63	0.00 Paid	Υ
51-0013565432-4; 14695 RIVER/WELLHOUSE; AI CHOYT 601-49400-50381 51-0013565432-4; 14695 RIVER/WELLHOUSE;	766.63		04/30/2025
XCEL ENERGY 05/12/2025 05/27/2025	23.94	0.00 Paid	Y 04/30/2025
51-0014423188-8;14678 146TH AVE ST LGT; APR CHOYT 101-43100-50230 51-0014423188-8;14678 146TH AVE ST LGT	23.94		04/30/2025
	20.01		
XCEL ENERGY 05/12/2025 05/27/2025	35.01	0.00 Paid	Υ
51-0013923150-3;HOLLY LN; APR 2025 CHOYT			04/30/2025
101-43100-50230 51-0013923150-3;HOLLY LN; APR 2025	35.01		
XCEL ENERGY 05/14/2025 05/27/2025	43.58	42 E9 Onon	N
51-0014473382-9 12000.5 W FRENCH LK APR 20 CHOYT	43.30	43.58 Open	04/30/2025
459-43100-50300-2001 51-0014473382-9 12000.5 W FRENCH LK	43.58		04/30/2023
XCEL ENERGY 05/16/2025 05/27/2025	25.98	25.98 Open	N
51-0014444656-9;14748.5 CHESHIRE CT S.L. AP CHOYT			04/30/2025
101-43100-50230 51-0014444656-9;14748 CHESHIRE CT S.L.	25.98		
XCEL ENERGY 05/19/2025 05/27/2025	45.22	45.22 Open	N
51-0013348079-5;14430 DAYTON RIVER APR-MA CHOYT	45.22	40.22 Opcii	04/30/2025
101-45200-50381 51-0013348079-5;14430 DAYTON RIVER	45.22		0 00 2020
XCEL ENERGY 05/20/2025 05/27/2025	4.19	4.19 Open	N
51-5815803-3 F SIREN; APR-MAY 2025 CHOYT			05/20/2025
101-42130-50381 51-5815803-3 F SIREN; APR-MAY	4.19		
# of Invoices: 290 # Due: 276 Totals:	913,993.01	900,190.19	
# of Credit Memos: 4 # Due: 4 Totals:	(2,624.98)	(2,624.98)	
Net of Invoices and Credit Memos:	911,368.03	897,565.21	
* 3 Net Invoices have Credits Totalling:	(23,462.56)		
TOTALS BY PAYMENT CARD ACCOUNT			
0843	1,373.35		
0983	9,077.08		
2363	1,755.21		
3028	11,492.25		

	40	000.00				
	12	828.98				
	40	1,521.00				
	56	4,660.12				
	26	1,757.85				
	73	1,997.13				
	71	179.47				
	83	70.27				
	39	2,208.77				
	67	411.00				
90	53	1,386.90				
TOTALS BY FUND						
10	1 - GENERAL FUND	111,221.22	107,487.03			
22	5 - EDA	117.50	117.50			
22	6 - CABLE	325.00	325.00			
40	5 - PARK DEDICATION	165,802.70	165,802.70			
40	8 - PARK TRAIL DEVELOPMENT	99,769.07	99,769.07			
4:	1 - DEVELOPER ESCROWS	6,461.61	6,461.61			
42	0 - LANDSCAPE ESCROWS	12,000.00	12,000.00			
45	9 - 2022 TIF STREET IMPROVEMENTS	43.58	43.58			
60	1 - WATER FUND	454,580.41	444,511.78			
60	2 - SEWER FUND	61,046.94	61,046.94			
TOTALS BY DEPT/	CTIVITY					
0.0	000 -	370,967.61	370,967.61			
	110 - Council	739.80	739.80			
	120 - Committees-Commissions	9.48	9.48			
	310 - Administration	5,851.58	5,851.58			
4.	STO - Administration	5,051.50	3,031.30			

20.69

1,188.00

2,110.84

7,202.80

5,821.91

491.97

20.69

1,188.00

2,110.84

7,202.80

5,821.91

491.97

41410 - Elections

41420 - City Clerk

41640 - Legal Services

41650 - Recycling Services

41710 - Plannning & Economic Dev

41500 - Finance

41810 - Central Services	1,030.81	1,030.81
41820 - Information Technology	8,283.00	7,574.54
41900 - General Govt	174,806.00	174,806.00
41910 - Activity Center	2,981.99	2,981.99
42120 - Patrol and Investigate	9,619.90	8,221.85
42130 - Emergency Mgmt	7,946.15	7,945.99
42140 - Animal Control	263.00	263.00
42260 - Fire Suppression	8,169.96	8,169.96
43100 - Public Works	41,162.13	39,556.97
45200 - Parks	10,557.26	10,534.90
45300 - Trail Development	99,769.07	99,769.07
49400 - Utilities	151,289.48	141,220.85
49999 - Contingency	1,084.60	1,084.60

Meeting Date: 05-27-25 Item: D.



ITEM:

Approval of Liquor Licenses for 2025-2026

PREPARED BY:

Amy Benting, City Clerk

POLICY DECISION / ACTION TO BE CONSIDERED:

Approval of annual liquor licenses

BACKGROUND:

Once all required fees have been paid and background checks have been passed.

The City has received annual liquor licenses application for the following businesses:

Dayton Gas Stop- 3.2 Off-Sale Beer

Dayton Wine and Spirits- Off-Sale Liquor

Daytona Golf- On-Sale and Sunday

Dehn's County Manor- 3.2 Beer On-Sale and Wine and set

up license.

Sundance Entertainment- On-Sale/ Off-Sale and Sunday

Dayton Bar and Grill- On-Sale and Sunday

Kwik Trip- Off Sale

Fisher Farms - 3.2 Beer On-Sale and Wine and Set up license.

CRITICAL ISSUES:

There are no outstanding issues.

RECOMMENDATION:

Approval of the annual liquor licenses once paperwork and fees are submitted.

ATTACHMENTS:

None

Meeting Date: 5-27-2025 Item Number: F.



PRESENTER:

Jason Quisberg

ITEM:

Wellhouse #5 - Pay Request No. 9

PREPARED BY:

Jason Quisberg, Engineering

POLICY DECISION / ACTION TO BE CONSIDERED:

Approve Pay Request No. 9 for the Wellhouse #5 project

BACKGROUND:

See attached engineer's memo for background and recommendations.

RECOMMENDATION:

See attached engineer's memo for recommendations.

ATTACHMENT(S):

Engineer's memo Pay Request No. 9



Memo

To: Martin Farrell, Public Works Director From: Ash Hammerbeck, PE

Jason Quisberg, PE

Project/File: 227704873 Date: May 5, 2025

Subject: Dayton Wellhouse No.5 - Pay Application #9

Council Action Requested

Staff is recommending Council to approve Pay Application #9 for the Dayton Wellhouse No.5 to Ebert Companies in the amount of \$127,459.40.

Summary

Ebert Companies continued work on the project, including installation of joint sealants, plumbing, mechanical, electrical controls and integration, electrical generator, and obtaining the necessary utilities and materials. This pay request is for the work performed through 4/30/2025.

The signed payment request form and pay application is attached for review.

Total Contract Value to Date	\$ 1,094,223.29
Work Completed to Date	\$ 1,007,141.40
5% Retainage	\$ 50,357.15
Amount Paid to Date	\$ 829,324.85
Total Pay App #9	\$ 127,459.40

Engineer's Recommendation

We have reviewed the request and recommend approving Pay Application #9 to Ebert Companies in the amount of \$127,459.40 for the work completed and materials stored to date.

Distribution to:

ARCHITECT

OWNER

FIELD I

OTHER

Application and Certificate for Payment

APPLICATION NO: 9 TO OWNER: City of Dayton PROJECT: City of Dayton Wellhouse #5 14503 Kingsview Lane N 12260 S Diamond Lake Road PERIOD TO: 4/30/2025 Dayton, MN 55327 Dayton, MN 55327 **CONTRACT FOR:** FROM CONTRACTOR: VIA ARCHITECT: Stantec Consulting Services **Ebert Companies** CONTRACT DATE: CONTRACTOR 23350 County Road 10 2335 W Highway 36 PROJECT NOS: 66099 Corcoran, MN 55357 St. Paul, MN 55113 CONTRACTOR'S APPLICATION FOR PAYMENT Application is made for payment, as shown below, in connection with the Contract. AIA Document G703TM, Continuation Sheet, is attached. that current payment shown herein is now due. 1,127,735.28 2. NET CHANGE BY CHANGE ORDERS\$ **CONTRACTOR:** Ebert Companies -33.511.99 Date: 4.24.25 1.094,223.29 1.007.141.40 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ County of: Hennepin 5. RETAINAGE: a. 5.00 % of Completed Work Subscribed and sworn to before me this (Columns D + E on G703) 50 357 15 % of Stored Material Notary Public: (Column F on G703) My commission expires: Total Retainage (Lines 5a + 5b, or Total in Column I of G703)..... \$ 50.357.15 ARCHITECT'S CERTIFICATE FOR PAYMEN 6. TOTAL EARNED LESS RETAINAGE\$ 956.784.25 (Line 4 minus Line 5 Total) 7, LESS PREVIOUS CERTIFICATES FOR PAYMENT\$ 829,324.85 (Line 6 from prior Certificate) AMOUNT CERTIFIED. 127,459,40 8. CURRENT PAYMENT DUE AMOUNT CERTIFIED\$ 9. BALANCE TO FINISH, INCLUDING RETAINAGE

CHANGE ORDER SUMMARY	A	ADDITIONS DEDUCTION		
Total changes approved in previous months by Owner	\$	13,619.01	\$	-47,131.00
Total approved this month	\$	18 8 80	\$	au York
TOTAL	\$	13,619.01	\$	-47,131.00
NET CHANGES by Change Order		+ 9+	190	-33,511.99

(Line 3 minus Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and

> SHELBY RASMUSSE NOTARY PUBLIC MINNESOTA My Commission Expires Jan 31, 202

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Stantec Consulting Services

5/20/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

137,439.04

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Continuation Sheet

AIA Document G702TM–1992, Application and Certificate for Payment, or G732TM–2009,

Application and Certificate for Payment, Construction Manager as Adviser Edition,

containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

4/25/2025 4/30/2025

PERIOD TO:

ARCHITECT'S PROJECT NO: 66099

A	В	С	D	Е	F	G		Н	I
			WORK CO	MPLETED	MATERIALC	TOTAL			
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	ICATION THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	D AND % DATE (G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
01	Bonds	10,000.00	10,000.00			10,000.00	100.00		500.00
02	Mobilization	20,000.00	20,000.00			20,000.00	100.00		1,000.00
03	General Conditions M	24,500.00	24,500.00			24,500.00	100.00		1,225.01
04	General Conditions L	54,500.00	54,500.00			54,500.00	100.00		2,725.01
05	Closeouts	2,000.28				7 (1 ()		2,000.28	
06	Final Cleaning	2,000.00						2,000.00	
07	Cast-In-Place Concrete	57,200.00	57,200.00			57,200.00	100.00		2,860.00
08	Precast Plank	14,200.00	14,200.00			14,200.00	100.00		710.00
09	Unit Masonry	84,600.00	84,600.00			84,600.00	100.00		4,230.00
10	Rough Carpentry M	6,800.00	6,800.00			6,800.00	100.00		340.00
11	Rough Carpentry L	17,400.00	17,400.00			17,400.00	100.00		870.00
12	Roof Trusses M	1,800.00	1,800.00			1,800.00	100.00		90.00
13	Bituminous Damproofing	3,750.00	3,750.00			3,750.00	100.00		187.50
14	Insulation	1,900.00	1,900.00			1,900.00	100.00		95.00
15	Sheet Metal Roofing	16,000.00	16,000.00			16,000.00	100.00		800.00
16	Soffits & Flashings	2,000.00	2,000.00			2,000.00	100.00		100.00
17	Joint Sealants	2,800.00	1,400.00	840.00		2,240.00	80.00	560.00	112.00
18	Doors, Hardware, & Frames M	15,850.00	15,850.00			15,850.00	00.00		792.50
19	Doors, Hardware, & Frames L	1,950.00	1,852.50			1,852.50	95.00	97.50	92.63
20	Translucent Skylight System	6,050.00	6,050.00			6,050.00	100.00		302.50
21	Louvers M	1,700.00	1,700.00			1,700.00	00.00		85.00
22	Louvers L	800.00	800.00			800.00	100.00		40.00
23	Gypsum Wallboard	2,800.00	2,800.00			2,800.00	100.00		140.00
24	Concrete Floor Sealer	1,400.00	1,400.00			1,400.00	100.00		70.00
25	Painting	6,800.00	6,120.00			6,120.00	90.00	680.00	306.00
	GRAND TOTAL								

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AIA Document G703™ – 1992

Continuation Sheet

AIA Document G702TM_1992, Application and Certificate for Payment, or G732TM_2009, Application and Certificate for Payment, Construction Manager as Adviser Edition,

containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

4/25/2025 4/30/2025

PERIOD TO:

66099 ARCHITECT'S PROJECT NO:

Α	В	C	D	E	F	G		Н	I
			WORK CO	MPLETED		TOTAL I			
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
26	Signage	1,950.00	1,950.00			1,950.00	100.00		97.51
27	Plumbing	13,500.00	12,150.00	675.00		12,825.00	95.00	675.00	641.25
28	Mechanical	34,250.00	30,825.00	1,712.50		32,537.50	95.00	1,712.50	1,626.88
29	Electrical Permit	260.00	260.00			260.00	100.00	2	13.00
30	Electrical General Labor	34,744.00	29,532.40	3,474.40		33,006.80	95.00	1,737.20	1,650.34
31	Electrical General Material	25,977.00	25,977.00			25,977.00	100.00		1,298.86
32	Equipment Controls & Integ.	209,375.00	177,968.75	20,937.50		198,906.25	95.00	10,468.75	9,945.32
33	Electrical Generator	170,450.00		153,405.00		153,405.00	90.00	17,045.00	7,670.25
34	Lighting	2,544.00	2,289.60	254.40		2,544.00	100.00		127.20
35	Earthwork	52,095.00	52,095.00			52,095.00	100.00		2,604.76
36	Flexible Paving	12,200.00						12,200.00	1.16
37	Irrigation Systems	6,450.00						6,450.00	
38	Turfs & Grasses	5,050.00	T					5,050.00	
39	Deciduous Trees 2.5"	3,738.00						3,738.00	
40	Shrub #5 GAL CONT	1,566.00						1,566.00	
41	Perennial Grass #1 GAL CONT	1,234.00				87.4		1,234.00	
42	Rock Mulch	875.00				7 14 7		875.00	
43	Metal Landscape Edger	2,158.00						2,158.00	
44	Utilities	28,269.00	28,269.00			28,269.00	100.00		1,413.45
45	Process Piping	38,250.00	38,250.00			38,250.00	100.00		1,912.51
46	Vertical Line Shaft Pump	124,000.00	117,800.00			117,800.00	95.00	6,200.00	5,890.00
47	Change Order 1	-47,131.00		-47,131.00		-47,131.00	100.00		-2,356.55
48	Change Order 2	2,984.35	2,984.35			2,984.35	100.00		149.22
49	Change Order 4	10,634.66						10,634.66	
	GRAND TOTAL	1,094,223.29	872,973.60	134,167.80		1,007,141.40	92.04	87,081.89	50,357.15

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PRESENTER:

Chief Enga

ITEM:

Approve Conditional Job Offer to Christian McCarty to fill the 2025 Budgeted vacancy.

PREPARED BY:

Chief Enga

POLICY DECISION / ACTION TO BE CONSIDERED:

Approve Conditional Job Offer to Christian McCarty to fill the 2025 Budgeted vacancy.

BACKGROUND:

During the 2025 City of Dayton Budget Process the City Council approved two Full-Time Hires starting July 1st. The Dayton Police Department would like to offer a Conditional Job Offer to Christian McCarty pending Background, Psychological, and Medical to fill the 2025 Budgeted Vacancy. Christian McCarty started his career in Law Enforcement with Sherburne County Sheriff's Office in 2008 and has 17 yrs of experience. During Christians career he was a School Resource Officer, Drug Task Force Investigator, and Field Training Officer. Christian will bring experience and training to assist not only with the Dayton Police Department but the City of Dayton.

I am recommending the selected candidate for the full-time officer position beginning June 29th, 2025, conditional on Psychological, Physical, and background completion. The full-time police officer position would be placed in pay grade PO at step 5 which is \$49.68 per hour, plus 6% Longevity, per union contract, and would accumulate vacation and sick at the 5-10yr level. There would also be the usual one-year probationary period.

CRITICAL ISSUES:

- The selected candidate Christian McCarty will fill the 2025 Budgeted vacancy
- The selected candidate Christian McCarty would start at Pay Grade PO, step 5, which is \$49.68 per hour, plus 6% Longevity, per union contract, with one-year probationary period.
- The selected candidate Christian McCarty would begin with 80 hours of vacation and 120 hrs of Sick Leave and would accumulate at the 5-10yr level.
- Conditional offer would be contingent upon completion of Background, Psychological, and Medical.
- Anticipated start date would be June 29th, 2025.

BUDGET IMPACT:

Budgeted for in 2025

RECOMMENDATION:

Approve Conditional Job Offer to Christian McCarty to fill the 2025 Budgeted vacancy.



PRESENTER:

Chief Enga

ITEM:

Approve Conditional Job Offer to Josiah Needham to fill the 2025 Budgeted vacancy.

PREPARED BY:

Chief Enga

POLICY DECISION / ACTION TO BE CONSIDERED:

Approve Conditional Job Offer to Josiah Needham to fill the 2025 Budgeted vacancy.

BACKGROUND:

During the 2025 City of Dayton Budget Process the City Council approved two Full-Time Hires starting July 1st. The Dayton Police Department would like to offer a Conditional Job Offer to Josiah Needham pending completing Post License, Background, Psychological, and Medical to fill the 2025 Budgeted Vacancy. Josiah is a recent graduate from Alexandria Technical College and will be his first career Law Enforcement job.

I am recommending the selected candidate for the full-time officer position beginning June 29th, 2025, conditional on Post License, Psychological, Physical, and background completion. The full-time police officer position would be placed in pay grade PO at step 1 which is \$40.87 per hour, per union contract. There would also be the usual one-year probationary period.

CRITICAL ISSUES:

- The selected candidate Josiah Needham will fill the 2025 Budget vacancy.
- The selected candidate Josiah Needham would start at Pay Grade PO, step 1 which is \$40.87 per hour, per union contract, with one-year probationary period.
- Conditional offer would be contingent upon completion of Post License, Background, Psychological, and Medical.
- Anticipated start date would be June 29th, 2025

BUDGET IMPACT:

Budgeted for in 2025

RECOMMENDATION:

Approve Conditional Job Offer to Josiah Needham to fill the 2025 Budgeted vacancy.

Meeting Date:05/27/2025 Item Number: G.



PRESENTER:

Chief Enga

ITEM:

Approve Conditional Job Offer to Marlen Salazar for Part-Time Police Officer

PREPARED BY:

Chief Enga

POLICY DECISION / ACTION TO BE CONSIDERED:

Approve Conditional Job Offer to Marlen Salazar for Part-Time Police Officer

BACKGROUND:

The Dayton Police Department would like to offer a Conditional Job Offer for Part-Time Police Officer to Marlen Salazar pending completing Post License, Background, Psychological, and Medical. Marlen is a recent graduate from University of MN Crookston and North Hennepin Technical College and this will be her first career Law Enforcement job.

I am recommending the selected candidate for the part-time officer position beginning June 29th, 2025, conditional on Post License, Psychological, Physical, and background completion. The part-time police officer position would be placed in pay grade PO at step 1 which is \$40.87 per hour. There would be no benefits provided for the Part-Time Position. There would also be the usual one-year probationary period.

CRITICAL ISSUES:

- The selected candidate Marlen Salazar would start at Pay Grade PO, step 1 which is \$40.87 per hour with no benefits, with one-year probationary period.
- Conditional offer would be contingent upon completion of Post License, Background, Psychological, and Medical.
- Anticipated start date would be June 29th, 2025

BUDGET IMPACT:

No impact to Budget

RECOMMENDATION:

Approve Conditional Job Offer for Part-Time Police Officer to Marlan Salazar

Meeting Date: May 27, 2025 Item Number: H



ITEM:

Approval of Purchase for TRPD for 17060 Dayton River Road

APPLICANT:

Ann Rexine, Principal Planner, Three Rivers Park District

PREPARED BY:

Jon Sevald, Community Development Director

POLICY DECISION / ACTION TO BE CONSIDERED:

Motion to Approve.

BACKGROUND:

During the May 6th City Council / Parks Commission Work Session regarding the West Mississippi River Regional Trail, the Council indicated support for Three Rivers Park District to purchase the Thomas Leannander property, 17060 Dayton River Road.

CRITICAL ISSUES:

None.

COMMISSION REVIEW / ACTION (IF APPLICABLE):

N/A

RELATIONSHIP TO COUNCIL GOALS:

Maintain and Enhance the Natural and Rural Community Connection

- Facilitate an interconnected trail system
- Provide and enhance public recreation space

BUDGET IMPACT:

None.

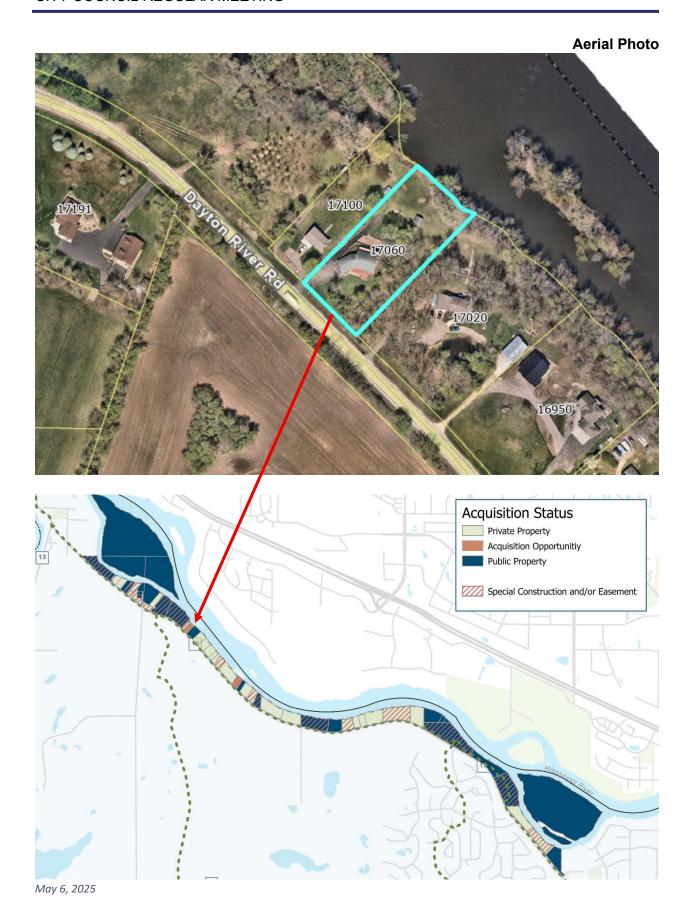
RECOMMENDATION:

Staff recommends Approval

ATTACHMENT(S):

Aerial Photo

Resolution 35-2025



RESOLUTION No. 35-2025

CITY OF DAYTON COUNTY OF HENNEPIN AND WRIGHT STATE OF MINNESOTA

A RESOLUTION OF SUPPORT FOR THE ACQUISTION OF 17060 DAYTON RIVER ROAD BY THREE RIVERS PARK DISTRICT

WEHREAS, the City of Dayton ("City") participated in and passed Resolution No. 23-2016 in support for the West Mississippi River Regional Trail master plan on June 29, 2016; and

WHEREAS, implementation of the West Mississippi River Regional Trail ("Regional Trail") corridor requires acquisition of land sufficient to design, build, operate and maintain a regional trail; and

WHEREAS, 17060 Dayton River Road (PID: 05-120-22-24-0007) was offered for sale to Three Rivers Park District; and,

WHEREAS, the property owner has signed a purchase agreement to sell the property to Three Rivers Park District on a willing seller basis and intends to close in 2025; and

WHEREAS, Three Rivers Park District is required to obtain municipal consent via Resolution when acquiring property; and

WHEREAS, City has reviewed the acquisition of the Property by the Park District and find that it is in conformance with the Master Plan; and,

THEREFORE, BE IT RESOLVED, that the City Council of the City of Dayton, Minnesota approves Three Rivers Park District's purchase of the property rights of the aforementioned property for the West Mississippi River Regional Trail.

Adopted by the City Council of the City of Dayton on this 27th day of May, 2025.

	Dennis Fisher, Mayor	
ATTEST:		
Amy Benting, City Clerk		
Motion by, Second by Resolution Approved	·	





ITEM:

EDA Resignation

APPLICANT:

N/A

PREPARED BY:

Jon Sevald, Community Development Director

POLICY DECISION / ACTION TO BE CONSIDERED:

Motion to Accept Resignation of EDA Commissioner Juan Peralta and authorize publicizing Vacancy.

BACKGROUND:

Commissioner Juan Peralta resigned his position on the EDA, effective May 19, 2025. Commissioner Peralta served as a Business repetitive on the EDA with a term expiring December 31, 2025.¹

The EDA consists of seven members, at least two of which shall be members of the City Council, each appointed by the Mayor and approved by the City Council for a term of six years. Vacancies shall be for the unexpired term. Commissioners shall be members of the Dayton business community or residents of the city with business and/or economic development experience.²

CRITICAL ISSUES:

None.

COMMISSION REVIEW / ACTION (IF APPLICABLE):

None.

RELATIONSHIP TO COUNCIL GOALS:

N/A

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends Approval.

ATTACHMENT(S):

Resignation, May 19, 2025

¹ Resolution 38-2024

² EDA Bylaws, Article 2-Board

 From:
 Juan A. Peralta

 To:
 Amy Benting

Subject: EDA

Date: Monday, May 19, 2025 3:13:48 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Amy,

I wanted to let you know that I will be resigning from my position on the EDA, as I will no longer be employed with Ziegler effective 5/31. That will also be my last day serving as a member of the EDA.

Please let me know if there is anything else you need from me as I wrap up my time with the organization. I've appreciated the opportunity to be part of the EDA.

JUAN PERALTA

Branch Operations Manager

18171 Territorial Road, Dayton, MN 55369 Office 763-335-9102 Mobile 651-500-2099

FACEBOOK INSTAGRAM YOUTUBE LINKEDIN







PRESENTER: Marty Farrell

ITEM: 2024 Park Improvement Projects, Elsie Stephens Park North Pedestrian Bridge.

PREPARED BY: Marty Farrell

POLICY DECISION / ACTION TO BE CONSIDERED: Approve Payment of Pay Application #1 to VADA Contracting LLC for a total of \$162,228.65.

BACKGROUND: This project was removed from the 2022 Park Improvements Project due to increased costs and timeline to get the bridge completed within the project completion date.

Council awarded the contract for construction of the north pedestrian bridge at Elsie Stephens Park at their regular council meeting on 11-12-2024.

CRITICAL ISSUES: N/A. Project Timeline

Bidding documents available after	October 9 2024 Complete
Advertising for bids	October 10 2024 Complete
Bid opening	October 31 2024 Complete
Contract award	November 12 2024 Completed
Project Commence after	November 15 2024 Completed
Substantial completion	June 30 2025 Completed ahead of schedule

BUDGET IMPACT: Project estimate \$250,000, Contract for \$171,342, Project including contingency \$183,336 from Fund 601, Contract outstanding balance \$9,113.35.

RECOMMENDATION: Approve payment of Pay Application #1 for a total of \$162,228.65.

ATTACHMENT(S): Work sheet, Pay Application #1.

							5/6/202		Date		ESP NORTH F
Expenditure (total Pay Apps) Total							5/6/2025 Pay Application #1	Starting Balance	Pay Application/Change Order	Project Financial Breakdown	ESP NORTH PEDESTRIAN BRIDGE CONSTRUCTION
s			\$				Ş		VADA Pay	VADA	Z
162,228.65			162,228.65				162,228.65		VADA Pay App Amount	VADA CONSTRUCTION	
Remaining Project Balance	Minus Total Pay Apps	Project Starting Balance Including 7% contingency	v						VADA Change Orders		
ş		v.	\$				Ş	Ş	VADA		
21,107.35	(162,228.65)	183,336.00	9,113.35				(162,228.65)	171,342.00	VADA Contract Balance		



Application and Certificate for Payment

TO OWNER: (ity at Doylon PROJEC	T.			
12260 S Otomord Lake Rd Ekste	Strokens Redo	120100	APPLICATION NO:	Distribution to
15500 2 010mes com 121 1115	of there I don	Allah Ouze	PERIOD TO:	OWNER:
FROM POYLON, MN 55327			CONTRACT FOR: General Construction	ARCHITECT:
CONTRACTOR: VOICE CONTROCTING, WE ARCHITE	CT: outside A	relitective ine	CONTRACT DATE: PROJECT NOS: / /	CONTRACTOR:
(okato, MN SS321				FIELD:
Collaro				OTHER:
CONTRACTOR'S APPLICATION FOR PAYMEN	r	The undersigned	Contractor certifies that to the best of	f the Control of the
Application is made for payment, as shown below, in connection with Continuation Sheet, AIA Document G703, is attached.		completed in acc	belief the Work covered by this Appl ordance with the Contract Documents the	ication for Payment has been
1. ORIGINAL CONTRACT SUM	171,342	payments received	for Work for which previous Certificated from the Owner, and that current paym	es for Payment were issued and
2. NET CHANGE BY CHANGE ORDERS	0	CONTRACTOR	a nonatile owner, and that current payin	
3. CONTRACT SUM TO DATE (Line 1 ± 2)				Date: 5/6/2015
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		State of: nuN		Date: 17010
5. RETAINAGE:	11001	County of: Wna	w.t	HEATHER L KELLY
a% of Completed Work		Subscribed and swo		NOTARY PUBLIC
(Column D + E on G703)	38.75	me this Uth d	lay of MAM 2025	MINNESOTA
b% of Stored Material	Control of the Contro			My Commission Expires 01/31/2027
(Column F on G703)		Notary Public:	Jother L. Kelly	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	8538.35	My Commission ex	pires: 1/3/ 2037	
6. TOTAL EARNED LESS RETAINAGE	162,228.6	< ARCHITECT'S	S CERTIFICATE FOR PAYMEN	T
(Line 4 Less Line 5 Total)	100,000.	In accordance wit	th the Contract Documents, based on on	rita abaamustiana and the date
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		comprising this a	pplication, the Architect certifies to the	Owner that to the heet of the
(Line 6 from prior Certificate)	***************************************	Architect's knowl	edge, information and belief the Work h	as progressed as indicated the
		quality of the Wo	rk is in accordance with the Contract Do	ocuments, and the Contractor is
8. CURRENT PAYMENT DUE	162,228,6	entitled to paymer	nt of the AMOUNT CERTIFIED.	
9. BALANCE TO FINISH, INCLUDING RETAINAGE)	
(Line 3 less Line 6)	3.35	(Attach explanation	if amount certified differs from the amount a	nnlied Initial all Gaures on this
		Application and on	the Continuation Sheet that are changed to co	onform with the amount certified)
CHANGE ORDER SUMMARY ADDITION	NS DEDUCTIONS	S ARCHITECT:		
Total changes approved in previous months by Owner		By:		Date:
Total approved this Month				
TOTALS		This Certificate is a	not negotiable. The AMOUNT CERTIFIED	is payable only to the Contractor
NET CHANGES by Change Order		the Owner or Contra	ince, payment and acceptance of payment are actor under this Contract.	without prejudice to any rights of

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User Notes:



Continuation Sheet

AIA Document, G702TM—1992, Application and Certification for Payment, or G736TM—2009,
Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition,
containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION NO:

5/6/2075

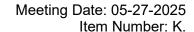
PERIOD TO:

ARCHITECT'S PROJECT NO:

A	В	С	D	Е	F	G		Н	I	
ITEM	DESCRIPTION OF		OCHEDIN ED	WORK CO	MPLETED	MATERIALS PRESENTLY	TOTAL COMPLETED AND	%	BALANCE TO	RETAINAGE
NO.	WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	STORED (NOT IN D OR E)	STORED TO DATE (D + E + F)		FINISH (C - G)	(IF VARIABLE RATE)	
	Mobilization	18250	0	18250		18520	100	0		
2	Survey /Statins	10,000	D	10,000		10000	130	0		
3	Moch Const Corbon	1250	0	1250		1250	100	0		
4	Silt fence	1150	0	575		575	50	575		
5	Abulnary Subout	10500	0	10500		10500	100	0	Tiel.	
6	Oochell type A	15345	0	15745		15345	130	0	the second second	
7	Occletil type B	15996	0	15996		15996	170	0		
8	Rif Kep	7700	0	7700		7700	ככו	0		
9	Fine Goods	4325	0	4325		4325	100	00		
10	Structural Concae	32241	0	32241		32741	100	0		
11	Priose w Deck	achi	0	94000		44000	100	0		
12	Rebecte thicks	120	D	720		720	100	0		
13	Concrete trail	6240	0	6240		6240	100	D		
IY	turt good	1500	0	1500		1500	20	0		
15	Class 2 Blood	750	0	750		750	100	8	W. C.	
16	Deutstris	500	0	506		500	100	0		
17	Georie under Aling	375	0	375		375	100	0		
18	George	500	0	500		500	100	0		
							100	0		
	GRAND TOTAL	171342	0	170767		170767	100	575		

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User Notes:





PRESENTER: Marty Farrell

ITEM: 2024 Park Improvement Projects, Parks Irrigation well and electrical supply Invoices

8793 and 8794.

PREPARED BY: Marty Farrell

POLICY DECISION ACTION TO BE CONSIDERED: Approve payment of Invoices 8793 and

8794

BACKGROUND: Staff have been contacted by numerous residents about the quality of the grass in the open spaces in the newly developed parks. Staff has explored installation or improvement of irrigation systems in five City Parks, Elsie Stephens Park, River Hills Park, Ione Gardens, Hayden Hills and Sundance Woods. The irrigation project has been split into 2 distinct areas Irrigation system installation, and water supply, the work will be conducted by different contractors with the City coordinating the project.

Council approved advertising for bids at the 09-24-24 regular council meeting. Bids were received from Stefl, and Renner well drilling. Council awarded the Contract for Well drilling and Electrical to Renner Well drilling at the 10-22-2024 regular Council meeting.

CRITICAL ISSUES: N/A.

Project Timeline

Bidding documents available after	September 24th 2024 Complete
Bid opening	October 15 2024 Complete
Contract award	October 22 2024 Complete
Project Commence after	October 22 2024 Complete
Substantial completion	May 1 2025 Awaiting Electrical Supply

BUDGET IMPACT: Project total cost of \$204,777 from Fund 601.

RECOMMENDATION: Approve payment of Invoices 8793 and 8794.

ATTACHMENT(S): Project Balance Sheet, Invoice 8793 & 8794

PARK IRRIGAT	TION PROJECT 2025 WELL DRILLING	i				
	Project Financial Breakdown	REN	NER WELL DRILLIN	NG		
Date	Pay Application/Change Order	Renne	r Pay App Amount	Renner Change Orders	Renner C	ontract Balance
	Starting Balance				\$	177,100.0
3/21/2025	Invoice 8793	\$	72,659.16		\$	(72,659.1
3/31/2025	Invoice 8794	\$	9,100.00		\$	(9,100.00
		\$	81,759.16	\$ -	\$	95,340.8

		AS OF 05-19-2025
		Contract Balances to Project Close Out
\$ 95,340.84	\$	Renner
\$ -	\$	Connexus
\$ 5,000.00	\$	Xcel
\$ 100,340.84	\$	Remaining Contract Balances Total
\$ 204,777.00	\$	Project Starting Balance
\$ (91,031.22	\$	Minus total pay apps to date
\$ 113,745.78	\$	Remaining Project Balance
\$ 113,745.78	¢	Remaining Project Balance
\$ (100,340.84		Minus remaining Contract Balances
\$ 13,404.94	\$	Contingency

E.H. Renner & Sons

15688 Jarvis St NW Elk River, MN 55330 Phone (763) 427-6100 www.ehrenner.com INVOICE



Invoice Number: 8793
Date 3/21/2025

Terms: Due on Receipt

DAYTON, CITY OF 12260 S DIAMOND LAKE RD DAYTON, MN 55327 Service Location

Address: 13150 DEERWOOD LN N

City: DAYTON

Job/Well # HAYDEN HILLS

Purchase Order

Page 1 of 2

HAYDEN HILLS PARTIAL BILL FOR 6INCH WELL FOR WORK COMPLETED BY EH RENNER AS OF 3/31/25.

Quantity	Unit	Item	Unit Price	Extended Price
1.00	Each	PERMIT DRILLING FEE - MINN /EA.	\$325.00	\$325.00
1.00	Each	MOBILIZATION & DEMOBILIZATION OF CREW	\$50,000.00	\$50,000.00
20.00	Each	BENTONITE SUPER GEL-X 50LB	\$23.25	\$465.00
189.00	Feet	PIPE BLACK 6" P.E. A-53 B	\$39.27	\$7,422.03
1.00	Each	DRIVE SHOE 6" WELD-ON ROTARY	\$184.26	\$184.26
180.00	Each	CEMENT TYPE 1 PORTLAND 47LB/BAG	\$28.80	\$5,184.00
17.50	Hour	AIRLIFT DEVELOPMENT	\$200.00	\$3,500.00
1.00	L. Sum	AIRLIFT EQUIPMENT	\$2,000.00	\$2,000.00
3.50	Hour	TEST PUMP	\$200.00	\$700.00
1.00	L. Sum	TEST PUMP EQUIPMENT	\$2,000.00	\$2,000.00
1.00	Each	WA TANNINS	\$30.00	\$30.00
1.00	Each	WA IRON	\$60.00	\$60.00
1.00	Each	WA COLIFORM, NO3, & ARSENIC	\$222.50	\$222.50
1.00	Each	PITLESS MAASS 6J2	\$566.37	\$566.37
		Total Charges		\$72,659.16

Taxable Total \$0.00

If paying by CARD: \$74,112.34

If paying by CHECK: \$72,659.16

Thank you for the opportunity to work for you.

E.H. Renner & Sons

15688 Jarvis St NW Elk River, MN 55330 Phone (763) 427-6100 www.ehrenner.com

INVOICE



8794 Invoice Number. 3/31/2025 Date

Terms: Due on Receipt

DAYTON, CITY OF 12260 S DIAMOND LAKE RD DAYTON, MN 55327

Service Location

14430 Dayton River Rd Dayton, MN 55327 Address:

City: DAYTON

Job/Well # ELSIE STEPHENS

Purchase Order

Page 1 of 2

PARTIAL BILL FOR ELSIE STEPHENS.

Quantity	Unit	Item	Unit Price	Extended Price
1.00	Each	MOBILIZATION & DEMOBILIZATION OF CREW	\$2,855.31	\$2,855.31
10.00	Feet	PIPE BLACK 4" T&C	\$28.63	\$286.30
1.00	L. Sum	SUBCONTRACTED WORK	\$2,325.00	\$2,325.00
4.50	Hour	OPERATOR	\$150.00	\$675.00
13.50	Hour	HELPER	\$150.00	\$2,025.00
1.00	L. Sum	RENTAL	\$401.14	\$401.14
1.00	Each	COUPLING BLACK 4 R&D	\$96.89	\$96.89
1.00	Each	CAP MONITOR 4" TURTLE CAP	\$105.36	\$105.36
1.00	Each	PITLESS MAASS 4J1.5	\$330.00	\$330.00
		Total Charges		\$9,100.00

Taxable Total \$0.00

> If paying by CARD: \$9,282.00 If paying by CHECK: \$9,100.00

Thank you for the opportunity to work for you.

Meeting Date: 05-27-2025 Item Number: L.



PRESENTER: Marty Farrell

ITEM: MSA Water Trail Contract Amendment #3

PREPARED BY: Marty Farrell

POLICY DECISION / ACTION TO BE CONSIDERED: Acceptance of the Water Trail Contract Amendment #3.

BACKGROUND:

Park Commissioners and Staff expressed a desire to enhance the accessibility for residents, to the natural resources that we have available in the City of Dayton. One opportunity that has been discussed is how to best access the Mississippi and Crow Rivers, for the residents of the Dayton.

Council approved the Water Trail Feasibility Study in October of 2021. Since then there have been numerous meetings with Stakeholder groups, Steering committee, presentations to the City Council and Park Commission, and an Open House for resident input. This has been an exhaustive process, that has taken a significant amount of time but has garnered a significant amount of interest from Agencies that have an interest and a presence in Dayton, such as the DNR, Three Rivers Park District, Friends of the Mississippi and the National Parks Service.

The Parks Commission voted unanimously for Council acceptance of the Study. The Water Trail Study was accepted by the council at the February 28th meeting in 2023.

Council Awarded MSA the contract to develop designs for the Elsie Stephens Park canoe/kayak launch at the regular council meeting on February 27 2024. Federal funding was not completed at this time and in an effort to keep the project moving forward, and be ready to bid once the Federal funding became available, it was recommended that the contract be amended to include only phases 1, 2, 3, and 5 (\$80,550) to get the project bid ready, and pause until the Federal funding is released. We are at a stage where the funding has been appropriated, and would like to add phases 4 Bidding \$5,800, and 6 Construction administration \$37,000 back into the contract. Construction is projected to start in 2025 with substantial completion expected by November of 2025.

There have been 2 other amendments to the original agreement, amendment 1 was approved by the Council at the regular council meeting on 01-14-2025 for \$37,000 to expand the scope of work to incorporate additional amenities into the design to ensure maximum benefit from the Federal funding. Amendment 2 was a small amendment of \$1500 for renderings for Park Commission and City Council meetings.

CRITICAL ISSUES: Works toward achieving a Strategic Initiative identified by the City Council to "Enhance our Connections to the Natural Environment".

BUDGET IMPACT: Funded from HUD Grant \$850,000, National Park Service Grant \$100,000, CIP Park and Trail Development Fund 408 \$250,000.

RECOMMENDATION: To accept the Water Trail Contract Amendment #3 to add back in Phase 4 Bidding management, and Phase 6 Construction Management \$37,000 for a contract total including amendments 1 & 2 of \$161,850.00.

ATTACHMENT(S): Original Water Trail proposal Document, and Amendment 1.



MSA Project Number: 12021001.0

This AGREEMENT (Agreement) is made effective January 2, 2024 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1230 South Boulevard, Baraboo, WI 53913

Phone: +1 (608) 355-8913

Representative: Raine Gardner Email: rgardner@msa-ps.com

CITY OF DAYTON

Address: 12260 S. Diamond Lk Rd., Dayton, MN 55327

Phone: +1 (763) 428-9840

Representative: Martin Farrell Email: mfarrell@cityofdaytonmn.com

City of Dayton MN - Elsie Stephens Canoe/Kayak Launch Site **Project Name:**

Development

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: January 2, 2024 Approximate Completion Date: December 15, 2024

The estimated fee for the work is:

Phase 1 - Schematic Design	\$16,200 (LS)
Phase 2 - Design Development	\$31,700 (LS)
Phase 3 - Construction Documents	\$26,650 (LS)
Phase 4 – Bidding	\$5,800 (LS)
Phase 5 – Funding/Agency Coordination	\$6,000 (T&M)
Phase 6 – Construction Administration/Observation	\$37,000 (T&M)

Sub-Total \$123,350

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

^{*}Reimbursables will be billed as used and applicable, which include travel, mileage, copies, prints, meals, equipment usage, lodging, etc. and these are considered a reimbursable cost and the approximate amount for the above scope is estimated at \$3,500.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF DAYTON	MSA PROFESSIONAL SERVICES, INC.
	Raine Ladon
Dennis Fisher	Raine Gardner, PE
Mayor	Sr. Team Leader
Date:	Date: <u>January 2, 2024</u>
	John Laylone
	John Langhans, PE
	Vice President
	Date: January 2, 2024

MSA PROFESSIONAL SERVICES, INC. (MSA) GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), and quoted fees for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. Owner's Responsibilities.

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment 1, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

- 3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.
- 4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.
- 5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

- 6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.
- 7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.
- 8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.
- 9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

- 10. **Municipal Advisor**. MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.
- 11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.
- 12. **Electronic Documents and Transmittals**. Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's

Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

- 13. **Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 10 of this Agreement.
- 14. **Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
- 15. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

- 16. **Betterment.** If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.
- 17. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or

for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

- 21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.
- 22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation. OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in section 29 of this Agreement.

- 23. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.
- 24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.
- 25. **Successors and Assigns**. The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.
- 26. **Notices**. Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.
- 27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 28. **Severability**. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.
- 29. **No Waiver**. A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.
- 30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
- 31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.
- 32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

ATTACHMENT A: SCOPE OF SERVICES

City of Dayton – Elsie Stephens Canoe/Kayak Launch Site Development

PROJECT DESCRIPTION:

- A. The City of Dayton, MN is looking to build upon their recent water trail plan completed earlier this year. The plan would be to move forward with the proposed concept of the Elsie Stephens Park canoe/kayak launch plan by starting the overall site investigation and design for the development.
 - a. Elsie Stephens Park is planned to: add a canoe/kayak launch to provide ADA access from the park to the Mississippi River. The City has already begun the overall park development and has been phasing the overall project construction. During the Dayton Water Trail study, a concept was developed for this ADA launch access that will be used as the basis for the design. The concept is attached. The project will incorporate concrete steps set inside a structural bin wall system to hold the concrete panels in place with a connecting ADA sidewalk from the exiting park to the top of the launch. A large block retaining wall will be needed to be installed to accommodate the grade changes from the top of the site to the launch area. The overall park site has been reviewed for stormwater needs based on the original park master plan, but with this added canoe/kayak launch, the stormwater plan updated is not anticipated, but a floodplain analysis will need to be completed for this proposed work. The global launch project budget for construction cost for the Elsie Stephens Park is approximately \$661,000. This budget will be targeted as the projects' limiting factor. See the attached Preliminary Cost Estimate Budget and Initial Park Concept for general project expectations.

B. Assumptions:

- a. The City is also seeking several different funding sources to help offset the overall costs for the project. It is assumed without this funding the project will not proceed into construction if the funding is not secured. Exact and total funding has not been finalized for the project construction, but the City has budgeted for some of the design to be completed in 2023/2024 with hopes of securing the construction funding yet in /2024.
- b. The overall project will be bid as one project in one bid package. If multiple bid packages are required, additional scope and fee will need to be considered for this work
- c. All stakeholders involved with the project will either meet with MSA and the City at the indicated City review meetings in Dayton or the meetings with the stakeholders will be virtual
- d. Additional environmental review / work is anticipated as part of the federal grant requirements for construction. Those services for the full environmental review will be amended to this contract at a later date.

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C. Approximate Project Schedule:

Survey and Schematic Design Present Schematic Design to City

Design Development
Construction Documents

Permitting

2023

November - December

Early January

January – February 2024 February - April 2024

January – April 2024

2024

June (tentative)
July (tentative)

July (tentative)

July – December (tentative)

Bidding

Award Project

Pre-Construction Conference (future phase)

Park Construction (future phase)

- D. Scope of Services to be provided by MSA:
 - 1. Site/Civil Engineering
 - 2. Stormwater Engineering
 - 3. Structural Engineering
 - 4. Landscape Architecture
 - 5. Site Amenity Design
 - 6. Construction Administration / Observation Services

PHASE 1 - SCHEMATIC DESIGN

- A. <u>General Summary</u>: Based on the concept plans completed for the Dayton Water Trail project, MSA will utilize these as the basis for design and build upon them to further design and develop the park plans to accommodate the desired improvements to the parks. The work shall be carried out with the input and cooperation of the staff, applicable user groups, members of the community, and City Council members and other agencies as required (DNR & NPS). The work shall be consistent with current land use concepts, existing recreation facilities trends and will coexist with current and future use of the park and adjacent properties.
 - Complete park site topographic survey for the park site applicable to the areas for site development per the concepts.
 - a. Survey at Elsie Stevens Park will be focused to the area of where the launch is to be placed. Bathymetric survey into the Mississippi River will be captured for the launch access. Survey captured will be supplemented into the existing site information the City has provided.
 - 2. **Meeting #1**: Organize and lead initial Kick-Off Meeting with the City and applicable stakeholders.
 - a. Review project goals.
 - b. Gather input from City staff and stakeholders on the concepts/schematic design.
 - c. Address/review site constraints and opportunities.
 - 3. Upon the initial meeting, MSA will begin schematic design process for the project site, which will refine the concept plans into a design. Consideration to operational and maintenance costs and requirements for proposed improvements will be reviewed as the design starts. Consideration to constructability throughout the conceptual stage will occur in our quality assurance/quality control (QA/QC) stages. QA/QC reviews will occur at every stage/milestone of the project.
 - 4. Consider use of environmentally sensitive and maintenance-friendly design and materials.

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(Attachment A - Scope of Services)

- 5. Upon refinement of the design, MSA will meet with the City to review the designs. **Meeting** #2: Meet with the City and stakeholders to review the conceptual park plans.
- If needed, MSA will solicit geotechnical firm quotes for soil borings and associated report information to support the project design for the project site. The City will then enter into a direct contract with the selected firm to complete the work.
- 7. Based on City comments, updated colored design plans will be completed for use by the City to share with the Council and public and basis of design moving forward.
- 8. Updated global project budgeting and cost estimates will be developed to ensure the scope of the project complies with the budget.
- 9. Schematic Design plans will be developed that will include:
 - Existing Site Plan
 - Proposed Site Plan and colored site plan

DELIVERABLES:

- Consensus forming with the City and other stakeholders on design.
- Develop probable costs and construction cost estimates.
- Schematic Design drawings.
- Applicable Meeting Minutes.

PHASE 2 – DESIGN DEVELOPMENT

- A. <u>General Summary</u>: Once the final concept plan of the park and other amenities has been developed, design development for the improvements will begin. They will consider the engineering impacts of the proposed design including the following:
 - 1. With the Elsie Stephens Park, a floodplain review will need to be considered and updated for the addition of the launch to the site. MSA will begin this process to consider updates.
 - a. It is assumed that an existing Mississippi River floodplain model will be utilized by MSA to use as a basis for this work. If additional modeling is required, MSA will need to consider building out the model, which will require a change in our scope and fee.
 - Develop a Stormwater Pollution Prevent Plan (SWPPP) and complete the floodplain impact analysis.
 - 3. Prepare design development drawings for illustrating the proposed size, structures, connectivity/coordination with other park components, landscaping, lighting, utilities, etc.
 - Site Plan
 - Canoe/Kayak Launch Plan
 - Park Amenities
 - Landscaping Plan
 - Electrical Layout Plan
 - Collect and review product data and initial material samples. Prepare outline specifications, including the products, materials and finishes of each component or system.
 - Prepare an updated construction cost estimate based on material take-offs.
 - 6. Begin permit process. The assumed required permits for these projects include:
 - MPCA SWPPP Submittal
 - City Land Disturbance Permit
 - City Wetland Disturbance/Review Permit
 - MNDNR Public Water Works Permit for launch site
 - Elm Creek Watershed plan submittal

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(Attachment A - Scope of Services)

- MSA will coordinate with TRPD, the Elm Creek Watershed, and other applicable agencies for permit review as per the listed assumed permits.
- 7. **Meetings #3**: Meet with the City and stakeholders to review the design development progress/plans and receive input, decisions, and guidance.
- 8. Per the City comments, MSA will update the design and complete design development documents.

DELIVERABLES:

- Design Development Drawings
- Floodplain Analysis
- Applicable Permit Applications
- Construction Cost Estimate
- Meeting Minutes

PHASE 3 - CONSTRUCTION DOCUMENTS

- A. <u>General Summary</u>: Provide final design, coordination and engineering necessary for construction document preparation to complete the construction drawings and specifications as suitable to secure competitive construction bids. The documents will need to be tailored to the applicable funding the City is hoping to secure for the project.
 - Finalize and submit the graphic Construction Drawings and written Project Specifications that will be used to bid and construct the improvements. The construction drawings will include:
 - Title Sheet
 - Site Removals Plan and Details
 - Site Layout Plan
 - Site Grading Plan and Details
 - Erosion Control Plan and Details
 - Utility Plan and Details
 - Landscaping Plan, Schedules, and Details
 - Site Amenity Plans and Details
 - Canoe/Kavak Launch Plans and Details
 - 2. Refine the detailed estimate of probable construction cost.
 - Finalize applicable construction permits and submit them to the review agencies and/or City.
 - 4. Update any floodplain documents as necessary.
 - Provide an internal QA/QC review of all documentation.
 - 6. Meetings #4: Meet with the City and stakeholders to review design and documentation progress and receive input, decisions, and guidance at 90% completion construction documents. Present overall plan to City Council to also allow the public the opportunity to see the updated plan and potential development project.
 - 7. Refine construction documents and perform quality assurance/quality control (QA/QC) review.
 - 8. Revise and resubmit the Construction Drawings and Project Specifications, as may be required, to facilitate City departmental approvals and permits.
 - Make minor revisions as necessary and complete the bidding documents per comments provide and review process.

10. Upon receipt of Owner approval of construction documented and cost opinion and City Council approval to release the project for bidding, MSA shall proceed to the bidding stage.

DELIVERABLES:

- Construction Drawings and Project Manual/Specifications
- Updated Construction Cost Estimate
- Final Stormwater and Floodplain Documents
- Meeting Minutes

PHASE 4 – BIDDING PROCESS

- A. <u>General Summary</u>: Assist the City of Dayton with the obtaining bids and selection of a qualified contractor to construct the improvements. Prepare and release bid documents.
 - Assist the City of Dayton with the advertisement of projects and coordinate the bid letting.
 - 2. Answer bidder questions.
 - 3. Bid project using Quest online.
 - 4. Issue written Bid Addenda, when appropriate, to all bidders regarding changes to or clarifications of the Construction Documents.
 - 5. Review the bids, tabulate the results, and issue an Award Recommendation Memo to the City regarding the contract award.
 - Prepare Notice of Award and Notice to Proceed.
 - 7. Prepare Owner/Contractor agreement.

DELIVERABLES:

- Award Recommendation Letter
- Notice of Award
- Owner/Contractor Agreement
- Notice to Proceed

PHASE 5 – FUNDING/AGENCY COORDINATION

- 1. This phase is to
 - Assist the City in working through coordinating with the Minnesota Department of Natural Resources on developing an agreement, coordination of design efforts, and potential funding.
 - ii. Assist the City in coordination with the National Park Service in planning for use of the funding.
 - iii. Assist the City in finalizing the earmarked Federal Funding for the project for \$850,000 when finally approved for use on the project.
- 2. This phase will be tracked on a time and materials and only used to assist the City in the above items.

PHASE 6 - CONSTRUCTION ADMINISTRATION / CONSTRUCTION OBSERVATION

- 1. This construction administration and observation phase includes:
 - 1. Assist the City in working through coordinating construction administration and construction observation through the following items below:
 - 2. Conduct a pre-construction meeting.
 - 3. A total of no more than twelve (12) site visits by separate individuals will be made as follows:

- Limited construction progress visits at critical phases of project development, including utility connections (utility observation assumes two separate visits of 4 hours each) (10 site visits).
- ii. At Substantial Completion of the project, a list of items to be completed and corrected will be prepared and distributed to the Owner and Contractor (1) site visit).
- iii. At Final Completion, verify the work on the list of items to be completed and corrected has been completed (1 site visit).
- 4. Review project shop drawings submittals. (assume 16 hours)
- 5. Prepare and distribute a Certificate of Substantial Completion.
- 6. Receive, review and forward to the Owner the Contractor's record drawings and guarantees.
- B. Compensation: MSA shall perform the above stated services for fee as follows:

Phase 1 - Schematic Design	\$16,200 (lump sum)
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Phase 2 - Design Development \$31,700 (lump sum)

Phase 3 - Construction Documents \$26,650 (lump sum)

Phase 4 – Bidding \$5,800 (lump sum)

Phase 5 – Funding/Agency Coordination \$6,000 (time & materials)

Phase 6 – Construction Administration/Observation \$37,000 (time and materials)

Sub-Total \$123,350

Services not included, but could be added as needed:

- Construction Site Staking as this is assumed to be completed by the Contractor
- Geotechnical Investigation and Reporting
- Public Engagement (beyond attending scoped meetings above)
- Funding/Grant Administration
- Multiple Bid Packages for Bidding
- Site Irrigation System
- **Utility Design**
- Security Camera Equipment Selection and Procurement
- Solicit Archeologist / Historical Review for Site (Assumed completed with other park development)
- **Environmental Review for Federal Grant**

Items Completed by the City:

- Pay for all permit and/or state review fees.
- Pay for geotechnical borings and report.
- Pay for plan reproductions costs

Page 13 of 14 (Attachment A - Scope of Services)

^{*}Reimbursables will be billed as applicable and used that will include travel, mileage, copies, prints, meals, equipment useage, lodging, etc which are considered a reimbursable cost and the approximate amount for the above scope is estimated at \$3,500.

- Pay for the legal notice publication of the Advertisement for Bids.
- These will be invoiced as a reimbursable, unless directly paid by the Owner.
- Process all grant documents for reimbursement and administration of the grant(s) obtained for the project.

Information to be provided by the City:

 Provide a copy of the related existing Storm Water Management Plans, geotechnical information, wetland studies/delineations, environmental, historical, and archeological study information associated with the associated parks.



Amendment

Amendment No: 1

MSA Project Number: 12021001 Date of Issuance: January 13, 2025

This is an amendment to the Agreement dated <u>January 2, 2024</u> and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

M3A PROFESSIONAL SERVICES, INC (M3A)

Address: 60 Plato Blvd East, St. Paul, MN 55107-1835

Phone: 608-355-8913

Representative: Raine Gardner Email: rgardner@msa-ps.com

CITY OF DAYTON (OWNER)

Address: 12260 S. Diamon Lk Road, Dayton, MN 55327

Phone: 763-428-9840

Martin Farrell

Public Works Director

Representative: Martin Farrell Email: mfarrell@cityofdaytonmn.com

Project Name: City of Dayton MN: Elsie Stephens Canoe/Kayak Launch Site Development

The project scope has changed due to: Change Due To additional amenities being added into the scope of work to complete maximize the overall funding provided to the City for the project.

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: January 7, 2025
Approximate Completion Date: June 30, 2025

The lump sum fee for the work is: \$37,000.

Any attachments or exhibits referenced in this Amendment are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

CITY OF DAYTON	MSA PROFESSIONAL SERVICES, INC.
8/ 1/4/	Raine Gardon
Dennis Fisher	Raine Gardner, PE
Mayor	Operations Leader
Date: 1-31-25	Date: 1/7/2025
OWNER ATTEST:	

Page 1 of 4

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ATTACHMENT A: SCOPE OF SERVICES

Upon completing the initial Schematic Design process of the Elsie-Stephens Canoe/Kayak Launch Site Development, the selected scope of work was estimated to be lower than the grant monies secured by the city. As the City is then looking to maximize their funding provided to them for the overall water trail project, the Additional Services would include survey of an additional ~1 acres (approximately the same size as that of the original surveyed area). The entire project site would then total 2.02 acres. The scope of the additional services will also include the goal of consuming the grant monies with a portion left over for enhancing the current Goodin Park Concept Design as requested. Grant monies and appropriations are currently understood to be \$950,000.

SCOPE OF SERVICES

MSA will provide services as set forth below.

Design

Project Administration

Manage and coordinate additional project team/disciplines, budget and schedules.
 Maintain communication with Owner and stakeholders on project.

Quality Assurance/Quality Control

 Employ documented quality-assurance/quality-control procedures throughout project with additional project team/disciplines.

Topographic Survey

- The Additional Services would include survey of an additional ~1 acres (approximately the same size as that of the original surveyed area).
 - Collect location and elevation data of existing features at the site for use as basis of design.
 - Utilize marking and mapping provided by one-call agency to assess locations of existing private utilities in the area.

Park Shelter

 MSA will include a 25 ft x 25 ft open air park shelter into the project. MSA will design the structure footings, hardscape/connections to this location and extend electrical facilities to provide interior lighting and electrical receptacles.

Structural:

- Design of foundations and anchorage for an open-air canopy, pre-engineered metal building.
- Plans and specs to cover work.

Electrical:

- Design for a simple outdoor metered service (assuming a 100amp, 120/240v, single phase underground metered service) with 100 amp outdoor (NEMA 3R) rated electrical panel (load center) mounted to the park shelter corner post.
- Design for some simple wet location outdoor 1x4 LED lights for general illumination of the picnic shelter canopy (assume 4 fixtures).
- Design for GFCI outdoor receptacles (post mounted assume 1 at each of 4 corner post locations).
- Plans and specs to cover work.

Site Design:

- Prepare design development drawings for illustrating the proposed size, structure, connectivity/coordination with other park components, landscaping, lighting, utilities, etc. for connectivity to the new park shelter from the rest of the proposed site.
- Finalize and submit the graphic Construction Drawings and written Project Specifications that will be used to bid and construct the improvements.
- Incorporate new facilities into plan sheets, specifications and overall site design.

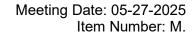
Cost Estimate:

Refine the detailed estimate of probable construction cost.

Page 2 of 4 (Attachment A: Scope of Services)

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Ogoodin Park Concept Plan – MSA will further refine the Goodin Park Overall concept plan for consideration of additional considerations to future development. Updates to the concept plan will not include full design and site survey. The Design team will consider the concept and further consider phasing of how the project can be developed to align with future funding as that becomes available.





PRESENTER: Marty Farrell

ITEM: 2024 Park Improvement Projects, Parks Irrigation installation, pay application 1 for

\$2,659.00.

PREPARED BY: Marty Farrell

POLICY DECISION ACTION TO BE CONSIDERED: Approve pay application #1 for \$2,659.00

BACKGROUND: Staff have been contacted by numerous residents about the quality of the grass in the open spaces in the newly developed parks. Staff has explored installation or improvement of irrigation systems in five City Parks, Elsie Stephens Park, River Hills Park, Ione Gardens, Hayden Hills and Sundance Woods. The irrigation project has been split into 2 distinct areas Irrigation system installation, and water supply, the work will be conducted by different contractors with the City coordinating the project.

Council approved advertising for bids at the 09-24-24, meeting. Bids were received from Friedges, Peterson Companies, and Albrecht Company. Council awarded the Contract for irrigation installation to Peterson Companies at the 10-22-2024 regular Council meeting

CRITICAL ISSUES: N/A.

Project Timeline

Bidding documents available after	September 24 th 2024 Complete
Bid opening	October 15 2024 Complete
Contract award	October 22 2024 Complete
Project Commence after	October 22 2024 Complete
Substantial completion	June 1 2025

BUDGET IMPACT: Project including contingency \$332,792 from Fund 601.

RECOMMENDATION: Approve payment of Pay Application 1.

ATTACHMENT(S): Project Balance Sheet, pay application 1

PARK IRRIGATION PROJECT 2025 INSTALLATION AND CONTROLS

	Project Financial Breakdown	PETERS	SON IRRIGATIO	ON		
ate	Pay Application/Change Order	Peterson	Pay App Amount	Peterson Change Orders	Peterson	Contract Balance
	Starting Balance				\$	311,022.00
4/9/	/2025 Pay Application 1	\$	2,659.05		\$	(2,659.0
		\$	2,659.05	\$ -	\$	308,362.9
		\$	2,659.05	Project Starting Balance including 7% Contingency Minus Total Pay Apps	\$ \$ \$	308,362.9 332,792.0 (2,659.0

AS OF 05-20-2025		
Contract Balances to Project Close Out		
Peterson	\$	308,362.95
	\$	-
	S	-
Remaining Contract Balances Total	\$	308,362.95
Project Starting Balance	\$	332,792.00
Minus total pay apps to date	\$	(2,659.05)
Remaining Project Balance	\$	330,132.95
Remaining Project Balance	\$	330,132.95
Minus remaining Contract Balances	\$	(308,362.95)
_		
Contingency	\$	21,770.00

APPLICATION AND CERTIFICATION FOR PAYMENT

Distribution Via Email: CUSTOMER: City Of Dayton PROJECT: Dayton Parks Irrigation APPLICATION NO: 1 12260 South Diamond Lake 11510 Pineridge Way North INVOICE NO: 58934 □ OWNER □ ARCHITECT Road Dayton, MN 55327-2603 Dayton, MN 55327 PERIOD TO: 4/30/2025 □ CONTRACTOR CONTRACTOR: Peterson Companies, Inc. VIA ARCHITECT: PROJECT NO: 24134 8326 Wyoming Trail Chisago City, MN 55013 CONTRACT FOR CONTRACT DATE: 10/25/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet Page 2, is attached.

ORIGINAL CONTRACT SUM \$ 311,022.00 Net change by Change Orders CONTRACT SUM TO DATE (Line 1±2) 311,022.00 TOTAL COMPLETED & STORED TO DATE (Column G on G703) 2,799.00 RETAINAGE: a. On Completed Work (Column D + E on G703) \$ 139.95 b. On Stored Material 0.00 (Column F on G703) Total Retainage (Line 5a + 5b or Total in Column I of G703) 139.95 TOTAL EARNED LESS RETAINAGE 2,659.05 (Line 4 less Line 5 Total) LESS PREVIOUS CERTIFICATES FOR 0.00 PAYMENT (Line 6 from prior Certificate) CURRENT PAYMENT DUE 2.659.05

Change Order Summary	Additions	<u>Deductions</u>
Total Changes approved		
in previous months by Owner:	0.00	0.00
Total approved this Month	0.00	0.00
NET CHANCES by Change Order	\$ 0.00	

Change Order Summary	Additions	<u>Deductions</u>
Total Changes approved		
in previous months by Owner:	0.00	0.00
Total approved this Month	0.00	0.00
NET CHANGES by Change Order	\$ 0.00	

information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

The undersigned Contractor certifies that to the best of the Contractor's Knowledge,

CONTRACTOR: Pete	son Companies, Inc.	4/9/2025
Ву:		Date:4/9/2025
State of: MN	County of: Chisago	
Subscribed and swo	rn to before me this	day of
Notary Public:		
My Commission Eyn	ires:	

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated. the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified S

24134

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.) CONSTRUCTION MANAGER:

BY:	Date:
ARCHITECT: 1 Or	
BY: of language	Date: 4/15/2025
This certificate is not negotiable. The Amour	nt Certified is payable only to the contractor named
herein. Issuance, payment and acceptance o	f payment are without prejudice to any rights of th
Owner of Contractor under this Contract.	

CONTINUATION SHEET

Application and Certification for Payment

Use Column I on Contracts where variable retainage for line items may apply.

JOBED

(Line 3 less Line 6)

BALANCE TO FINISH, INCLUDING RETAINAGE

Project: Dayton Parks Irrigation

Application No:

Project No:

308,362.95

containing contractor's signed Certification is attached. Application Date: 4/9/2025 In tabulations below, amounts are stated to the nearest dollar. Period To: 4/30/2025

А	В	С	D	E	F	G		Н	1
Item No.	Description of Work	Scheduled Value	Work C Previous Application	ompleted This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G / C)	Balance To Finish (C – G)	Retainage
1	Ione Gardens Neighborhood Park	60,946.00	0.00	0.00	0.00	0.00	0	60,946.00	0.00
2	Sundance Woods Neighborhood Park	43,422.00	0.00	0.00	0.00	0.00	0	43,422.00	0.00
3	Elsie Stephens Memorial Park	41,288.00	0.00	0.00	0.00	0.00	0	41,288.00	0.00
4	River Hills Neighborhood Park	48,460.00	0.00	0.00	0.00	0.00	0	48,460.00	0.00
5	Hayden Hills Neighborhood Park	114,107.00	0.00	0.00	0.00	0.00	0	114,107.00	0.00
6	Bond	2,799.00	0.00	2,799.00	0.00	2,799.00	100	0.00	139.95
	·		·	•	•				
	Totals	311,022.00	0.00	2,799.00	0.00	2,799.00	1	308,223.00	139.95

Page 2



PRESENTER: Marty Farrell

ITEM: Well Head treatment pay application #12 from Magney Construction

PREPARED BY: Marty Farrell

POLICY DECISION/ACTION TO BE CONSIDERED: Payment of Pay Application #12 for \$280,900.97. This Pay application is for the Masonry that has been completed so far.

BACKGROUND: The project includes addition of a new building adjacent to Wellhouse No. 4 that includes horizontal pressure filter equipment. Water from Well 4 and future Well 5 will be filtered to remove Iron and Manganese to improve water quality.

CRITICAL ISSUES: Aligns with the Strategic Initiative to "Build and Maintain Quality Infrastructure".

BUDGET IMPACT:

Total Magney Contract budget including change orders 1, 2, 3,	\$7,507,755.66
Magney construction pay application #12	\$280,900.97
Total remaining Magney Contract budget	\$3,282,911.07
Total remaining project budget	\$3,722,786.75
Total remaining project contingency	\$148,944.34

Project funded from \$4,000,000 Federal Grant, \$1,750,000 State Grant, and Water Enterprise Fund 601.

RECOMMENDATION: Accept pay application #12 from Magney Construction for \$280,900.97.

ATTACHMENT(S): Project balance sheet and Pay application #12.

251,055.66
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Magney Change
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AS OF 05-16-2025	
Contract Balances to Project Close Out	
Magney	\$ 3,282,911.07
B&V	\$ 257,223.84
AET	\$ 33,707.50
Remaining Contract Balances Total	\$ 3,573,842.41
Project Starting Balance	\$ 8,194,300.00
Minus total pay apps to date	\$ (4,471,513.25)
Remaining Project Balance	\$ 3,722,786.75
Remaining Project Balance	\$ 3,722,786.75
Minus remaining Contract Balances	\$ (3,573,842.41)
Contingency	\$ 148,944.34

Contractor's Application for Payment No. 12

	Application Period: 4/1/2025 - 5/1/2025	Application Date: 5/1/2025
To (Owner): City of Dayton, MN	From (Contractor): Magney Construction, Inc.	Via (Engineer): Black & Veatch
Project Name: Dayton Filtration Plant Wells 4 & 5	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00604	Engineer's Project No.: 414098

APPLICATION FOR PAYMENT

NET CHANGE BY CHANGE ORDERS \$	TOTALS \$						CO-3 \$	CO-2 \$	CO-1 \$	No.	App
	251,055.66						172,182.38	45,000.00	33,873.28	Additions	Approved Change Orders
251,055.66										Deductions	
		. ~	-1			,,	4	• • •			

ge Order Summary oved Change Orders Additions	Deductions	1. ORIGINAL CONTRACT PRICE	s	7,256,700.00
33,873.28		2. Net change by Change Orders	S	251,055.66
45,000.00		3. CURRENT CONTRACT PRICE (Line 1 +/- 2)	S	7,507,755.66
172,182.38		4. TOTAL COMPLETED & STORED TO DATE	S	4,447,204.83
		5. RETAINAGE:		
		a. 5% x \$ 4,351,877.44 Work Completed	s	217,593.87
		b. 5% x \$ 95,327.39 Stored Materials	S	4,766.37
		c. Total Retainage (Line 5a + Line 5b)	S	222,360.24
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	S	4,224,844.59
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior)	S	3,943,943.62
		8. AMOUNT DUE THIS APPLICATION	S	280,900.97
		9. BALANCE TO FINISH, PLUS RETAINAGE		
		(Column G on Schedule of Values + Line 5c above)	S	3,282,911.07
251,055.66				

コップノ	By: Date:	this Application for Payment is in accordance with the Contract Documents and is not defective.	such Liens, security interest or encumbrances); and (3) all work covered by	covered by a Bond acceptable to Owner indemnifying Owner against any	clear of all Liens, security interests and encumbrances (except such as are	Application for Payment will pass to Owner at time of payment fee and	incorporated in said Work or otherwise listed in or covered by this	Applications for Payment; (2) title of all Work, materials and equipment	obligations incurred in connection with Work covered by prior	Contract have been applied on account to discharge Contractor's legitimate	payments received from Owner on account of Work done under the	The undersigned Contractor certifies that: (1) all previous progress	Contractor's Certification
	Approved by:		Approved by:			Payment of:			Recommended by:			Payment of:	
Funding Agency (if applicable)		(City of Dayton)			(Line 8 or other - attach explanation of other amount)	\$280,900.97		(Engineer)	Color Calendar	The Water	(Line 8 or other - attach explanation of other amount)	\$280,900.97	
(Date)		(Date)						(Date)	05/05/2025				

5/1/2025

	Schedule of Values For:	Dayton, MN - Filtration Plant Wells 4 & 5	າ Plant Wells 4	& 5	ı	Submitted By:	Magney Construction, Inc.	uction, Inc.	
							1401 Park Road		
	Project No.: 414098				'		CHICAGO AIM AIMSONING	N 333A7	
	Contract No.:								
	General Contractor: Magney Construction, Inc.	tion, Inc.			•	7	A Andrews	5/4/5	2025
Application No.:	12					Work Comp	Work Completed Through:	5/1/	5/1/2025
Mari			C	D	m	.		6	=
Spec Section	Description of Work	Scheduled Value	From Previous Application (C+D)	THIS PERIOD	Materials Presently stored (not in column D)	Total Completed and Stored to Date (C+D+E)	% Complete	Balance to Finish	Retainage (5%)
01000	Mobilization	\$ 220,100.00	0 \$ 110,050.00			\$ 110,050.00	50%	\$ 110,050.00	\$ 5,502.50
01001	General Conditions	\$ 390,600.00	Ş	\$ 16,500.00		\$ 178,876.00	46%	211,724.00	
01002	Supervision	1	S	\$ 7,800.00			51%	\$ 87,892.86	
01003	Bond & Insurance		-			\$ 78,900.00	100%		3,945.00
02030	Clearing & Grabbing	\$ 9800.00	0 0 0 0 0 0			\$ 900.00	100%	\$ 17,200,000	\$ 490.00
02202	Excavation & Backfill	25	\$ 2/			24	98%	\$ 6,000.00	12
02203	Earth Retention System	\$ 68,700.00	÷	0		\$ 68,700.00	100%	\$ -	\$ 3,435.00
02512	Asphalt Pavement	\$ 22,000.00	0 \$ -			\$.	0%	\$ 22,000.00	\$ -
02600	Site Utilities	\$ 220,000.00	0 \$ 8,580.00	0	\$ 1,875.52	\$ 10,455.52	5%	\$ 209,544,48	\$ 522.78
02900	Finish Grade	\$ 12,500.00	0 \$ -			\$.	0%	\$ 12,500.00	\$
02930	Seeding & Sodding		15				0%		
03200	Concrete Reinforcement		n to				94%		
03300	Cast-In-Place concrete		_	•			900/		. ,
05000	Metal Framing & Misc. Metals	\$ 201,100,00	0 \$ 6.031.28	8 00.00m,acr		\$ 6.031.28	3%	\$ 195,068,72	\$ 301.56
06100	Rough Carpentry		\$ 1	01		\$ 12,288.46	55%		
07185	Masonry Water Repellent Coating	\$ 8,000.00	s			- \$	0%	\$ 8,000.00	\$
07200	Thermal Insulation		_			\$	0%	\$ 18,900.00	•
07270	Fluid Applied Membrane Air Barrier	\$ 15,300.00	0 \$ -				0%	\$ 15,300.00	·
07415	Standing-Seam Metal Roofing		-	0		\$ 2,500.00	2%	L	\$ 125.00
0/900	Joint Sealants	\$ 11,500.00					0%	\$ 11,500.00	
8120	Flush Aluminum Frames	\$ 15,500.00	_			\$ 8,388.50	54%	\$ 7,111.50	\$ 419.43
08305	Access Doors & Hatches	\$ 17,300.00	s				0%		\$ -
08800	Glass & Glazing		-			45	0%		· ·
09940	Painting / Coatings	\$ 103,100.00	-			5	0%	\$ 103,100.00	S
10200	Louvers		_			· to	0%		
11370	Hodinatal Braceros Elfers	200.000,24	0 0 000 007 50			¢ 2054 497 50	070	\$ 120 742 50	99 777 501
11271	Regenerative Blower	\$ 78,700.00	s,				0%		
11370	Floating Decanters	\$ 95,000.00	- \$ 0		\$ 61,750.00	\$ 61,750.00	65%	33,250.00	\$ 3,087.50
11530	Static Mixer	\$ 25,000.00	- \$		\$ 25,000.00	\$ 25,000.00	100%	\$ -	\$ 1,250.00
11630	Compressed Air Equipment	\$ 50,000.00	- \$			٠.	0%	\$ 50,000.00	,
14621	Monorail Chain Hoists		₩.				0%	L	
15010	Valves		* 40				85%		
19051	Process Pipe & Fittings	\$ 384,500.00	0 \$ 109,871.71		5 6,701.87	> 110,5/5.58	30%	\$ 267,926,42	30.828,0

222,360.24	3,060,550.83 \$	\$	83 59%	\$ 4,447,204.83	\$ 95,327.39	\$ 200,357.84	\$ 4,151,519.60	7,507,755.66	TOTALS \$	
		V/0! \$	#DIV/01	\$ -			\$ -			
916.94	153,843.55 \$	1% \$	83 11%	\$ 18,338.83		\$ 18,077.84	\$ 260.99	172,182.38	CO-3 Project Delay Cost Escalations \$	CO-
2,250.00		\$.00 100%	\$ 45,000.00		\$ 1,000.00	\$ 44,000.00	45,000.00	CO-2 De-mobilization & Re-mobilization \$	Ģ
	33,873.28 \$	\$	0%	\$ -			\$ -	33,873.28	CO-1 Added Valves \$	co-
4,960.00	302,507.00 \$	5% \$.00 25%	\$ 99,200.00			\$ 99,200.00	401,707.00	16050.5 Electrical - Control Systems \$	16050
,	11,360.00 \$	\$	0%	\$			·	11,360.00	16050.4 Electrical - Lightning Protection \$	16050
,	15,000.00 \$	35	0%	\$			\$ -	15,000.00	16050.3 Electrical - MCC Installation \$	16050
	20,000.00 \$	\$	0%	\$ -			\$	20,000.00	16050.2 Electrical - Electrical Equipment Installation \$	1605
1,875.00	226,133.00 \$	\$ 28	.00 14%	\$ 37,500.00			\$ 37,500.00	263,633.00	16050.1 Electrical - Electrical Work \$	1605
67.00	23,745.00 \$	8	.00 5%	\$ 1,340.00		\$ 500.00	\$ 840.00	25,085.00	16050 Electrical - General Conditions & Temp Power \$	1605
	750.00 \$	8	0%	\$ -			\$ -	750.00	15500.9 HVAC - Refrigerant Piping Material \$	1550
	3,100.00 \$	8	0%	\$ -			\$ -	3,100.00	15500.8 HVAC - Refrigerant Piping Labor \$	1550
	16,600.00 \$	\$	0%	\$ -			\$ -	16,600.00	15500.7 HVAC - Equipment Material \$	1550
	11,000.00 \$	\$. 0%	\$ -			\$ -	11,000.00	15500.6 HVAC - Equipment Labor \$	15500
	4,500.00 \$	\$	0%	\$ -			\$ -	4,500.00	15500.5 HVAC - Ductwork Material \$	1550
	4,500.00 \$	\$	0%	\$ -			\$	4,500.00	15500.4 HVAC - Ductwork Labor \$	1550
	28,500.00 \$	\$	0%	\$ -			\$ -	28,500.00	15500.3 HVAC - Controls \$	1550
	1,650.00 \$	\$. 0%	\$ -			\$ -	1,650.00	15500.2 HVAC - Ductwork Insulation \$	1550
-	770.00 \$	\$	0%	\$ -			\$ -	770.00	15500.1 HVAC - Test & Balance \$	15500
	8,955.00 \$	\$. 0%	\$			\$ -	8,955.00	15500 HVAC - General Conditions \$	1550
	22,835.00 \$	\$	0%	\$ -			\$ -	22,835.00	15400.5 Plumbing - Water Piping & Fixtures Above Grade \$	15400
	8,260.00 \$	\$	0%	\$ -			\$ -	8,260.00	15400.4 Plumbing - Gas Piping \$	15400
	6,975.00 \$	\$	0%	\$ -			\$ -	6,975.00	15400.3 Plumbing - Above Grade Waste & Vent \$	15400
645.75	4,100.00 \$	5% \$.00 76%	\$ 12,915.00			\$ 12,915.00	17,015.00	15400.2 Plumbing - Below Grade Piping & Fixtures \$	15400
129.75	- \$	100% \$		\$ 2,595.00			\$ 2,595.00	2,595.00	15400.1 Plumbing - Permits/Inspections \$	15400
131.15	9,197.00 \$	\$ \$.00 22%	\$ 2,623.00			\$ 2,623.00	11,820.00	15400 Plumbing - General Conditions \$	1540
	5,040.00 \$	Sc.	. 0%	- \$			\$ -		15250 Mechanical Insulation \$	1525
	24,000.00 \$	\$. 0%	÷ .			\$.	24,000.00	15064 Stainless Steel Pipe \$	1506

CITY OF DAYTON COUNTIES OF HENNEPIN AND WRIGHT STATE OF MINNESOTA

RESOLUTION 34-2025 RESOLUTION ACCEPTING GYM EQUIPMENT FROM JOHN D'AGOSTINI

WHEREAS, The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of police and fire services; and

WHEREAS, John D'Agostini donor has donated \$11,134 worth of Gym Equipment to the Dayton Police Departments Wellness Program; and

WHEREAS, All such donations have been contributed to assist the city in the establishment and operation of police facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:

- 1. The donations described above are accepted and shall be used to help with the Police Departments Wellness Program.
- 2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on June 25, 2024.

Mayor – Dennis Fisher	



ITEM:

2026 Budget Kick-Off Discussion

PREPARED BY:

Zach Doud, City Administrator

POLICY DECISION / ACTION TO BE CONSIDERED:

Direction needed on for 2026 Budget

BACKGROUND:

Each year the budget is a long drawn-out process of back and forth, for lack of a better term, negotiations between staff and council on what the budget should/will look like for the following year. This is something that I am looking to try and correct so that everyone does not have budget fatigue by the time we adopt a budget in December.

With the above being said, I am looking for direction that can be used when Staff is looking at the budget for 2026. This way Staff and Council can look more at what is being provided for these numbers versus a conversation of what the number for the tax levy should be for next year. Whether the council looks at tax rate or the tax levy, there is typically a number that each council member has in mind when beginning the budget process. These numbers are different for each of you and that should be respected and anticipated. My goal is to try and get something in the budget that a majority of the council can agree on as the tax levy number for 2026.

Some context needs to be given to the Council in terms of changes from the 2025 budget year to the 2026 budget year for the council to give an informed answer for what they would like to see for a 2026 budget number. That can be in terms of tax rate (% of home value that taxes are used to be calculated) or in terms of tax levy (physical dollars the City receives).

Tax Capacity increase from 2025 to 2026 is 8.10%
Tax Capacity increase from 2025 to 2026 for just new construction is 6.38%

2025 Tax Rate is 35.441%

Tax levy needed to keep the 2026 Tax Rate the same as the 2025 Tax Rate is \$777,000

For some background and clarifying information, our tax levy is set once a year and cannot be changed once it is adopted. No matter how many homes are built in the city or new businesses that go up in the city, the tax levy is a static number that is set by the council and is the number of dollars that city staff has to work within when operating each day.

RELATIONSHIP TO COUNCIL GOALS:

Foster a Safe and Welcoming Community Build and Maintain Quality Infrastructure Encourage Diversity and Manage Thoughtful Development

RECOMMENDATION:

This is a directional item that staff is looking to get direction from the Council on.

ATTACHMENT(S):

None

Meeting Date: 05-27-25 Item: Q.



ITEM:

Parkway Neighborhood Infrastructure Improvements

PREPARED BY:

Jason Quisberg, Engineering

POLICY DECISION / ACTION TO BE CONSIDERED:

Authorize Preparation of Plans and Specifications for the Parkway Neighborhood Infrastructure Improvements Project

BACKGROUND:

The Parkway Neighborhood development is in process of application reviews/approvals. The proposed development includes a significant length of a road and utilities extension to serve the property. This extension spans across three parcels: one owned by the Schany Group (known as the Dayton Creek Add'n), one owned by the City of Dayton, and the third controlled by the proposing developer.

Through discussions with the developer, it was decided that the City of Dayton would be responsible for financing, contracting, and constructing the associated infrastructure from Dayton Parkway, through the Schany parcel, and across the City owned parcel, stopping at/near the property line common to the City and development parcels. From which, the developer would be responsible through the development area.

To accomplish this, the infrastructure design needs to be developed as city documents and bid competitively, in accordance with state statutes. A proposal for the engineering work associated with this effort was requested of Stantec. Attached is a proposal for design, bidding, and construction services on this project.

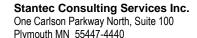
Please see the proposal for additional information, including a depiction of the project area, design/project assumptions, anticipated costs, and schedule.

RECOMMENDATION:

Should Council desire to proceed with the project, it is recommended that the attached proposal be accepted and the preparation of plans and specifications be authorized.

ATTACHMENT(S):

Stantec Proposal for Engineering Services – Parkway Neighborhood Roadway Extension





May 5, 2025

Dayton City Council 12260 S Diamond Lake Rd Dayton, MN 55327

Reference: Parkway Neighborhood Roadway Extension

Dear Dayton City Council,

As requested, Stantec has prepared a project scope, schedule, and budget for the Parkway Neighborhood Roadway Extension project.

BACKGROUND AND IMPROVEMENTS

A roadway extension from Dayton Parkway to the proposed Parkway Neighborhood development is needed to support the development (PID 3112022340009). The roadway extension is proposed to start at an unnamed road stub on an adjacent property (PID 3112022330009) and extend through City property (PID 3112022340007) to the proposed development.

The full roadway design will be completed by Stantec, from the unnamed road stub at Dayton Parkway to near the eastern limits of the City property. The roadway east of the easter limits of the City property will be designed and constructed by the Developer and Developer's Engineer.

The preliminary opinion of probable project costs is approximately \$3.0 million. This is a very high-level calculated cost that will need to be verified through a more detailed design and eventual public bid if the project were to move forward.

SCOPE OF WORK

The scope for this project is broken down into three tasks.

TASK 1 – DATA COLLECTION, DESIGN/PLANS & SPECIFICATIONS -\$105,000

Task 1 includes services related to the preparations of bidding documents for this project. This includes the collection of existing site data, design, and the production of construction plans and technical specifications. Wetland delineations and wetland permitting will be coordinated separate from this scope. The scope includes the following:

- Coordinate additional Geotechnical investigation, as needed (costs for the soil borings and geotechnical report are not included in this scope and will be invoiced directly to the City)
- Collection of preliminary survey, as needed.
- Develop detailed opinion of probable costs/cost estimates

Prepare design plans and specifications

Deliverables will include construction plans, specifications, refined opinion of probable construction costs.

Upon completion of work included in Task 1, City will have the opportunity to direct if the project should continue to the bidding stage.

TASK 2 - BIDDING - \$4,000

This task involves the coordination of soliciting contractor bids for the construction of the improvement project. This includes advertisement of the project, completion of the bid opening process, and preparation of a tabulation of the received bids along with a recommendation for award.

Deliverables will include a contractor bid tabulation and award recommendation.

At the completion of bidding, should bids be found favorable, Council can award a contract and proceed with construction of the project. If bids are not found favorable or if other circumstances arise detrimental to the City, Council can reject the bid to avoid any further cost obligations to the project.

TASK 3 - CONSTRUCTION SERVICES -\$95,000

If the project continues to construction, construction services can be provided to coordinate the project through this stage. Construction activities typically involved in construction projects such as this include:

- Coordinating and leading a preconstruction meeting and routine construction progress meetings
- Construction survey staking
- Construction observation to verify compliance with city standards and technical specifications
- Quantity tracking and preparation of contractor pay requests
- Evaluation of contractor change order requests, and processing of these requests as appropriate
- Communications with project stakeholders, impacted property owners, and City staff as needed
- Documentation of material testing, plan deviations, events within the project area, etc.
- Project closeout and preparation of record plan drawings

Deliverables include record plan drawings.

COMPENSATION

The following is our anticipated budget by task. All tasks will be billed on a time and materials basis not to exceed the total fee listed without prior authorization from the City. Invoices will reflect the actual effort it takes to complete the scope of work proposed. If any design information can be provided by the developing parcels in the area, the scope of work may be reduced. The following are not included within the fee and

are the City's responsibility: administrative review, application/permit fees, review fees, and reproduction fees

No.	Task Name	Estimated Fee
1	Data Collection, Design/Plans & Specifications	\$105,000
2	Bidding	\$4,000
3	Construction Services	\$95,000
	Estimated Total	\$204,000

ASSUMPTIONS

Note the following assumptions were made in preparation of this proposal. If any of these assumptions are found inaccurate, the level of effort required to complete the tasks as outlined may change, potentially with great significance:

- Stormwater management plans certified by a licensed Professional Engineer will be provided by the Developer's Engineer. An Elm Creek Watershed Management Commission permit will be applied for and obtained by the Developer.
- 2. An NPDES permit will be applied for and obtained by the Contractor.
- 3. Topographic survey for design will be using survey data from previous efforts related to this project area and supplemented with partial survey data as part of this project.
- 4. Soil boring data for design will be using soil data from previous efforts related to this project area. Additional soil borings may be required and will be obtained under a separate contract. Geotechnical services are not included with this scope.
- 5. ROW/easement acquisition or appraisals are not included with this scope.
- Land rights/site access for PID 3112022330009 will be coordinated by the City.
- 7. Street lighting design will be provided.

SCHEDULE

It is expected the plans and specifications will be prepared over the summer, finalized late 2025, allowing a spring 2026 bid.

TERMS AND CONDITIONS

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing on page 5.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing infrastructure projects. Please do not hesitate to contact us with any questions.

Regards,

STANTEC CONSULTING SERVICES INC.

Jason Quisberg PE

Senior Associate, Senior Civil Engineer

Phone: 763-252-6873 Mobile: 952-334-0542 jason.quisberg@stantec.com

Jan POdy

Mark Schroeher PE

Associate, Senior Civil Engineer

Phone: (651) 395-5216 Mobile: 952-334-2838

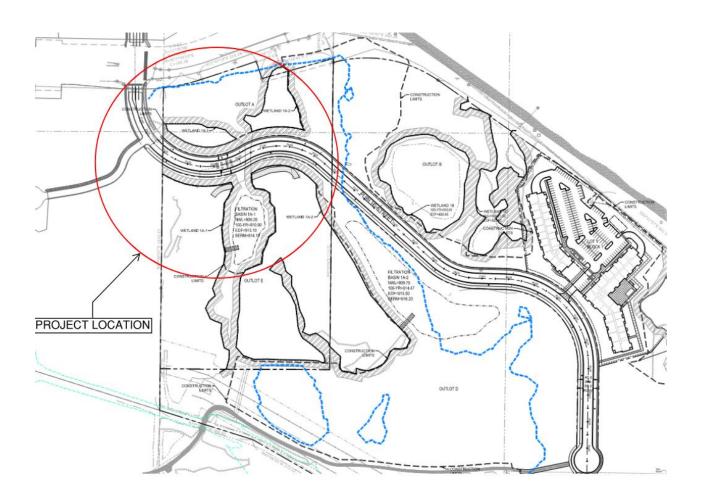
mark.schroeher@stantec.com

May 5, 2025 Dayton City Council Page 5 of 6

Reference: Parkway Neighborhood Roadway Extension

By signing this proposal, the City of Day	ton authorizes Stant	ec to proceed with the s	ervices herein
described.			
This proposal is accepted and agreed or	n the of		
	Day	Month	Year
Per:	Client Compar	Name	
	Print Name & T	itle	
	Signature		

Attachment A: Project Location





Stantec Consulting Services Inc.

One Carlson Parkway North, Suite 100 Plymouth MN 55447-4440

May 20, 2025

Dayton City Council 12260 S Diamond Lake Rd Dayton, MN 55327

Reference: 113th Avenue/East French Lake Road Moratorium Area Concept Plans

Dear Dayton City Council,

As requested, Stantec has prepared a project scope, schedule, and budget to assist in concept planning for the 113th Avenue/East French Lake Road Moratorium area.

BACKGROUND AND IMPROVEMENTS

Recently the Oppidan Concept Plan went to both Planning Commission and City Council leading to discussions regarding the proposed street layout for the site and surrounding areas. The Council elected to move forward with a 6-month moratorium to evaluate potential roadway layouts and land uses. A conceptual figure of the area with street layouts, building layouts, and land uses was requested as a part of this evaluation.

Following the concept planning, the developers will determine the final roadway and site layouts as they develop their individual development plans.

SCOPE OF WORK

The scope for this project is broken down into two tasks.

TASK 1 - Concept Plan Development - \$11,800

Stantec will create two separate concept plans for the 113th Ave/East French Lake Road Area. Those alternatives will include a plan incorporating the extension of the 113th Ave as well as a separate alternative which reviews the layout incorporating an east west connector street from Dayton Parkway to East French Lake Road.

The site plans will include conceptual road layouts, building/parking areas, lot layouts for single family areas, approximated pond sizes, and general land use for the areas shown. These plans will be based on industry standards and similar development within the City of Dayton.

Deliverables will include the concept plans described above.

Reference: 113th/East French Lake Road Moratorium Area Concept Plan

TASK 2 - Concept Plan Summary and Preferred Concept Update - \$3,500

Stantec will prepare a summary of the two conceptual layouts which will be presented to the City Council for their review and discussion. We will present the potential benefits and drawbacks to the alternatives for this discussion. Following that meeting, Stantec will incorporate feedback from the necessary stakeholders in updating one of the conceptual layouts as the preferred layout.

Deliverables will include the memo described above.

The estimated total cost for the work described above is \$15,300.

ASSUMPTIONS

Note the following assumptions were made in preparation of this proposal. If any of these assumptions are found inaccurate, the level of effort required to complete the tasks as outlined may change, potentially with great significance:

- 1. Topographic survey and other design data will be from public sources and no field data collection will be required.
- The conceptual plan will depict potential road and lot layouts and will not include a grading component. As development occurs, the final grading of the parcels within this area will need to be determined by the end users.
- 3. No stormwater calculations will be completed with this task. Pond sizes will be approximated based on industry standards and similar developments.

SCHEDULE

It is expected that the concept figures will be ready for discussions at a June or July Council Meeting. With the revised concept to follow approximately a month later. The memo would follow shortly after Council elects to finalize the layout.

TERMS AND CONDITIONS

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing below.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing infrastructure projects. Please do not hesitate to contact us with any questions.

May 20, 2025 Dayton City Council Page 3 of 4

Reference: 113th/East French Lake Road Moratorium Area Concept Plan

Regards,

STANTEC CONSULTING SERVICES INC.

Jason Quisberg PE

Senior Associate, Senior Civil Engineer

Zan P Ody

Phone: 763-252-6873 Mobile: 952-334-0542 jason.quisberg@stantec.com Mark Schroeher PE

Associate, Senior Civil Engineer

Phone: (651) 395-5216 Mobile: 952-334-2838

mark.schroeher@stantec.com

By signing this proposal, the City of Dayton authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the _____ of _____.

Day Month Year

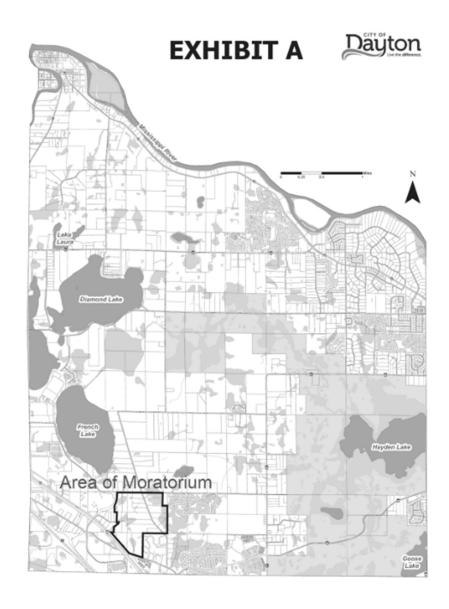
Per: ______ Client Company Name

Print Name & Title

Signature

Reference: 113th/East French Lake Road Moratorium Area Concept Plan

Attachment A: Moratorium Area



Meeting Date: 05-27-2025

Item: S.



ITEM:

<u>Dayton Parkway Traffic Signals: CSAH 81–Brockton Lane</u>

PREPARED BY:

Jason Quisberg, Engineering

POLICY DECISION / ACTION TO BE CONSIDERED:

Authorize preparation of plans and specifications for the Dayton Parkway Traffic Signals project

BACKGROUND:

A project involving the signalization of the intersections between I-91 and Brockton Lane and I-94 and CSAH 81 was discussed last summer. These improvements would support currently proposed and future development in the area, along with current users as these intersections provide access to Dayton Parkway, and ultimately, I-94.

The attached memo (previously shared) includes some background relating to the intersections along Dayton Parkway, along with some potential project costs and funding options for signalizing the currently uncontrolled intersections. Note that some of the anticipated funding sources have changed since the memo was drafted, but otherwise, the memo remains largely accurate.

Council authorized a feasibility study in August 2024. The primary intent of the feasibility study was to satisfy the statue requirement related to Chapter 429, that used for imposing special assessments for funding of the project.

The currently anticipated project funding no longer utilizes special assessments. Instead, a combination of Municipal State Aid (MSA), direct developer contributions, and city and/or other user contributions are expected.

Because special assessments are no longer being considered for this project, the technical study/report completed is no longer needed to satisfy statute requirements. However, the report does document warrant for the project and provides justification for the improvements proposed. A copy of the report is included for reference.

The engineering proposal provided includes scope to prepare bidding documents, i.e. plans and specifications, as well as to coordinate public bidding for the project. Construction services can be discussed once that phase of the project nears. Note: Construction inspection coordination with Hennepin County will be discussed during the design process; this could change the scope of services required of Stantec for the project.

See the attached report and engineering proposal for additional project information, including general scope, budget, and schedule.

RECOMMENDATION:

Approve the engineering proposal for the preparation of plans and specifications for the proposed project.

ATTACHMENT(S):

Memo: Dayton Parkway Intersections – Signalization (project description and background)
Dayton Parkway Traffic Signal Improvements – Feasibility Report
Engineering Proposal for Dayton Parkway Traffic Signals – Preparation of Plans & Specs

Memo



To: Jon Sevald, CD Director From: Jason Quisberg

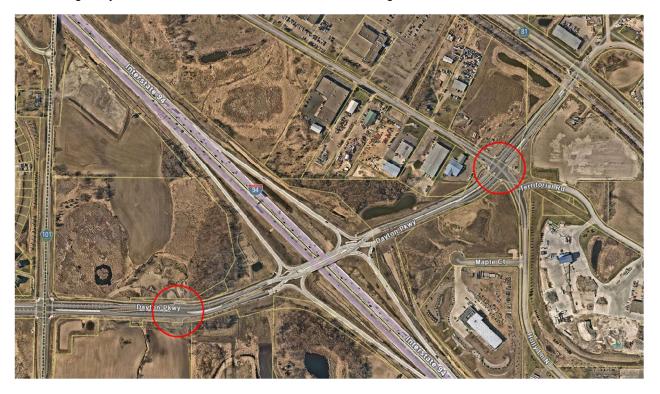
City of Dayton

Click or tap here to enter text.

Project/File: 193806765 Date: May 23, 2024

Reference: Dayton Parkway Intersections - Signalization

The Dayton Parkway Interchange was opened in 2022. Construction included signalization of the Dayton Parkway connection at Brockton Lane (CR-101), as well as at the two access ramp intersections; with the connection at CSAH-81 having already been signalized. The expectation has been that the future/planned intersection between Brockton Lane and the interchange would be signalized when the area develops, and the existing Holly Lane/Territorial Road intersection would be signalized when warranted.



There are currently proposed developments that require access to the future/planned intersection. Additionally, there are currently proposed developments that will put additional pressure on the Holly Lane/Territorial Road intersection, to a magnitude that is expected to trigger warrants for signalization. Therefore, it is recommended that intersection controls at both intersections be considered as these expected developments move towards construction.

Reference: Dayton Parkway Intersections - Signalization

Anticipated Project Budget:

For budgeting purposes, we are estimating \$1,500,000 for a project to construct signal systems at these two intersections (\$750,000 for each intersection). Below are some potential considerations for when evaluating possible funding sources for this project.

Future (Westerly) Intersection:

It could be argued the sole benefit from signalizing this intersection is to improve access from the (future) adjacent developments utilizing this intersection as their primary, and only, means of access. Therefore, it seems reasonable that costs for the improvements be funded via the developments utilizing the intersection for access. The level of funding responsibility, entirely covering the project costs, or limited to a portion of the costs, will need to be determined.

The parcels expected to benefit from signalizing this intersection include:

- 1. Brockton Rush Creek Partners
- 2. Schany Group North Parcel
- 3. Schany Group South Parcel
- 4. City of Dayton Parcel (note: potential sale of this parcel under consideration)
- 5. Gordon Roberg (Dayton Parkway Neighborhood development)

Existing Holly Ln/Territorial Rd (Easterly) Intersection:

Benefit to signalization at this intersection would be more widespread as it is an existing four-legged intersection serving both regional and local traffic on the minor legs. Therefore, it is expected that the entire costs associated with the signalization of this intersection would not be the responsibility of a single user, or even limited number of users (developments).

Assigning cost responsibility to new developments based on contributing "proportionate share" of the traffic at the intersection might be an appropriate method for partially funding the improvements. For example, based on the latest traffic counts, approximately 6,065 vehicles utilize this intersection on a daily basis. Utilizing the Institute of Engineers (ITE) Trip Generation Manual, the anticipated trips that would be generated with the Kwik Trip and Opus developments are 8,644 vehicles/day and 467 vehicles/day respectively. It should be noted that it is expected that 99%+ of the trips generated, for both sites, will utilize this intersection for access to the development sites.

Therefore, it could be said that Kwik Trip traffic comprises of 59% (8,644 of the *would be* 14,709 total) of the vehicles utilizing the intersection. Similarly, Opus traffic comprises of 7% (467 of the would be 6,532 total). Translated to the share of estimated costs, based on the \$750,000 budgetary estimate, the cost responsibility would be \$442,500 for Kwik Trip and \$52,500 for Opus. This leaves \$275,000 (\$750,000-\$422,500-\$52,500) to be funded by the city.

May 23, 2024 Jon Sevald Page 3 of 3

Reference: Dayton Parkway Intersections - Signalization

Potential Funding Sources:

- 1. Chapter 429 Special Assessments
- 2. Direct developer contribution (via development agreements)
- 3. Special Area Charges
- 4. Tax Increment Financing (TIF)
- 5. City transportation fund
- 6. Municipal State Aid fund

It might be appropriate to utilize multiple funding sources, whether the signals are constructed as part of the same project, or as separate projects, as it may not be reasonable for any single source to cover the entire project costs.

Recommendation:

It is recommended that a project to signalize these two intersections be initiated sooner rather than later such that the signals can be in place prior to the currently proposed developments need the benefit of the intersection control for adequate access. Stantec can help establish the project scope and timeline, and provide a proposal for the engineering component of the project if desired.

Respectfully,

STANTEC CONSULTING SERVICES INC.

Jason Quisberg

Senior Associate, Senior Civil Engineer Phone: (763) 252-6873 jason.quisberg@stantec.com

Attachment: [Attachment]

Stantec Consulting Services Inc.

Dayton Parkway Traffic Signal Improvements

Feasibility Report



Prepared for: City of Dayton, MN

Prepared by: Stantec Consulting Services Inc. May 20, 2025

Project/File:

Stantec No. 193807255

Dayton Parkway Traffic Signal Improvements

Revision	Description	Author	Date	Quality Check	Date	Independent Review	Date	
0	Initial Draft	A. Capets	12/23/24	E. Terhaar	12/23/24	J. Quisberg	12/23/24	
1	Final Draft	E. Terhaar	5/20/2025	T. Fidler	5/20/2025	J. Quisberg	5/20/2025	



Project: 193807255

Dayton Parkway Traffic Signal Improvements

The conclusions in the Report titled Dayton Parkway Traffic Signal Improvements are Stantec's professional opinion, as of the time of the Report, and concerning the scope described in the Report. The opinions in the document are based on conditions and information existing at the time the scope of work was conducted and do not consider any subsequent changes. The Report relates solely to the specific project for which Stantec was retained and the stated purpose for which the Report was prepared. The Report is not to be used or relied on for any variation or extension of the project, or for any other project or purpose, and any unauthorized use or reliance is at the recipient's own risk.

Stantec has assumed all information received from the City of Dayton (the "Client") and third parties in the preparation of the Report to be correct. While Stantec has exercised a customary level of judgment or due diligence in the use of such information, Stantec assumes no responsibility for the consequences of any error or omission contained therein.

This Report is intended solely for use by the Client in accordance with Stantec's contract with the Client. While the Report may be provided by the Client to applicable authorities having jurisdiction and to other third parties in connection with the project, Stantec disclaims any legal duty based upon warranty, reliance or any other theory to any third party, and will not be liable to such third party for any damages or losses of any kind that may result.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the state of Minnesota.

Prepared by

(signature)

Edward Terhaar, PE₁

Date: May 20, 2025 License Number: 24441

Reviewed by

(signature)

Tom Fidler, PE

Date: May 20, 2025 License Number: 26124

Approved by

(signature)

Jason Quisberg, PE

Date: May 20, 2025 L

License Number: 44315



Project: 193807255

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Executive Summary

The proposed project consists of traffic signal and related improvements at the following intersections:

- 1. Dayton Parkway and Holly Lane/Territorial Road
- 2. Dayton Parkway and Future Development Roadway

New traffic signals are proposed for both intersections including infrastructure to accommodate interconnection at a future date. The location of the proposed intersections is shown on **Figure 1**.

The total project cost for the proposed intersection improvements is \$1,500,000. Funding up to \$1,000,000 is available from Municipal State Aid (MSA), and the balance will be paid with a combination of direct developer contributions and city funds. The project is deemed necessary, cost-effective, feasible, and should benefit the existing and future users of the corridor.



Project: 193807255



Figure 1 – Location Map



1 Project History

The Dayton Parkway interchange with Interstate 94 (I-94) at Exit 210 was opened in 2022. Construction of the diverging diamond interchange (DDI) included signalization of both ramp terminals and the Dayton Parkway connection at Brockton Lane (CR 101) to the west. Dayton Parkway at CSAH 81 northeast of the interchange area is currently signalized. The expectation has been that the future/planned intersection between Brockton Lane and the interchange would be signalized when the areas north and south of Dayton Parkway develop, and the existing Holly Lane/Territorial Road intersection would be signalized when warranted.

The City of Dayton (the City) is currently reviewing development proposals that would utilize the future intersection west of the interchange. Additionally, there are proposed developments that are anticipated to increase volume at the Holly Lane/Territorial Road intersection to a magnitude that is expected to trigger warrants for signalization.

The Dayton City Council initiated the project and ordered the preparation of a feasibility report for two traffic signals at the Future Roadway and Holly Lane/Territorial Road intersections on August 12, 2024, with Resolution No. 39-2024.

This report is based on field observations, record drawing information, available online resources, aerial imagery, and past work completed by Stantec.

2 Project Area Characteristics

The Dayton Parkway interchange is located in the southwest of Dayton, Minnesota. The interchange is a DDI with signalized ramp terminal intersections. The two study intersections are located along the Dayton Parkway corridor with signals at the Dayton Parkway intersections with Brockton Lane and CSAH 81. The Future Roadway intersection is located approximately 900 feet west of the I-94 eastbound ramps signal and the Holly Lane/Territorial Road intersection is located approximately 1,300 feet east of the I-94 westbound ramps signal. Characteristics of these intersections are further described below.

2.1 Existing Conditions

2.1.1 Future Roadway Intersection

The existing intersection at Dayton Parkway & the Future Roadway is a four-leg intersection. Dayton Parkway is a four-lane divided road that has a posted speed limit of 40 mph, and while it is currently classified as local, it is expected to be upgraded in the future. The eastbound and westbound approaches are Dayton Parkway, which each have two through lanes, one left-turn lane, and one right-turn lane. The



Project: 193807255

Future Roadway has not yet been constructed but will serve as primary access to adjacent developments. The northbound and southbound approaches are the Future Roadway, which are each planned to have one through lane, one left-turn lane, and one right-turn lane. A shared-use path is present on the north side of Dayton Parkway with a marked crossing on the north leg of the Future Roadway. Additional crossings are anticipated across Dayton Parkway when the Future Roadway is constructed. The existing intersection layout is shown on **Figure 12**.

The land use around the intersection is undeveloped but is anticipated to be a mixture of commercial and residential uses. Details on this development are shown in Section 2.2.



Figure 2 – Future Roadway Intersection Layout

2.1.2 Holly Lane/Territorial Road Intersection

The existing intersection at Dayton Parkway & Holly Lane/Territorial Road is a four-leg, two-way stop-controlled (TWSC) intersection. Holly Lane and Territorial Road are two-lane undivided roads classified as local with posted speed limits of 30 mph. Dayton Parkway is a four-lane divided road that has a posted speed limit of 40 mph and is currently classified as local, pending future reclassification. The intersection is at an angle, so for this study, the eastbound and westbound approaches are considered Dayton Parkway, which each have two through lanes, one left-turn lane, and one right-turn lane. The northbound approach is Holly Lane and the southbound approach is Territorial Road, which each have one through



lane, one left-turn lane, and one right-turn lane. Stop control is present on Holly Lane and Territorial Road. Shared-use paths are present in all quadrants except the southeast quadrant with a marked crossing on the north leg/Territorial Road and an unmarked crossing on the west leg/Dayton Parkway, which has a median refuge. The existing intersection layout is shown on **Figure 13**.

The land use around the intersection is still developing but is generally commercial and light industrial. Currently the commercial establishment occupies the northwest quadrant, the southeast and southwest are currently under construction with a warehouse and truck stop/convenience store respectively. The northeast quadrant is currently vacant.



Figure 3 - Holly Lane/Territorial Road Intersection Layout

2.2 Ongoing Developments

Ongoing developments surrounding the two study intersections are anticipated to necessitate signalization. The developments are described below.

On the north and south sides of Dayton Parkway surrounding the Future Roadway intersection, significant developments are proposed to occupy the vacant parcels. This includes the Southwest Dayton and Dayton Parkway Neighborhood developments which consist of residential and commercial uses. These developments were examined and analyzed by Stantec in February 2023 and April 2024 and were



documented in the memos titled 'Traffic Operations Information for Southwest Dayton Development' and 'Traffic Impact Study for The Parkway Neighborhood in Dayton, MN', respectively. The Future Roadway intersection is expected to be both developments' primary and only means of access to the roadway network. The following uses are proposed in the developments:

- 6 Apartment buildings 320, 230, 220, 210, 180, and 105 units
- Gas station and convenience store 10 vehicle fueling positions (VFP)
- 2 Retail centers 24,000 and 6,000 square feet (sf)
- Coffee shop with drive through 2,000 sf
- Liquor store 9,000 sf
- Supermarket 44,000 sf
- Pharmacy with drive through 13,000 sf

Near the Holly Lane/Territorial Road intersection two developments are proposed. The parcel in the southwest quadrant will be occupied by a Kwik Trip truck stop/gas station and convenience store with 20 VFP for passenger cars and 5 VFP for trucks. The parcel in the southeast quadrant will be occupied by an Opus combined warehouse/office building with a total square footage of 132,000 sf. Approximately 80% of the building was estimated to be occupied by warehouse. The Holly Lane/Territorial Road intersection is expected to be both developments' primary access to the roadway network.

3 Proposed Improvements

This feasibility report primarily focuses on the signals anticipated at the two study intersections, however additional improvements may be necessary to accommodate the needs of the existing roadway network and the future developments.

3.1 Curb Modifications

At the intersection of Dayton Parkway & the Future Roadway, curb radii in each quadrant will be modified to accommodate turning trucks. This work is anticipated to be completed in summer 2025 prior to the installation of signals.

3.2 Traffic Signals

The Dayton Parkway intersections with the Future Roadway and with Holly Lane/Territorial Road are proposed to be signalized. Signals will be designed to meet Hennepin County standards and will include pedestrian signals that meet Public Right-of-Way Accessibility Guidelines (PROWAG) where existing and future pedestrian crossings are present.



3.2.1 Signal Warrant Analysis

Existing turning movement counts at the study intersections were used to perform the signal warrant analysis. 13-hour counts were collected by Quality Counts at the Holly Lane/Territorial Road intersection on Thursday, January 18, 2024 under the Stantec project for the 'Dayton Intersection Inventory and Safety Assessment' and at the Future Roadway intersection on Thursday, February 22, 2024 under the Stantec project for the 'Traffic Impact Study for The Parkway Neighborhood in Dayton, MN'. Detailed turning movement count data is provided in Appendix A.

Volume forecasts were developed to assess the impact of volume growth in the analysis. A growth rate was determined by using historical AADT data from MnDOT's Traffic Mapping Application (TMA) at two locations along CSAH 81 near the study intersections and inputting this data into the Minnesota Equivalent Single Axle Load (MnESAL) Traffic Forecasting Tool. The annual growth rate was calculated to be 1.70%. The year 2029 was selected to represent the full build-out condition of the proposed developments, when the signals are anticipated to be necessary. The resultant 2024 to 2029 growth factor applied to existing volumes is 1.088 or an 8.8% increase over five years. Detailed forecast calculations are provided in Appendix B.

Volumes generated by the developments were estimated and added to the 2029 forecasted volumes. This combined volume scenario was used as the basis for the signal warrant analysis.

Trip Generation

New development trips were calculated based on characteristics of the proposed development and data presented in Trip Generation, 11th Edition, published by the Institute of Transportation Engineers (ITE). These calculations result in trips generated in the AM and PM peak hours of adjacent street traffic. Trip generation estimates for the Southwest Dayton and Dayton Parkway Neighborhood developments around the Future Roadway intersection were presented in the *'Traffic Impact Study for The Parkway Neighborhood in Dayton, MN'* report and are also shown in **Table 1**.



Table 1 – Trip Generation a	Table 1 – Trip Generation around Future Roadway Intersection									
Londillon	0:	Weekday	ay AM Pe	ak Hour	Weekday PM Peak Hour					
Land Use	Size	Daily	In	Out	Total	In	Out	Total		
Apartments (ITE code 221)	320 units	1,435	27	91	118	76	49	125		
Apartments	230 units	1,044	20	65	85	55	35	90		
Apartments	220 units	999	19	62	81	52	34	86		
Apartments	210 units	953	18	60	78	50	32	82		
Apartments	180 units	817	15	52	67	43	27	70		
Apartments	105 units	477	9	30	39	25	16	41		
Gas Station (ITE code 945)	10 VFP	2,651	80	81	161	92	92	184		
Retail (ITE code 822)	24,000 sf	1,307	34	23	57	79	79	158		
Retail	6,000 sf	327	8	6	14	20	20	40		
Coffee Shop (ITE code 937)	2,000 sf	1,067	88	84	172	39	39	78		
Liquor Store (ITE code 899)	9,000 sf	965	4	1	5	75	75	150		
Supermarket (ITE code 850)	44,000 sf	4,129	74	52	126	197	197	394		
Pharmacy (ITE code 881)	13,000 sf	1,409	25	24	49	67	66	133		
Total Trips		17,580	421	631	1,052	870	761	1,631		



Trip generation estimates for the Kwik Trip and Opus developments around the Holly Lane/Territorial Road intersection are shown in **Table 2**. Reports for these developments from the ITE Trip Generation web app are shown in Appendix C.

Table 2 – T	Table 2 – Trip Generation around Holly/Territorial Intersection								
			Weekday	Weekd	ay AM Pe	ak Hour	Weekda	ay PM Pe	ak Hour
La	nd Use	Size	Daily	In	Out	Total	In	Out	Total
Opus	Warehouse (ITE code 710)	105,600 sf	286	14	4	18	5	14	19
Opus	Office (ITE code 150)	26,400 sf	205	35	5	40	6	32	38
Kwik Trip	Gas Station (ITE code 945)	20 VFP	6,915	316	316	632	269	269	538
Truck Stop (ITE code 950)		5 VFP	1,120	34	36	70	41	36	77
Total Trips				399	361	760	321	351	672

Trip Distribution

Trip distribution percentages for the development trips were established based on the nearby roadway network, existing and expected future traffic patterns, and location of the subject development in relation to major attractions and population concentrations.

From the 'Traffic Impact Study for The Parkway Neighborhood in Dayton, MN' report, developments around the Future Roadway intersection are distributed as follows:

Residential Trips

- 70% to/from east of the intersection (I-94, Dayton Parkway, CSAH 81)
- 30% to/from west of the intersection (Brockton Lane, Dayton Parkway)

Commercial Trips

- 50% to/from east of the intersection (I-94, Dayton Parkway, CSAH 81)
- 50% to/from west of the intersection (Brockton Lane, Dayton Parkway)

Developments around the Holly Lane/Territorial Road intersection are distributed as follows:

Opus Trips

- 65% to/from west of the intersection (I-94, Dayton Parkway)
- 30% to/from east of the intersection (CSAH 81, Dayton Parkway)
- 5% to/from north of the intersection (Territorial Road)

Kwik Trip Trips

- 73% to/from west of the intersection (I-94, Dayton Parkway)
- 25% to/from east of the intersection (CSAH 81, Dayton Parkway)
- 2% to/from north of the intersection (Territorial Road)



Dayton Parkway Traffic Signal Improvements

3 Proposed Improvements

MN MUTCD Signal Warrants

Signal warrant analysis was completed to determine if traffic signal warrants from the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD) will be met under 2029 build year traffic conditions. Generally, justification for a traffic signal consists of the following nine warrants.

Warrant 1 - Eight-hour Vehicular Volume

Warrant 2 - Four-hour Vehicular Volume

Warrant 3 - Peak Hour

Warrant 4 - Pedestrian Volume

Warrant 5 - School Crossing

Warrant 6 - Coordinated Signal System

Warrant 7 – Crash Experience

Warrant 8 – Roadway Network

Warrant 9 - Intersection Near a Grade Crossing

Initially, since only the AM and PM peak hours of traffic were estimated from the developments, only Warrant 3, conditions A and B were examined. The criteria for Warrant 3, condition A are for the total entering volume to be greater than 800 vehicles per hour (VPH), the minor street leg with the higher volume to be greater than 150 VPH, and for higher-volume minor street leg total peak hour delay to be greater than 5 vehicle-hours. Delay is based on calculations from the Highway Capacity Manual (HCM), which were determined in this analysis using Synchro software. The criterion for Warrant 3, condition B is for at least one hour to exceed the volume threshold curve.

The 2029 volumes and delay at the Future Roadway intersection exceed the thresholds for Warrant 3, both conditions and thus a traffic signal is justified. The volumes and delay at the Holly Lane/Territorial Road intersection exceed the threshold for Warrant 3, condition A only, and while this is enough to justify a traffic signal, further examination was conducted to verify the findings. Warrants 1 (all conditions) and 2 were examined. Using ITE trip time-of-day distribution data, the peak hour volumes of development were extrapolated for more hours of the day. This results in Warrant 1, condition A also being exceeded for greater than eight hours, thus a traffic signal is confirmed to be justified. Detailed signal warrant analysis and threshold criteria are shown in Appendix D.

Since the original traffic analysis, the construction of Kwik Trip at Dayton Parkway and Territorial Road has been accelerated to occur in 2025. Therefore, additional analysis with adjusted traffic volumes for 2025 and 2026 was conducted. This results in a smaller amount of background growth on each leg while the trips generated by the Kwik Trip remain the same as presented in the original analysis. Under the 2025 and 2026 conditions, the volumes and delay at the Holly Lane/Territorial Road intersection still exceed the threshold for Warrant 3, condition A only, therefore the signal is still justified. The additional analysis of Warrant 1, condition A is not met in 2025 but is met in 2026 with one additional year of background growth. The signal at the Future Roadway intersection is dependent on the development at that location and would not meet warrants in 2025 or 2026 without the development. Detailed signal warrant analysis and threshold criteria are shown in Appendix D.



4 Impact of Proposed Improvements

The installation of the proposed signals is anticipated to create minimal impact on the intersections during their construction. All roadways will remain open to traffic with only short-term delays and traffic impacts anticipated. Disruptions will be limited to partial lane closures if necessary.

Upon completion of the signals, minimal impacts to through traffic on Dayton Parkway are anticipated. Installing two new traffic signals means additional maintenance will be required by Public Works staff since the signals will be owned and operated by the city. To offset this additional maintenance, an operation and maintenance agreement should be discussed with Hennepin County.

5 Estimated Costs and Funding

Based on research from past similar signal projects in Hennepin County and other locations nearby, the estimated cost for a signal system is approximately \$750,000 per intersection, bringing the total estimated project cost to approximately \$1,500,000.

6 Finance

The currently anticipated funding sources for the project include the following:

- Municipal State Aid (MSA): The project has been assigned MSA project number SAP 229-112-005. MSA funds up to \$1,000,000 have been verified available for this project.
- Direct developer contribution: Direct contribution, in the amount of approximately \$440,000, has been incorporated into the Kwik Trip developers agreement. Similar contributions are being discussed with other current developments and existing businesses in the area.
- Local Funds (City of Dayton contributions): The remaining balance of the project costs will be covered by City funds.

7 Project Schedule

Table 3 shows the proposed project schedule for the traffic signals and ancillary work at the Future Roadway and Holly Lane/Territorial Road intersections. This is an approximate schedule that is subject to change based on equipment availability and development timelines.



Table 3 – Proposed Project Schedule							
Activity	Anticipated Date						
Present Report/Authorize Design	May 2025						
Approve Plans/Authorize Bids	July 2025						
Review Bids/Approve Contract	August 2025						
Begin Construction	September 2025						
Substantial Completion	October 2025						

8 Feasibility and Recommendation

Based on the MN MUTCD signal warrant analysis, traffic signals are justified at the Dayton Parkway & Future Roadway and the Dayton Parkway & Holly Lane/Territorial Road intersections using 2029 forecasted, full development build-out volumes. The proposed project is necessary for development traffic to operate acceptably and thus should be constructed and completed prior to opening the developments. The project is technically and financially feasible, cost-effective, and beneficial to the existing and future users of the corridor.



Appendices



Project: 193807255

Appendix A – PEAK HOUR TURNING MOVEMENT COUNTS



Project: 193807255 A-1

LOCATION: Territorial Rd/Holly Ln -- Dayton Pkwy QC JOB #: 16454203 CITY/STATE: Dayton, MN **DATE:** Thu, Jan 18 2024 Peak-Hour: 3:15 PM -- 4:15 PM 15.7 Peak 15-Min: 3:30 PM -- 3:45 PM **♦ ♦** 3.8 100 18.2 **♦ ♦** 53 2 11 11.2 💠 16.7 🖈 € 0 ← 12.4 18.7 → **4** 10.2 0.89 214 🖈 **₹** 7 **→** 241 21 \star 66.7 🦜 **€** 71.4 **→** 19.1 271 • 15 • 6 16 **↑ ↑ ↑** 22.4 16.7 25 **♦** 70.8 TRUE DATA TO IMPROVE MOBILITY 0 🗲 0 → 0 3 N/A N/A → ♠ N/A

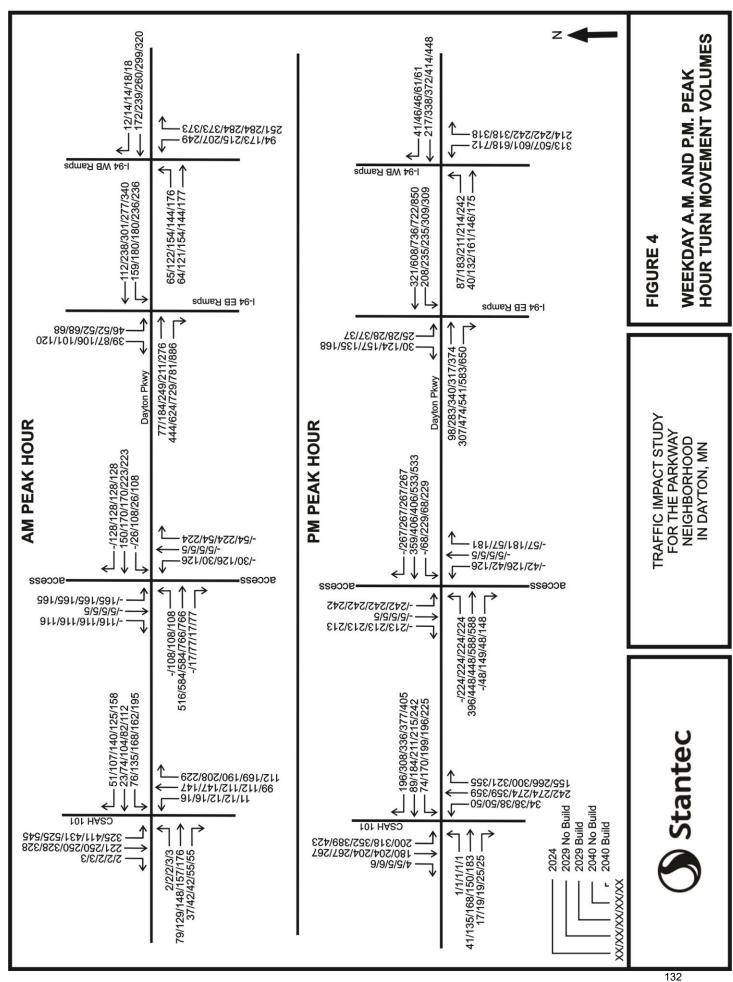
15-Min Count Period		(North	Rd/Holly bound)			rritorial Rd/Holly Ln Dayton Pkwy Dayton Pkwy (Southbound) (Eastbound) (Westbound)					Total	Hourly Totals						
Beginning At	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
6:00 AM	4	0	0	0	0	1	1	0	3	27	6	0	4	19	2	0	67	
6:15 AM	5	0	0	0	0	1	2	0	9	33	3	0	3	35	3	0	94	
6:30 AM	3	0	0	0	0	1	2	0	13	31	10	0	1	25	2	0	88	
6:45 AM	6	1	3	0	1	0	4	0	22	56	9	0	6	25	2	0	135	384
7:00 AM	1	0	0	0	1	1	3	0	17	41	21	0	5	33	1	0	124	441
7:15 AM	6	0	5	0	1	2	7	0	12	56	13	0	9	49	1	0	161	508
7:30 AM	6	0	3	0	0	1	8	0	11	66	10	0	4	34	3	0	146	566
7:45 AM	7	0	1	0	1	1	2	0	10	62	12	0	6	34	1	0	137	568
8:00 AM	3	0	3	0	0	2	3	0	4	44	11	0	8	31	1	0	110	554
8:15 AM	4	1	3	0	0	0	5	0	7	45	10	0	6	46	2	0	129	522
8:30 AM	4	0	1	0	1	0	4	0	6	41	3	0	5	42	3	0	110	486
8:45 AM	2	0	2	0	0	0	6	0	6	42	4	0	3	36	2	0	103	452
9:00 AM	8	0	0	0	2	0	8	0	9	36	10	0	2	29	1	0	105	447
9:15 AM	6	1	0	0	1	0	4	0	5	28	7	2	0	45	2	0	101	419
9:30 AM	6	2	1	0	2	1	3	0	8	34	5	0	5	34	0	0	101	410
9:45 AM	7	0	0	0	1	2	5	0	6	42	5	0	3	26	1	0	98	405
10:00 AM	7	0	2	0	2	0	0	0	3	29	2	0	3	30	0	0	78	378
10:15 AM	6	0	3	0	0	0	4	0	3	18	5	0	3	23	2	0	67	344
10:30 AM	2	2	2	0	1	2	4	0	9	30	6	0	0	20	0	0	78	321
10:45 AM	2	0	2	0	3	1	4	0	6	31	1	0	1	23	2	0	76	299
11:00 AM	5	2	3	0	7	2	5	0	6	25	7	0	0	30	4	0	96	317
11:15 AM	8	0	4	0	1	1	8	0	6	32	8	1	3	21	3	0	96	346
11:30 AM	4	2	13	0	5	0	4	0	6	30	14	0	1	25	4	0	108	376
11:45 AM	6	2	4	Ō	2	1	6	Ō	5	36	4	Ō	5	32	4	Ō	107	407
12:00 PM	8	1	4	Ō	2	0	6	Ō	3	31	8	Ō	1	23	Ó	Ō	87	398
12:15 PM	6	0	2	0	0	0	1	0	5	37	3	0	9	32	2	0	97	399
12:30 PM	3	Ō	9	Ō	2	2	10	Ō	11	39	6	Ō	4	26	3	Ō	115	406
12:45 PM	4	4	5	Ō	3	3	4	Ō	9	38	12	1	1	22	1	Ō	107	406
1:00 PM	8	1	2	Ō	6	Ō	6	Ō	8	36	5	0	4	18	5	Ō	99	418
1:15 PM	7	ō	7	Ô	5	1	4	Ö	4	63	4	Ö	7	20	2	Ö	124	445
1:30 PM	5	ĭ	Ó	Õ	0	Ō	5	Õ	5	59	6	1	4	22	Ō	ő	108	438
1:45 PM	3	Ō	4	0	3	0	1	Ö	6	40	3	Ō	4	23	1	0	88	419
2:00 PM	8	1	5	0	2	0	8	0	9	40	8	0	3	31	Ō	0	115	435
2:15 PM	8	1	5	0	3	0	7	0	8	50	8	0	2	37	1	0	130	441
2:30 PM	14	2	4	0	2	0	6	0	7	54	5	0	1	41	2	0	138	471
2:45 PM	16	1	4	0	1	0	7	0	6	53	5	0	1	26	2	0	122	505
3:00 PM	6	2	6	0	0	0	9	0	4	63	7	0	2	25	1	0	125	515
3:15 PM	13	1	3	0	1	0	11	0	6	59	5	0	3	36	0	0	138	523

15-Min Count Period	Tei		Rd/Holly bound)	Ln	Ter	Territorial Rd/Holly Ln (Southbound)			Dayton Pkwy (Eastbound)			Dayton Pkwy (Westbound)				Total	Hourly Totals	
Beginning At	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		TOtals
3:30 PM	14	1	4	0	3	0	13	0	15	64	2	1	0	46	2	0	165	550
3:45 PM	5	2	4	0	1	1	7	0	14	53	5	0	2	48	2	0	144	572
4:00 PM	17	2	5	0	6	1	22	0	6	38	3	0	2	36	0	0	138	585
4:15 PM	15	1	4	0	1	1	10	0	2	52	1	0	0	42	2	0	131	578
4:30 PM	18	6	3	0	4	0	7	0	9	51	1	0	1	41	4	0	145	558
4:45 PM	6	0	1	0	2	1	5	0	5	50	2	0	0	45	1	0	118	532
5:00 PM	10	2	8	0	9	0	16	0	4	39	3	0	0	42	5	0	138	532
5:15 PM	4	0	3	0	5	0	3	0	3	49	5	0	2	23	0	0	97	498
5:30 PM	1	4	4	0	0	1	7	0	2	61	3	0	0	31	1	0	115	468
5:45 PM	1	1	2	0	1	0	3	0	4	41	1	0	1	22	2	0	79	429
6:00 PM	4	0	4	0	0	0	6	0	3	37	2	0	1	32	0	0	89	380
6:15 PM	1	0	0	0	0	1	4	0	2	30	4	0	1	17	0	0	60	343
6:30 PM	6	1	0	0	0	2	2 5	0	0	46	4	0	2	21	0	0	84	312
6:45 PM	4	0	2	0	0	0		0	1	35	4	0	0	15	0	0	66	299
Peak 15-Min		North	bound			South	bound		Eastbound			Westbound				Total		
Flowrates	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	10	tai
All Vehicles	56	4	16	0	12	0	52	0	60	256	8	4	0	184	8	0	6	60
Heavy Trucks	4	0	4		4	0	4		12	44	4		0	16	0		9	2
Buses																		_
Pedestrians	0	0	•			0	•		•	0	•		•	0	•)
Bicycles Scooters	0	0	0		0	0	0		0	0	0		0	0	0)
Comments:	Comments:																	

Report generated on 1/23/2024 11:57 AM

SOURCE: Quality Counts, LLC (http://www.qualitycounts.net) 1-877-580-2212

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Appendix B - MNDOT TRAFFIC FORECAST



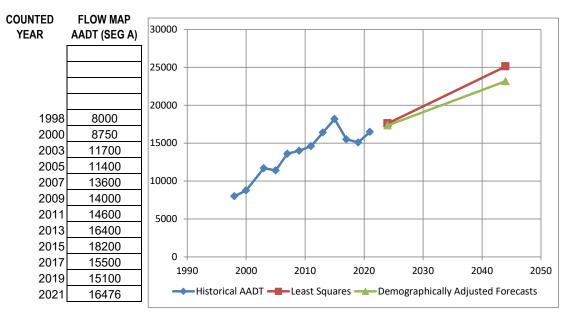
LEAST SQUARES WORKSHEET

SEGMENT A1

 ROUTE:
 CSAH 81
 SP#:
 DATE:
 04/10/25

 LOCATION:
 Brockton to Territorial
 Seq #
 42993

 BASE YEAR:
 2024
 FORECAST YEAR:
 2044
 # of lanes
 2



LEAST SQUARES BASED FORECASTS:

Year	AADT	Calc	ADT Calc
2021	17839	-1363	16476
2024	18966		17603
2044	26479		25116

Statistics	AADT
R 2	0.80
SLOPE	375.65
INTERCEPT	-741349
N	12

County Adjustment Factors were
developed to Apply to Projected AADT.
They are based on 1992-2007 VMT,
Population, Labor Force, Household, and
Employment Data

NOTE:

Raw Least Squares							
Forecasts							
,	YEAR AADT						
2021	16480						
2024 17600							
2044	25120						
Slope Over Base Year 2.13%							

Demographically						
Adjusted	Forecasts					
YEAR AADT						
2021 16480						
2024 17350						
2044	2044 23170					
Slope Over Base Year 1.68%						

COUNTY	COUNTY FACTOR	GROWTH PROFILE
HENNEPIN	0.83	LOW GROWTH AREA

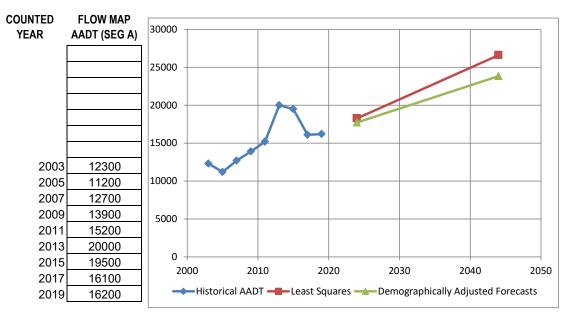
LEAST SQUARES WORKSHEET

SEGMENT A1

 ROUTE:
 CSAH 81
 SP#:
 DATE:
 04/10/25

 LOCATION:
 E of Territorial
 Seq #
 74935

 BASE YEAR:
 2024
 FORECAST YEAR:
 2044
 # of lanes
 2



LEAST SQUARES BASED FORECASTS:

Year	AADT	Calc	ADT Calc
2019	18567	-2367	16200
2024	20650		18283
2044	28983		26617

Statistics	AADT
R 2	0.55
SLOPE	416.67
INTERCEPT	-822683
N	9

County Adjustment Factors were
developed to Apply to Projected AADT.
They are based on 1992-2007 VMT,
Population, Labor Force, Household, and
Employment Data

NOTE:

Raw Least Squares						
Fore	casts					
YEAR	AADT					
2019	16200					
2024	18280					
2044	26620					
2044 26620 Slope Over Base Year 2.28%						

Demographically							
Adjusted	Forecasts						
YEAR	YEAR AADT						
2019 16200							
2024 17730							
2044 23840							
Slope Over Base Year 1.72%							

COUNTY	COUNTY FACTOR	GROWTH PROFILE
HENNEPIN	0.83	LOW GROWTH AREA

EASTBOUND APPROACH

WESTBOUND APPROACH

Street Name: Dayton
Count Date: 22-Feb-24
Stantec File #: 193807255
Posted Speed: 40

Street Name: Dayton
Date: 22-Feb-24
Posted Speed: 40

Approach Type: Major
of Lanes: 4
Volume Adjustments:

9 - 10 PM

10 - 11 PM

11 - 12 AM

0

0

0

0

0

0

0

0

0

0

9 - 10 PM

10 - 11 PM

11 - 12 AM

Children/Seniors: No

Volume Adjustments:

Right Turns: 100% Through: 100% Left Turns: 100% Right Turns: 100% Through: 100% Left Turns: 100%

EB Volumes by Hour:					Pedestrians B	y Hour	WB Volumes by Ho	ur:				Pedestrians	By Hour
	Lefts	Through	Rights			Number		Lefts	Through	Rights			Number
12 - 1 AM	0	0	0	0	12 - 1 AM	0	12 - 1 AM	0	0	0	0	12 - 1 AM	0
1 - 2 AM	0	0	0	0	1 - 2 AM	0	1 - 2 AM	0	0	0	0	1 - 2 AM	0
2 - 3 AM	0	0	0	0	2 - 3 AM	0	2 - 3 AM	0	0	0	0	2 - 3 AM	0
3 - 4 AM	0	0	0	0	3 - 4 AM	0	3 - 4 AM	0	0	0	0	3 - 4 AM	0
4 - 5 AM	0	0	0	0	4 - 5 AM	0	4 - 5 AM	0	0	0	0	4 - 5 AM	0
5 - 6 AM	0	0	0	0	5 - 6 AM	0	5 - 6 AM	0	0	0	0	5 - 6 AM	0
6 - 7 AM	0	0	0	0	6 - 7 AM	0	6 - 7 AM	0	0	0	0	6 - 7 AM	0
7 - 8 AM	108	561	77	746	7 - 8 AM	0	7 - 8 AM	108	163	128	399	7 - 8 AM	0
8 - 9 AM	0	0	0	0	8 - 9 AM	0	8 - 9 AM	0	0	0	0	8 - 9 AM	0
9 - 10 AM	0	0	0	0	9 - 10 AM	0	9 - 10 AM	0	0	0	0	9 - 10 AM	0
10 - 11 AM	0	0	0	0	10 - 11 AM	0	10 - 11 AM	0	0	0	0	10 - 11 AM	0
11 - 12 PM	0	0	0	0	11 - 12 PM	0	11 - 12 PM	0	0	0	0	11 - 12 PM	0
12 - 1 PM	0	0	0	0	12 - 1 PM	0	12 - 1 PM	0	0	0	0	12 - 1 PM	0
1 - 2 PM	0	0	0	0	1 - 2 PM	0	1 - 2 PM	0	0	0	0	1 - 2 PM	0
2 - 3 PM	0	0	0	0	2 - 3 PM	0	2 - 3 PM	0	0	0	0	2 - 3 PM	0
3 - 4 PM	224	431	148	803	3 - 4 PM	0	3 - 4 PM	229	391	267	887	3 - 4 PM	0
4 - 5 PM	0	0	0	0	4 - 5 PM	0	4 - 5 PM	0	0	0	0	4 - 5 PM	0
5 - 6 PM	0	0	0	0	5 - 6 PM	0	5 - 6 PM	0	0	0	0	5 - 6 PM	0
6 - 7 PM	0	0	0	0	6 - 7 PM	0	6 - 7 PM	0	0	0	0	6 - 7 PM	0
7 - 8 PM	0	0	0	0	7 - 8 PM	0	7 - 8 PM	0	0	0	0	7 - 8 PM	0
8 - 9 PM	0	0	0	0	8 - 9 PM	0	8 - 9 PM	0	0	0	0	8 - 9 PM	0

 Lefts
 Total
 Lefts
 Total

 332
 1,549
 337
 1,286

 21%
 26%

0

0

Rights	Conflicting	Rights	Conflicting
0	0	$\stackrel{\circ}{0}$	0
77	286	128	355
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
148	460	267	312
0	0	0	0
0	0	0	0
0	0	0	0

2024 Growth Rate 1.70% 2024 Growth Rate 1.70%

9 - 10 PM

10 - 11 PM

11 - 12 AM

0

0

0

0

0

0

0

0

0

0

9 - 10 PM

10 - 11 PM

11 - 12 AM

0

0

0

2029	1.0879		
EB	Lefts	Through	Rights
0	0	0	0
108	561	77	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
224	431	148	0
0	0	0	0
0	0	0	0
0	0	0	0

2029	1.0879		
WB	Lefts	Through	Rights
0	0	0	0
108	163	128	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
229	391	167	0
0	0	0	0
0	0	0	0
0	0	0	0

NORTHBOUND APPROACH

SOUTHBOUND APPROACH

Street Name: Future Rd
Date: 22-Feb-24
Posted Speed: 30

Street Name: Future Rd
Date: 22-Feb-24
Posted Speed: 30

Approach Type: Minor # of Lanes: 2 Volume Adjustments:

Children/Seniors: N

Volume Adjustments:

Right Turns: 0%
Through: 100%
Left Turns: 100%

Right Turns: 0%
Through: 100%
Left Turns: 100%

NB Volumes by Hou	r:				Pedestrians B	y Hour	SB Volumes by Hou	r:				Pedestrians I	By Hour
	Lefts	Through	Rights			Number		Lefts	Through	Rights			Number
12 - 1 AM	0	0	0	0	12 - 1 AM	0	12 - 1 AM	0	0	0	0	12 - 1 AM	0
1 - 2 AM	0	0	0	0	1 - 2 AM	0	1 - 2 AM	0	0	0	0	1 - 2 AM	0
2 - 3 AM	0	0	0	0	2 - 3 AM	0	2 - 3 AM	0	0	0	0	2 - 3 AM	0
3 - 4 AM	0	0	0	0	3 - 4 AM	0	3 - 4 AM	0	0	0	0	3 - 4 AM	0
4 - 5 AM	0	0	0	0	4 - 5 AM	0	4 - 5 AM	0	0	0	0	4 - 5 AM	0
5 - 6 AM	0	0	0	0	5 - 6 AM	0	5 - 6 AM	0	0	0	0	5 - 6 AM	0
6 - 7 AM	0	0	0	0	6 - 7 AM	0	6 - 7 AM	0	0	0	0	6 - 7 AM	0
7 - 8 AM	126	5	224	131	7 - 8 AM	0	7 - 8 AM	165	5	116	170	7 - 8 AM	0
8 - 9 AM	0	0	0	0	8 - 9 AM	0	8 - 9 AM	0	0	0	0	8 - 9 AM	0
9 - 10 AM	0	0	0	0	9 - 10 AM	0	9 - 10 AM	0	0	0	0	9 - 10 AM	0
10 - 11 AM	0	0	0	0	10 - 11 AM	0	10 - 11 AM	0	0	0	0	10 - 11 AM	0
11 - 12 PM	0	0	0	0	11 - 12 PM	0	11 - 12 PM	0	0	0	0	11 - 12 PM	0
12 - 1 PM	0	0	0	0	12 - 1 PM	0	12 - 1 PM	0	0	0	0	12 - 1 PM	0
1 - 2 PM	0	0	0	0	1 - 2 PM	0	1 - 2 PM	0	0	0	0	1 - 2 PM	0
2 - 3 PM	0	0	0	0	2 - 3 PM	0	2 - 3 PM	0	0	0	0	2 - 3 PM	0
3 - 4 PM	126	5	181	131	3 - 4 PM	0	3 - 4 PM	242	5	213	247	3 - 4 PM	0
4 - 5 PM	0	0	0	0	4 - 5 PM	0	4 - 5 PM	0	0	0	0	4 - 5 PM	0
5 - 6 PM	0	0	0	0	5 - 6 PM	0	5 - 6 PM	0	0	0	0	5 - 6 PM	0
6 - 7 PM	0	0	0	0	6 - 7 PM	0	6 - 7 PM	0	0	0	0	6 - 7 PM	0
7 - 8 PM	0	0	0	0	7 - 8 PM	0	7 - 8 PM	0	0	0	0	7 - 8 PM	0
8 - 9 PM	0	0	0	0	8 - 9 PM	0	8 - 9 PM	0	0	0	0	8 - 9 PM	0
9 - 10 PM	0	0	0	0	9 - 10 PM	0	9 - 10 PM	0	0	0	0	9 - 10 PM	0
10 - 11 PM	0	0	0	0	10 - 11 PM	0	10 - 11 PM	0	0	0	0	10 - 11 PM	0
11 - 12 AM	0	0	0	0	11 - 12 AM	0	11 - 12 AM	0	0	0	0	11 - 12 AM	0

 Lefts
 Total
 Lefts
 Total

 252
 667
 407
 746

 38%
 55%

Rights	Conflicting
0	0
224	746
0	0
0	0
0	0
0	0
0	0
0	0
0	0
181	803
0	0
0	0
0	0

2024 Growth Rate 1.70% 2024 Growth Rate 1.70%

2029	1.0879		
NB	Lefts	Through	Rights
0	0	0	0
126	5	224	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
126	5	181	0
0	0	0	0
0	0	0	0
0	0	0	0

2029	1.0879		
SB	Lefts	Through	Rights
0	0	0	0
165	5	116	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
242	5	213	0
0	0	0	0
0	0	0	0
0	0	0	0

Appendix C – ITE TRIP GENERATION DEVELOPMENT REPORTS



Project: 193807255 C-2

Land Use: 150 Warehousing

Description

A warehouse is primarily devoted to the storage of materials, but it may also include office and maintenance areas. High-cube transload and short-term storage warehouse (Land Use 154), high-cube fulfillment center warehouse (Land Use 155), high-cube parcel hub warehouse (Land Use 156), and high-cube cold storage warehouse (Land Use 157) are related uses.

Additional Data

The technical appendices provide supporting information on time-of-day distributions for this land use. The appendices can be accessed through either the ITETripGen web app or the trip generation resource page on the ITE website (https://www.ite.org/technical-resources/topics/trip-and-parking-generation/).

The sites were surveyed in the 1980s, the 1990s, the 2000s, and the 2010s in California, Connecticut, Minnesota, New Jersey, New York, Ohio, Oregon, Pennsylvania, and Texas.

Source Numbers

184, 331, 406, 411, 443, 579, 583, 596, 598, 611, 619, 642, 752, 869, 875, 876, 914, 940, 1050



Warehousing (150)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA On a: Weekday

Setting/Location: General Urban/Suburban

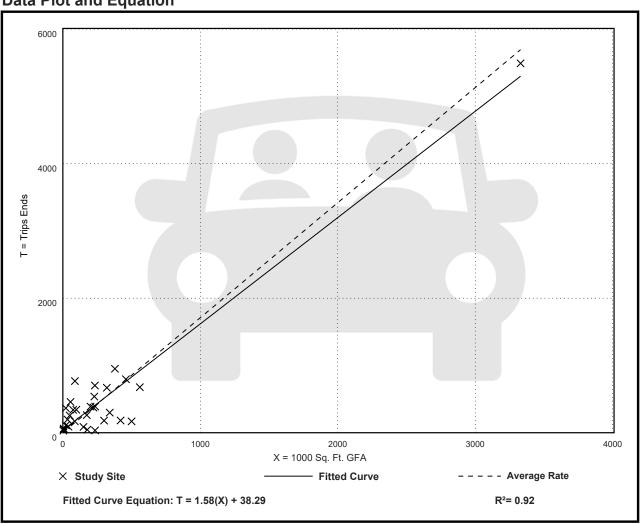
Number of Studies: 31 Avg. 1000 Sq. Ft. GFA: 292

Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
1.71	0.15 - 16.93	1.48

Data Plot and Equation





Warehousing (150)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 7 and 9 a.m.

Setting/Location: General Urban/Suburban

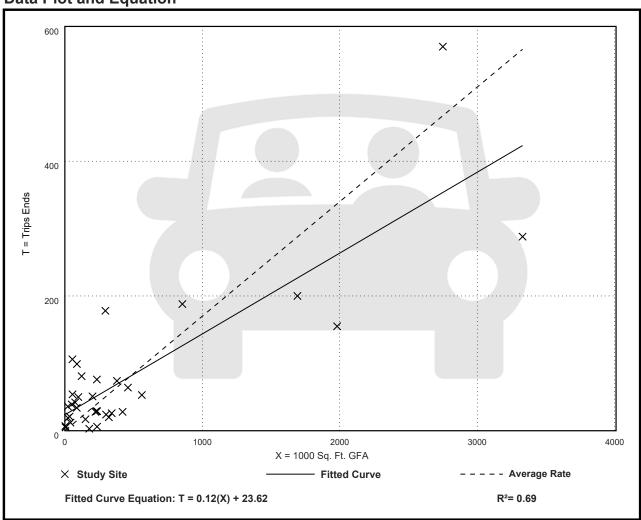
Number of Studies: 36 Avg. 1000 Sq. Ft. GFA: 448

Directional Distribution: 77% entering, 23% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
0.17	0.02 - 1.93	0.19

Data Plot and Equation





Warehousing (150)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 4 and 6 p.m.

Setting/Location: General Urban/Suburban

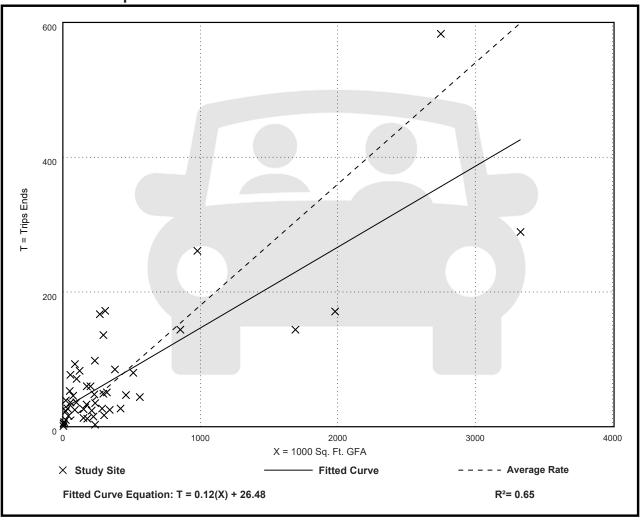
Number of Studies: 49 Avg. 1000 Sq. Ft. GFA: 400

Directional Distribution: 28% entering, 72% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
0.18	0.01 - 1.80	0.18

Data Plot and Equation





Land Use: 710 General Office Building

Description

A general office building is a location where affairs of businesses, commercial or industrial organizations, or professional persons or firms are conducted. An office building houses multiple tenants that can include, as examples, professional services, insurance companies, investment brokers, a banking institution, a restaurant, or other service retailers. A general office building with a gross floor area of 10,000 square feet or less is classified as a small office building (Land Use 712). Corporate headquarters building (Land Use 714), single tenant office building (Land Use 715), medical-dental office building (Land Use 720), office park (Land Use 750), research and development center (Land Use 760), and business park (Land Use 770) are additional related uses.

Additional Data

If two or more general office buildings are in close physical proximity (within a close walk) and function as a unit (perhaps with a shared parking facility and common or complementary tenants), the total gross floor area or employment of the paired office buildings can be used for calculating the site trip generation. If the individual buildings are isolated or not functionally related to one another, trip generation should be calculated for each building separately.

For study sites with reported gross floor area and employees, an average employee density of 3.3 employees per 1,000 square feet GFA (or roughly 300 square feet per employee) has been consistent through the 1980s, 1990s, and 2000s. No sites counted in the 2010s reported both GFA and employees.

The average building occupancy varies considerably within the studies for which occupancy data were provided. The reported occupied gross floor area was 88 percent for general urban/suburban sites and 96 percent for the center city core and dense multi-use urban sites.

The technical appendices provide supporting information on time-of-day distributions for this land use. The appendices can be accessed through either the ITETripGen web app or the trip generation resource page on the ITE website (https://www.ite.org/technical-resources/topics/trip-and-parking-generation/).

The average numbers of person trips per vehicle trip at the eight center city core sites at which both person trip and vehicle trip data were collected are as follows:

- 2.8 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 7 and 9 a.m.
- · 2.9 during Weekday, AM Peak Hour of Generator
- 2.9 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 4 and 6 p.m.
- · 3.0 during Weekday, PM Peak Hour of Generator



The average numbers of person trips per vehicle trip at the 18 dense multi-use urban sites at which both person trip and vehicle trip data were collected are as follows:

- 1.5 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 7 and 9 a.m.
- 1.5 during Weekday, AM Peak Hour of Generator
- 1.5 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 4 and 6 p.m.
- 1.5 during Weekday, PM Peak Hour of Generator

The average numbers of person trips per vehicle trip at the 23 general urban/suburban sites at which both person trip and vehicle trip data were collected are as follows:

- 1.3 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 7 and 9 a.m.
- 1.3 during Weekday, AM Peak Hour of Generator
- 1.3 during Weekday, Peak Hour of Adjacent Street Traffic, one hour between 4 and 6 p.m.
- 1.4 during Weekday, PM Peak Hour of Generator

The sites were surveyed in the 1980s, the 1990s, the 2000s, the 2010s, and the 2020s in Alberta (CAN), California, Colorado, Connecticut, Georgia, Illinois, Indiana, Kansas, Kentucky, Maine, Maryland, Michigan, Minnesota, Missouri, Montana, New Hampshire, New Jersey, New York, Ontario (CAN)Pennsylvania, Texas, Utah, Virginia, and Washington.

Source Numbers

161, 175, 183, 184, 185, 207, 212, 217, 247, 253, 257, 260, 262, 273, 279, 297, 298, 300, 301, 302, 303, 304, 321, 322, 323, 324, 327, 404, 407, 408, 419, 423, 562, 734, 850, 859, 862, 867, 869, 883, 884, 890, 891, 904, 940, 944, 946, 964, 965, 972, 1009, 1030, 1058, 1061



General Office Building (710)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday

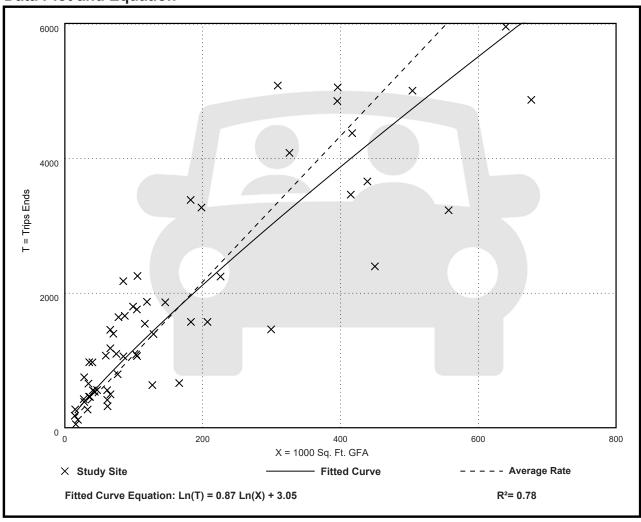
Setting/Location: General Urban/Suburban

Number of Studies: 59 Avg. 1000 Sq. Ft. GFA: 163

Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
10.84	3.27 - 27.56	4.76





General Office Building (710)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 7 and 9 a.m.

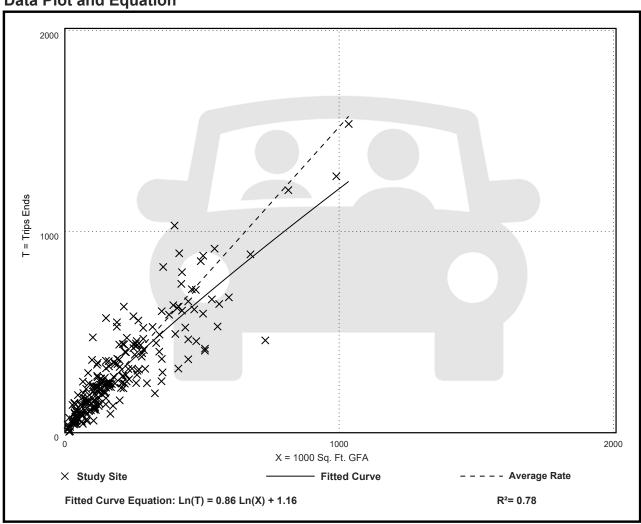
Setting/Location: General Urban/Suburban

Number of Studies: 221 Avg. 1000 Sq. Ft. GFA: 201

Directional Distribution: 88% entering, 12% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate Range of Rates		Standard Deviation
1.52	0.32 - 4.93	0.58





General Office Building (710)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 4 and 6 p.m.

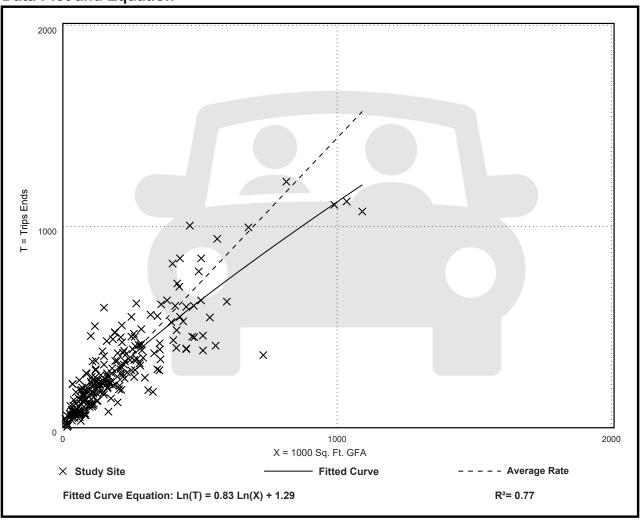
Setting/Location: General Urban/Suburban

Number of Studies: 232 Avg. 1000 Sq. Ft. GFA: 199

Directional Distribution: 17% entering, 83% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation	
1.44	0.26 - 6.20	0.60	





Land Use: 945 **Convenience Store/Gas Station**

Description

A convenience store/gas station is a facility with a co-located convenience store and gas station. The convenience store sells grocery and other everyday items that a person may need or want as a matter of convenience. The gas station sells automotive fuels such as gasoline and diesel.

A convenience store/gas station is typically located along a major thoroughfare to optimize motorist convenience. Extended hours of operation (with many open 24 hours, 7 days a week) are common at these facilities.

The convenience store product mix typically includes pre-packaged grocery items, beverages, dairy products, snack foods, confectionary, tobacco products, over-the-counter drugs, and toiletries. A convenience store may sell alcohol, often limited to beer and wine. Coffee and premade sandwiches are also commonly sold at a convenience store. Made-to-order food orders are sometimes offered. Some stores offer limited seating.

The sites in this land use include both self-pump and attendant-pumped fueling positions and both pre-pay and post-pay operations.

Convenience store (Land Use 851), gasoline/service station (Land Use 944), and truck stop (Land Use 950) are related uses.

Land Use Subcategory

Multiple subcategories were added to this land use to allow for multi-variable evaluation of sites with single-variable data plots. All study sites are assigned to one of three subcategories, based on the number of vehicle fueling positions (VFP) at the site: between 2 and 8 VFP, between 9 and 15 VFP, and between 16 and 24 VFP. For each VFP range subcategory, data plots are presented with GFA as the independent variable for all time periods and trip types for which data are available. The use of both GFA and VFP (as the independent variable and land use subcategory, respectively) provides a significant improvement in the reliability of a trip generation estimate when compared to the single-variable data plots in prior editions of Trip Generation Manual.

Further, the study sites were also assigned to one of three other subcategories, based on the gross floor area (GFA) of the convenience store at the site: between 2,000 and 4,000 square feet, between 4,000 and 5,500 square feet, and between 5,500 and 10,000 square feet. For each GFA subcategory range, data plots are presented with VFP as the independent variable for all time periods and trip types for which data are available. The use of both VFP and GFA (as the independent variable and land use subcategory, respectively) provides a significant improvement in the reliability of a trip generation estimate when compared to the single-variable data plots in prior editions of *Trip Generation Manual*.



When analyzing the convenience store/gas station land use with each combination of GFA and VFP values as described above, the two sets of data plots will produce two estimates of sitegenerated trips. Both values can be considered when determining a site trip generation estimate.

Data plots are also provided for three additional independent variables: AM peak hour traffic on adjacent street, PM peak hour traffic on adjacent street, and employees. These independent variables are intended to be analyzed as single independent variables and do not have subcategories associated with them. Within the data plots and within the ITETripGen web app, these plots are found under the land use subcategory "none."

Additional Data

ITE recognizes there are existing convenience store/gas station sites throughout North America that are larger than the sites presented in the data plots. However, the ITE database does not include any site with more than 24 VFP or any site with gross floor area greater than 10,000 square feet. Submission of trip generation data for larger sites is encouraged.

The technical appendices provide supporting information on time-of-day distributions for this land use. The appendices can be accessed through either the ITETripGen web app or the trip generation resource page on the ITE website (https://www.ite.org/technical-resources/topics/trip-and-parking-generation/).

The sites were surveyed in the 1980s, the 1990s, the 2000s, and the 2010s in Alberta (CAN), Arkansas, California, Connecticut, Delaware, Florida, Indiana, Iowa, Kentucky, Maryland, Massachusetts, Minnesota, Nevada, New Hampshire, New Jersey, Pennsylvania, Rhode Island, South Dakota, Texas, Utah, Vermont, Washington, and Wisconsin.

Source Numbers

221, 245, 274, 288, 300, 340, 350, 351, 352, 355, 359, 385, 440, 617, 718, 810, 813, 844, 850, 853, 864, 865, 867, 869, 882, 883, 888, 904, 926, 927, 936, 938, 954, 960, 962, 977, 1004, 1024, 1025, 1027, 1052



Convenience Store/Gas Station - GFA (5.5-10k) (945)

Vehicle Trip Ends vs: Vehicle Fueling Positions
On a: Weekday

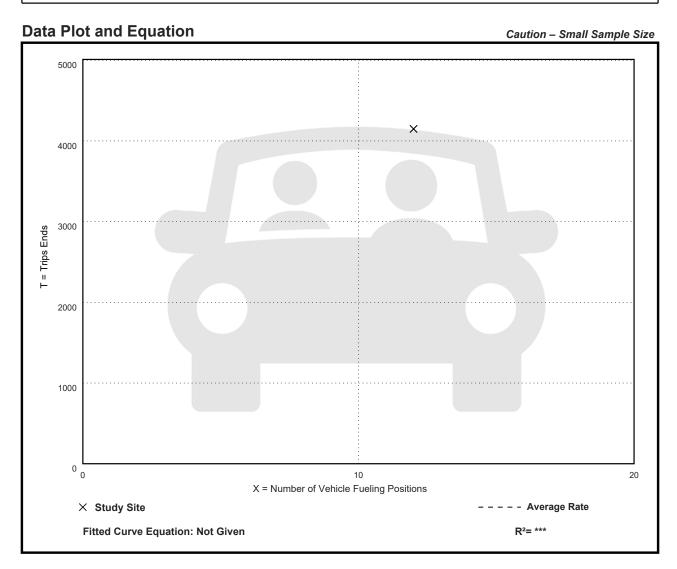
Setting/Location: General Urban/Suburban

Number of Studies: 1
Avg. Num. of Vehicle Fueling Positions: 12

Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation	
345.75	345.75 - 345.75	***	





Convenience Store/Gas Station - GFA (5.5-10k) (945)

Vehicle Trip Ends vs: Vehicle Fueling Positions

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 7 and 9 a.m.

Setting/Location: General Urban/Suburban

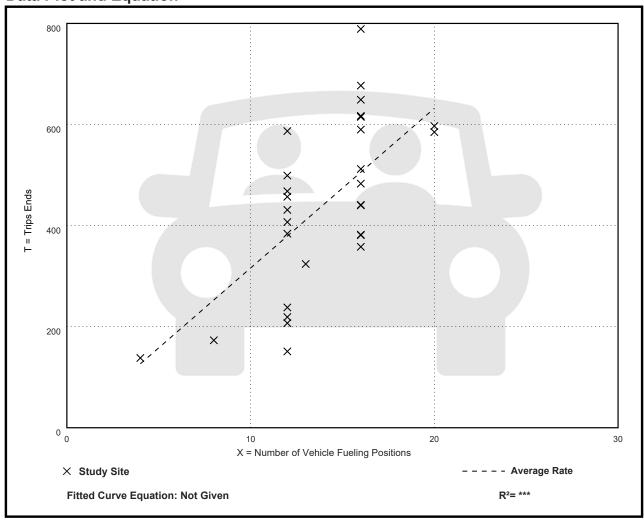
Number of Studies: 29

Avg. Num. of Vehicle Fueling Positions: 14

Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation	
31.60	12.58 - 49.31	9.10	





Convenience Store/Gas Station - GFA (5.5-10k) (945)

Vehicle Trip Ends vs: Vehicle Fueling Positions

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 4 and 6 p.m.

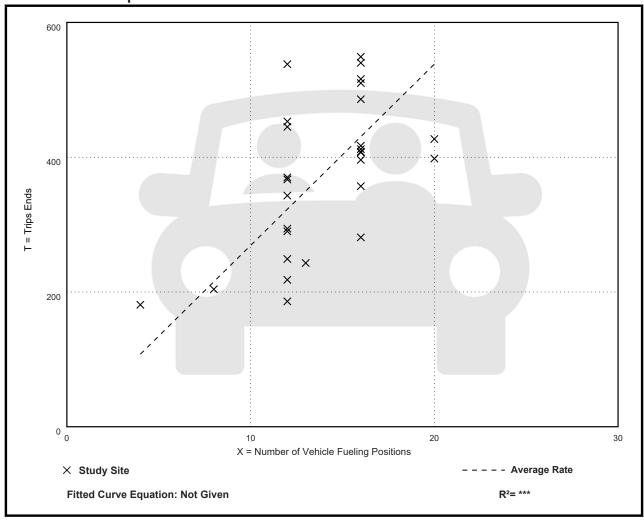
Setting/Location: General Urban/Suburban

Number of Studies: 29 Avg. Num. of Vehicle Fueling Positions: 14

Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation		
26.90	15.50 - 45.25	6.87		





Land Use: 950 **Truck Stop**

Description

A truck stop is a facility located adjacent to an interstate highway interchange that provides commercial vehicle fueling, space and supplies for self-service vehicle maintenance, and other services specific to the needs of truckers (e.g., showers, on-site truck parking area). The facility typically contains a convenience store, restroom facilities, and one or more restaurants (either fast-food or high-turnover sit-down). Gasoline/service station (Land Use 944) and convenience store/gas station (Land Use 945) are related uses.

Additional Data

The trip generation data presented for this land use constitute commercial truck trips only.

The independent variable used in the data plots (vehicle fueling positions) refers to only the commercial fueling lanes at the truck stop.

The convenience store, restrooms, and restaurant(s) associated with a truck stop typically are also open to the general motoring public. The site often also includes vehicle fueling positions for the general motoring public. Additional information is needed in order to estimate non-truck vehicle trips generated by truck stops.

The truck trip generation rates per vehicle fueling position appear unreasonably high considering the length of time a trucker needs to fuel a vehicle. However, the detailed information provided in the data sources support the validity of the truck counts. It is apparent that not all trucks entering or exiting the truck stop are refueled. In those circumstances, the trucker could be using other services provided by the truck stop.

The technical appendices provide supporting information on time-of-day distributions for this land use. The appendices can be accessed through either the ITETripGen web app or the trip generation resource page on the ITE website (https://www.ite.org/technical-resources/topics/tripand-parking-generation/).

The sites were surveyed in the 2000s and the 2010s in Colorado, Florida, Tennessee, Vermont, and Virginia.

To assist in the future analysis of this land use, it is important that the number of gasoline and diesel pumps at the study site be reported. It is also important to collect additional information on the number of non-truck trips generated at these sites.

Source Numbers

721, 913, 920, 927



Truck Stop (950)

Truck Trip Ends vs: Vehicle Fueling Positions
On a: Weekday

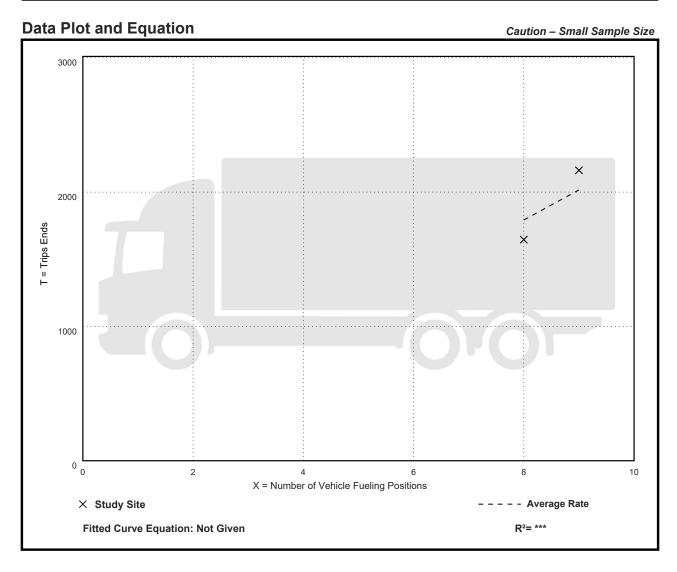
Setting/Location: General Urban/Suburban

Number of Studies: 2 Avg. Num. of Vehicle Fueling Positions: 9

Directional Distribution: 50% entering, 50% exiting

Truck Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation	
224.00	205.75 - 240.22	***	





Truck Stop (950)

Truck Trip Ends vs: Vehicle Fueling Positions

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 7 and 9 a.m.

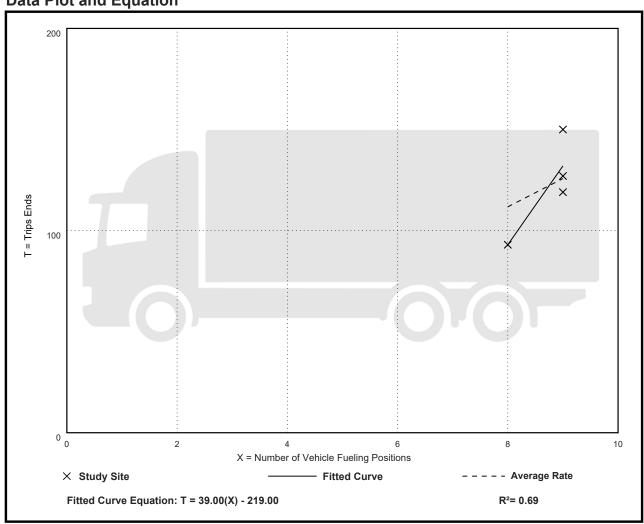
Setting/Location: General Urban/Suburban

Number of Studies: 4 Avg. Num. of Vehicle Fueling Positions: 9

Directional Distribution: 49% entering, 51% exiting

Truck Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation	
13.97	11.63 - 16.67	2.09	





Truck Stop (950)

Truck Trip Ends vs: Vehicle Fueling Positions

On a: Weekday,

Peak Hour of Adjacent Street Traffic,

One Hour Between 4 and 6 p.m.

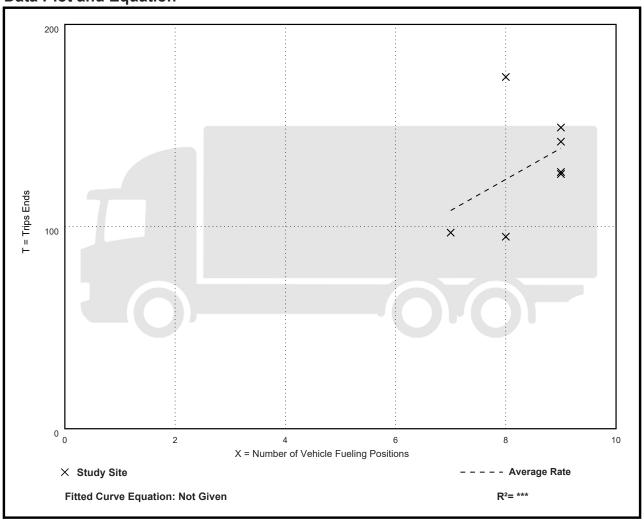
Setting/Location: General Urban/Suburban

Number of Studies: 7 Avg. Num. of Vehicle Fueling Positions: 8

Directional Distribution: 53% entering, 47% exiting

Truck Trip Generation per Vehicle Fueling Position

Average Rate	Range of Rates	Standard Deviation	
15.42	11.88 - 21.75	3.10	





Appendix D - SIGNAL WARRANT ANALYSIS



Project: 193807255 D-3

Count Date: 22-Feb-24 Project No.: 193807255 Traffic Signal Warrant Summary: 22-Feb-24 Project No.: 193807255

Major Street Approaches:		Minor Street Approaches:	
Eastbound: Dayton		Northbound: Future Rd	
Number of Lanes:	4	Number of Lanes:	2
Approach Speed:	40	Approach Speed:	30
Total App. Vehicles:	1,549	Total App. Vehicles:	667
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%
Westbound: Dayton		Southbound: Future Rd	
Number of Lanes:	4	Number of Lanes:	2
Approach Speed:	40	Approach Speed:	30
Total App. Vehicles:	1,286	Total App. Vehicles:	746
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%

Analysis of	Warrant 1: 8	-Hour Volumes				
l 11	Laci I	Minor Street	I a 155	ı	C IV D	I a to to

Hour	Major	1	Minor Street		Condition A	Condition B	Condition A+B
Begin	(Total)	Volume	Direction	Rank	Meets Criteria?	Meets Criteria?	Meets Criteria?
12 AM	0	0	NB	3			
1 AM	0	0	NB	3			
2 AM	0	0	NB	3			
3 AM	0	0	NB	3			
4 AM	0	0	NB	3			
5 AM	0	0	NB	3			
6 AM	0	0	NB	3			
7 AM	1145	170	SB	2	Major St	BOTH	A + B
8 AM	0	0	NB	3			
9 AM	0	0	NB	3			
10 AM	0	0	NB	3			
11 AM	0	0	NB	3			
12 PM	0	0	NB	3			
1 PM	0	0	NB	3			
2 PM	0	0	NB	3			
3 PM	1690	247	SB	1	BOTH	BOTH	A + B
4 PM	0	0	NB	3			
5 PM	0	0	NB	3			
6 PM	0	0	NB	3			
7 PM	0	0	NB	3			
8 PM	0	0	NB	3			
9 PM	0	0	NB	3			
10 PM	0	0	NB	3			
11 PM	0	0	NB	3			

Condition A is the Minimum Vehicular Volume Warrant.

Condition B is the Interruption of Continuous Traffic Warrant.

Condition A+B is the combination of Conditions A and B at 80%.

Condition A: Not satisfied. Required values reached for 1 hour. Eight hours required. Criteria - Major Street 600 Minor Street 200 Condition B: Not satisfied. Required values reached for 2 hours. Eight hours required. Criteria - Major Street 900 Minor Street 100 Condition A+B: Not satisfied. Required values reached for 2 hours. Requires volumes to meet 80 percent of requirement of A and of B for eight hours, not necessary the same eight hours.

720

Warrant 2 - Four Hour Vehicular Volume

Not satisfied. Required values reached for 2 hours. Four hours required. See chart for criteria.

Minor Street 160

Warrant 3 - Peak Hour Vehicular Volume

Condition A: Satisfied.

Criteria - Total Approach Volume:

- Minor Street High Side Volume:

- Minor Street High Side Delay:

5 vehicle-hours

Condition B: **Satisfied.** Required values reached for 1 hour. One hour required.

See chart for criteria.

Warrant 4 - Pedestrian Volume

Not examined.

Criteria - Major Street

Criteria - Pedestrian volume crossing the major street is at least 100 per hour for any 4 hours or at least 190 during any one hour.

Warrant 5 - School Crossing

Not examined.

Criteria - At least 20 students crossing during the highest crossing hour.

- Consider implementing other measures, such as warning signs and flashers, school speed zones, school crossing guards, or a grade-separated crossing.
- Do not apply at locations where distance to nearest signal is less than 300 feet.

Warrant 6 - Coordinated Signal System

Not examined

Criteria - Adjacent traffic control signals do not provide the necessary degree of platooning.

- Proposed and adjacent traffic control signals will collectively provide a progressive operation.
- Warrant should not be used where resultant spacing of traffic control signals would be less than 1,000 feet.

Traffic Signal Warrant Summary: 22-Feb-24 Project No.: 193807255 Traffic Signal Warrant Graphs: 22-Feb-24 Project No.: 193807255

Warrant 7 - Crash Experience

Not examined.

Criteria - 5 or more correctable crashes, and

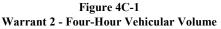
- Vehicular volumes meeting 80 percent of Warrant 1 condition A or B, or.
- Pedestrian volumes meeting 80 percent of Warrant 4 conditions.

Warrant 8 - Roadway Network

Not examined.

Criteria - Total existing entering volume of at least 1,000 vehicles per hour during the peak hour of a typical weekday.

- 5-year projected traffic volumes that meet one or more of Warrants 1, 2, and 3 during an average weekday.
- Common intersection of two or more major routes.



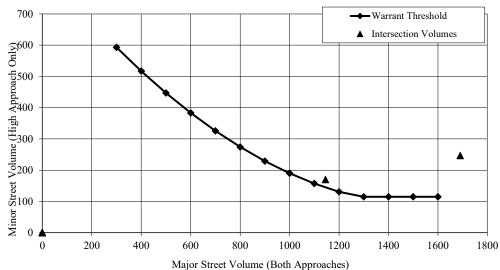
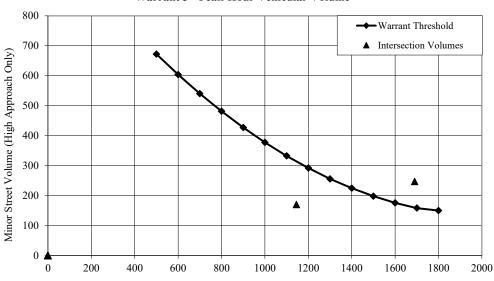


Figure 4C-3 Warrant 3 - Peak-Hour Vehicular Volume



Major Street Volume (Both Approaches)

Count Date: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255

Major Street Approaches: Minor Street A		Minor Street Approaches:		Warrant 1 - Eight Hour Vehicular Volume
Eastbound: Dayton	Eastbound: Dayton Southbound: Territorial			Condition A: Satisfied. Required values reached for 9 hours. Eight hours required.
Number of Lanes:	4	Number of Lanes:	2	Criteria - Major Street 600 Minor Street 200
Approach Speed:	40	Approach Speed:	30	Condition B: Not satisfied. Required values reached for 1 hour. Eight hours required.
Total App. Vehicles:	5,630	Total App. Vehicles:	534	Criteria - Major Street 900 Minor Street 100
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	Condition A+B: Not satisfied. Required values reached for 3 hours. Requires volumes to meet 80
				percent of requirement of A and of B for eight hours, not necessary the same eight hours.
Westbound: Dayton		Northbound: Holly		Criteria - Major Street 480 720 Minor Street 160 80
Number of Lanes:	4	Number of Lanes:	2	
Approach Speed:	40	Approach Speed:	30	Warrant 2 - Four Hour Vehicular Volume
Total App. Vehicles:	2,844	Total App. Vehicles:	4,256	Not satisfied. Required values reached for 2 hours. Four hours required.
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	See chart for criteria.

Analysis of Warrant 1: 8-Hour Volumes

ı	TT	M-:	1 1	Minor Street		Condition A	Condition B	Condition A+B
	Hour	Major						
-	Begin	(Total)	Volume	Direction	Rank	Meets Criteria?	Meets Criteria?	Meets Criteria?
	12 AM	0	0	SB	14			
	1 AM	0	0	SB	14			
	2 AM	0	0	SB	14			
	3 AM	0	0	SB	14			
	4 AM	0	0	SB	14			
	5 AM	0	0	SB	14			
	6 AM	564	175	NB	13		Minor St	A ONLY
	7 AM	945	292	NB	2	BOTH	BOTH	A + B
	8 AM	705	233	NB	7	BOTH	Minor St	A ONLY
	9 AM	604	222	NB	10	BOTH	Minor St	A ONLY
	10 AM	485	197	NB	11		Minor St	A ONLY
	11 AM	572	226	NB	9	Minor St	Minor St	A ONLY
	12 PM	624	250	NB	6	BOTH	Minor St	A ONLY
	1 PM	625	230	NB	8	BOTH	Minor St	A ONLY
	2 PM	682	260	NB	4	BOTH	Minor St	A ONLY
	3 PM	781	276	NB	3	BOTH	Minor St	A + B
	4 PM	743	332	NB	1	BOTH	Minor St	A + B
	5 PM	649	254	NB	5	BOTH	Minor St	A ONLY
	6 PM	495	197	NB	11		Minor St	A ONLY
	7 PM	0	0	SB	14			
	8 PM	0	0	SB	14			
	9 PM	0	0	SB	14			
	10 PM	0	0	SB	14			
	11 PM	0	0	SB	14			

Warrant 3 - Peak Hour Vehicular Volume

Condition A: Satisfied.

Criteria - Total Approach Volume: 800 - Minor Street High Side Volume: 150

- Minor Street High Side Delay: 5 vehicle-hours

Condition B: Not satisfied. Required values reached for 0 hours. One hour required.

See chart for criteria.

Warrant 4 - Pedestrian Volume

Not examined

Criteria - Pedestrian volume crossing the major street is at least 100 per hour for any 4 hours or at least 190 during any one hour.

Warrant 5 - School Crossing

Not examined.

Criteria - At least 20 students crossing during the highest crossing hour.

- Consider implementing other measures, such as warning signs and flashers, school speed zones, school crossing guards, or a grade-separated crossing.
- Do not apply at locations where distance to nearest signal is less than 300 feet.

Warrant 6 - Coordinated Signal System

Not examined

Criteria - Adjacent traffic control signals do not provide the necessary degree of platooning.

- Proposed and adjacent traffic control signals will collectively provide a progressive operation.
- Warrant should not be used where resultant spacing of traffic control signals would be less than 1,000 feet.

Condition A is the Minimum Vehicular Volume Warrant. Condition B is the Interruption of Continuous Traffic Warrant.

Condition A+B is the combination of Conditions A and B at 80%.

Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Graphs: 18-Jan-24 Project No.: 193807255

Warrant 7 - Crash Experience

Not examined.

Criteria - 5 or more correctable crashes, and

- Vehicular volumes meeting 80 percent of Warrant 1 condition A or B, or.
- Pedestrian volumes meeting 80 percent of Warrant 4 conditions.

Warrant 8 - Roadway Network

Not examined.

Criteria - Total existing entering volume of at least 1,000 vehicles per hour during the peak hour of a typical weekday.

- 5-year projected traffic volumes that meet one or more of Warrants 1, 2, and 3 during an average weekday.
- Common intersection of two or more major routes.

Figure 4C-1 Warrant 2 - Four-Hour Vehicular Volume

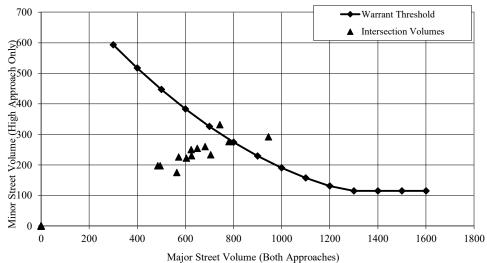
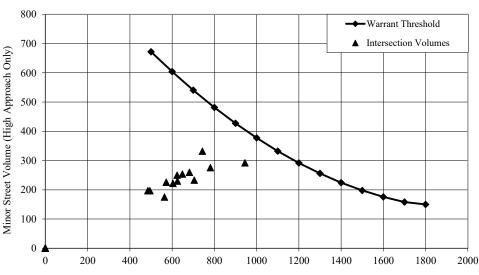


Figure 4C-4 Warrant 3 - Peak-Hour Vehicular Volume



Count Date: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255

Major Street Approaches:		Minor Street Approaches:		Warrant 1 - Eight Hour Vehicular Volume
Eastbound: Dayton		Southbound: Territorial		Condition A: Not satisfied. Required values reached for 6 hours. Eight hours required.
Number of Lanes:	4	Number of Lanes:	2	Criteria - Major Street 600 Minor Street 200
Approach Speed:	40	Approach Speed:	30	Condition B: Not satisfied. Required values reached for 1 hour. Eight hours required.
Total App. Vehicles:	5,418	Total App. Vehicles:	501	Criteria - Major Street 900 Minor Street 100
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	Condition A+B: Not satisfied. Required values reached for 2 hours. Requires volumes to meet 80
				percent of requirement of A and of B for eight hours, not necessary the same eight hours.
Westbound: Dayton		Northbound: Holly		Criteria - Major Street 480 720 Minor Street 160 80
Number of Lanes:	4	Number of Lanes:	2	
Approach Speed:	40	Approach Speed:	30	Warrant 2 - Four Hour Vehicular Volume
Total App. Vehicles:	2,713	Total App. Vehicles:	4,213	Not satisfied. Required values reached for 2 hours. Four hours required.
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	See chart for criteria

Analysis of Warrant 1: 8-Hour Volumes

Hour	Major	Minor Street			Condition A	Condition B	Condition A+B	
Begin	(Total)	Volume	Direction	Rank	Meets Criteria?	Meets Criteria?	Meets Criteria?	
12 AM	0	0	SB	14				
1 AM	0	0	SB	14				
2 AM	0	0	SB	14				
3 AM	0	0	SB	14				
4 AM	0	0	SB	14				١
5 AM	0	0	SB	14				
6 AM	539	173	NB	13		Minor St	A ONLY	
7 AM	909	290	NB	2	BOTH	BOTH	A + B	
8 AM	675	232	NB	7	BOTH	Minor St	A ONLY	
9 AM	579	220	NB	10	Minor St	Minor St	A ONLY	١
10 AM	468	196	NB	11		Minor St		
11 AM	550	223	NB	9	Minor St	Minor St	A ONLY	
12 PM	598	248	NB	6	Minor St	Minor St	A ONLY	
1 PM	598	228	NB	8	Minor St	Minor St	A ONLY	
2 PM	653	257	NB	4	BOTH	Minor St	A ONLY	
3 PM	747	273	NB	3	BOTH	Minor St	A + B	
4 PM	714	327	NB	1	BOTH	Minor St	A ONLY	١
5 PM	624	252	NB	5	BOTH	Minor St	A ONLY	
6 PM	477	196	NB	11		Minor St		
7 PM	0	0	SB	14				
8 PM	0	0	SB	14				
9 PM	0	0	SB	14				
10 PM	0	0	SB	14				l
11 DM	0	0	CD	1.4		I		1

11 PM 0 0 SB 14

Condition A is the Minimum Vehicular Volume Warrant.

Condition B is the Interruption of Continuous Traffic Warrant. Condition A+B is the combination of Conditions A and B at 80%.

Warrant 3 - Peak Hour Vehicular Volume

Condition A: Satisfied.

Criteria - Total Approach Volume: 800

- Minor Street High Side Volume: 150

- Minor Street High Side Delay: 5 vehicle-hours

Condition B: **Not satisfied.** Required values reached for 0 hours. One hour required. See chart for criteria.

Warrant 4 - Pedestrian Volume

Not examined

Criteria - Pedestrian volume crossing the major street is at least 100 per hour for any 4 hours or at least 190 during any one hour.

Warrant 5 - School Crossing

Not examined.

Criteria - At least 20 students crossing during the highest crossing hour.

- Consider implementing other measures, such as warning signs and flashers, school speed zones, school crossing guards, or a grade-separated crossing.
- Do not apply at locations where distance to nearest signal is less than 300 feet.

Warrant 6 - Coordinated Signal System

Not examined

Criteria - Adjacent traffic control signals do not provide the necessary degree of platooning.

- Proposed and adjacent traffic control signals will collectively provide a progressive operation.
- Warrant should not be used where resultant spacing of traffic control signals would be less than 1,000 feet.

Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Graphs: 18-Jan-24 Project No.: 193807255

Warrant 7 - Crash Experience

Not examined.

Criteria - 5 or more correctable crashes, and

- Vehicular volumes meeting 80 percent of Warrant 1 condition A or B, or.
- Pedestrian volumes meeting 80 percent of Warrant 4 conditions.

Warrant 8 - Roadway Network

Not examined.

Criteria - Total existing entering volume of at least 1,000 vehicles per hour during the peak hour of a typical weekday.

- 5-year projected traffic volumes that meet one or more of Warrants 1, 2, and 3 during an average weekday.
- Common intersection of two or more major routes.

Figure 4C-1 Warrant 2 - Four-Hour Vehicular Volume

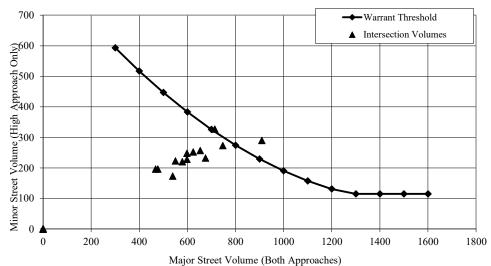
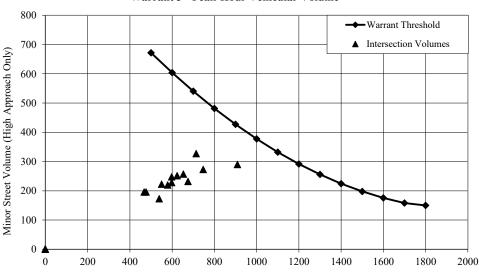


Figure 4C-4 Warrant 3 - Peak-Hour Vehicular Volume



Major Street Volume (Both Approaches)

Count Date: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255

Major Street Approaches:		Minor Street Approaches:		Warrant 1 - Eight Hour Vehicular Volume			
Eastbound: Dayton Southbound: Territorial			Condition A: Satisfied. Required values reached for 8 hours. Eight hours required.				
Number of Lanes:	4	Number of Lanes:	2	Criteria - Major Street 600 Minor Street 200			
Approach Speed:	40	Approach Speed:	30	Condition B: Not satisfied. Required values reached for 1 hour. Eight hours required.			
Total App. Vehicles:	5,476	Total App. Vehicles:	513	Criteria - Major Street 900 Minor Street 100			
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	Condition A+B: Not satisfied. Required values reached for 3 hours. Requires volumes to meet 80			
				percent of requirement of A and of B for eight hours, not necessary the same eight hours.			
Westbound: Dayton		Northbound: Holly		Criteria - Major Street 480 720 Minor Street 160 80			
Number of Lanes:	4	Number of Lanes:	2				
Approach Speed:	40	Approach Speed:	30	Warrant 2 - Four Hour Vehicular Volume			
Total App. Vehicles:	2,746	Total App. Vehicles:	4,229	Not satisfied. Required values reached for 2 hours. Four hours required.			
Rt Turn Percentage:	100%	Rt Turn Percentage:	0%	See chart for criteria.			

Analysis of Warrant 1: 8-Hour Volumes

Hour	Major	l 1	Minor Street		Condition A	Condition B	Condition A+B
Begin	(Total)	Volume	Direction	Rank	Meets Criteria?	Meets Criteria?	Meets Criteria?
12 AM	0	0	SB	14			
1 AM	0	0	SB	14			
2 AM	0	0	SB	14			
3 AM	0	0	SB	14			
4 AM	0	0	SB	14			
5 AM	0	0	SB	14			
6 AM	546	174	NB	13		Minor St	A ONLY
7 AM	918	291	NB	2	BOTH	BOTH	A + B
8 AM	683	232	NB	7	BOTH	Minor St	A ONLY
9 AM	586	221	NB	10	Minor St	Minor St	A ONLY
10 AM	472	197	NB	11		Minor St	
11 AM	556	224	NB	9	Minor St	Minor St	A ONLY
12 PM	606	249	NB	6	BOTH	Minor St	A ONLY
1 PM	607	229	NB	8	BOTH	Minor St	A ONLY
2 PM	661	258	NB	4	BOTH	Minor St	A ONLY
3 PM	754	273	NB	3	BOTH	Minor St	A + B
4 PM	722	328	NB	1	BOTH	Minor St	A + B
5 PM	630	253	NB	5	BOTH	Minor St	A ONLY
6 PM	481	197	NB	11		Minor St	A ONLY
7 PM	0	0	SB	14			
8 PM	0	0	SB	14			
9 PM	0	0	SB	14			
10 PM	0	0	SB	14			
11 PM	0	0	SB	14			

Warrant 3 - Peak Hour Vehicular Volume

Condition A: Satisfied.

Criteria - Total Approach Volume: 800
- Minor Street High Side Volume: 150

- Minor Street High Side Delay: 5 vehicle-hours

Condition B: **Not satisfied.** Required values reached for 0 hours. One hour required.

See chart for criteria.

Warrant 4 - Pedestrian Volume

Not examined

Criteria - Pedestrian volume crossing the major street is at least 100 per hour for any 4 hours or at least 190 during any one hour.

Warrant 5 - School Crossing

Not examined.

Criteria - At least 20 students crossing during the highest crossing hour.

- Consider implementing other measures, such as warning signs and flashers, school speed zones, school crossing guards, or a grade-separated crossing.
- Do not apply at locations where distance to nearest signal is less than 300 feet.

Warrant 6 - Coordinated Signal System

Not examined

Criteria - Adjacent traffic control signals do not provide the necessary degree of platooning.

- Proposed and adjacent traffic control signals will collectively provide a progressive operation.
- Warrant should not be used where resultant spacing of traffic control signals would be less than 1,000 feet.

Condition A is the Minimum Vehicular Volume Warrant. Condition B is the Interruption of Continuous Traffic Warrant. Condition A+B is the combination of Conditions A and B at 80%.

Traffic Signal Warrant Summary: 18-Jan-24 Project No.: 193807255 Traffic Signal Warrant Graphs: 18-Jan-24 Project No.: 193807255

Warrant 7 - Crash Experience

Not examined.

Criteria - 5 or more correctable crashes, and

- Vehicular volumes meeting 80 percent of Warrant 1 condition A or B, or.
- Pedestrian volumes meeting 80 percent of Warrant 4 conditions.

Warrant 8 - Roadway Network

Not examined.

Criteria - Total existing entering volume of at least 1,000 vehicles per hour during the peak hour of a typical weekday.

- 5-year projected traffic volumes that meet one or more of Warrants 1, 2, and 3 during an average weekday.
- Common intersection of two or more major routes.

Figure 4C-1 Warrant 2 - Four-Hour Vehicular Volume

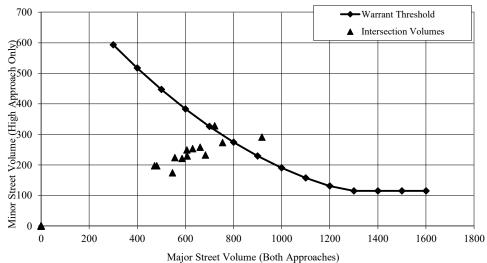
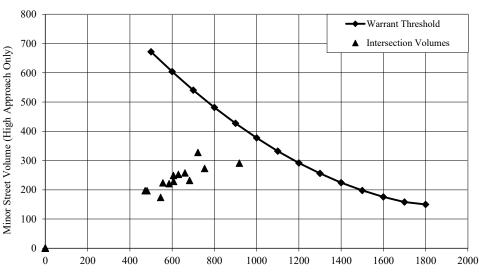


Figure 4C-4

Figure 4C-4
Warrant 3 - Peak-Hour Vehicular Volume



Major Street Volume (Both Approaches)

Stantec

Stantec is a global leader in sustainable architecture, engineering, and environmental consulting. The diverse perspectives of our partners and interested parties drive us to think beyond what's previously been done on critical issues like climate change, digital transformation, and future-proofing our cities and infrastructure. We innovate at the intersection of community, creativity, and client relationships to advance communities everywhere, so that together we can redefine what's possible.

Stantec

Stantec Consulting Services Inc.

One Carlson Parkway North, Suite 100 Plymouth MN 55447-4440

May 20, 2025

Dayton City Council 12260 S Diamond Lake Rd Dayton, MN 55327

Dear Dayton City Council,

As requested, Stantec has prepared a project scope, schedule, and budget proposal for the Dayton Parkway Traffic Signal Improvements project. The scope includes survey, design of preparations of plans for the proposed improvements of the two (2) intersections for installation of traffic signals, and administration of bid letting.

Background

The Dayton Parkway Interchange was opened in 2022. Construction included signalization of the Dayton Parkway connection at Brockton Lane (CR-101), as well as at the two access ramp intersections; with the connection at CSAH-81 having already been signalized. The expectation has been that the future/planned intersection between Brockton Lane and the interchange would be signalized when the area develops, and the existing Holly Lane/Territorial Road intersection would be signalized when warranted.

There are currently proposed developments that require access to the future/planned intersection. Additionally, there are currently proposed developments that will put additional pressure on the Holly Lane/Territorial Road intersection, to a magnitude that is expected to trigger warrants for signalization.

The feasibility report was recently completed with recommendations for signals at both intersections.

Scope of Work

Task 1 – Project Management

1.1 – Project Coordination and Administration

This task includes activities to oversee the project components including budget and schedule. Direction is provided to maintain expectations and follow the quality management process to produce and deliver high quality deliverables. We will monitor the project schedule to meet critical dates for approvals and project benchmarks. We will manage the project within the programmed budget, provide quality control assurance, and help achieve compliance with state and federal laws, rules, and regulations.

1.2 – Quality Management

Reference: Dayton Parkway Traffic Signals

Stantec will administer a project specific Quality Management Plan (QMP), which addresses specific project needs and deliverables. The basic format for the quality certification will be a design criteria conformance check, independent peer review, and verification format. Upon completion of the quality check process, the project manager will sign and date items as approved. Stantec will meet our ISO 9001 certification requirements and internal Design Bid Build QMP. Stantec uses Bluebeam Revu for the quality reviews of the report and design plan deliverables.

Task 1 – Deliverables Summary

- Monthly Invoicing, status, and progress reports
- Maps, drawings, agendas, and minutes for meetings as needed.

Task 2 - Survey

2.1 – Existing Information

Stantec will collect and review available mapping, including aerial photographs, right-of- way mapping, recorded plats, easements, utility base maps, development plans, and record plans, agency standards, and design details. We will review the information assembled to confirm its adequacy and supplement the information with field surveys if needed.

2.2 - Private Utilities

Stantec will collect and review existing utility information and perform a Gopher State One Call (GSOC) request for information. All public and private utility information will be reviewed for adequacy and supplemented with field surveys as necessary.

2.3 - Survey

Stantec will conduct a field survey for Dayton Pkwy at each intersection (2 locations total) to pick up utilities and supplement existing data available.

Task 2 – Deliverables Summary

Topographical drawings in AutoCAD format

Task 3 - Signal Design and Final Plans

3.1 - ADA Plans

Stantec will provide intersection and ADA plans for the revised curb radiuses as coordinated with the developers. Intersection revisions are only anticipated at the west intersection.

Reference: Dayton Parkway Traffic Signals

3.2 - Signal Design, Plans and Specifications

Stantec will complete a signal design and develop plans in accordance with Hennepin County and State Aid Standards. Stantec will prepare a specification package, including MNDOT's Division SS – Signals.

Task 3 – Deliverables Summary

- Final State Aid approved plans for ADA and Signal Improvements
- Specification Package and Division SS

Task 4 - Bid Letting

4.1 - Bid Letting

This task involves the coordination of soliciting contractor bids or quotes for the construction of the improvement project. This includes advertisement of the project, completion of the bid opening process, and preparation of a tabulation of the received bids along with a recommendation for award.

Task 4 - Deliverables Summary

Deliverables will include a contractor bid tabulation and award recommendation.

Fee and Schedule

Project Budget

We estimate the fee to provide the scope as described to be outlined below.

Task	Task Cost
Task 1 - Project Management	\$ 3,200
Task 2 – Survey	\$ 5,600
Task 3 – Signal Design, Final Plans and	
Specifications	\$ 29,000
Task 4 – Bid Letting	\$ 3,500
Subtotal	\$ 42,300
Subconsultants & Reimbursable Expenses	\$2,000
Total	\$ 43,300

May 20, 2025 Dayton City Council Page 4 of 4

Reference: Dayton Parkway Traffic Signals

Stantec will complete this scope of work according to the Master Service Agreement and previous practices with the City of Dayton.

Any changes to the project scope or estimated hours to complete the work will be communicated to the city in a timely fashion. Stantec will not proceed with additional services or services outside of the scope of work contained in this letter without approval from the City.

Project Schedule

Notice to Proceed June 2025
Final Plans July 2025
Bid opening August 2025
Construction September 2025

We hope this letter defines the of scope work and the estimated fee of services to your satisfaction. On behalf of our Stantec team, we thank you for this opportunity to be of service to your community.

Regards,

Stantec Consulting Services Inc.

Theresa Maahs-Henderson PE

Principal, Business Center Operations Leader Phone: 612.712.2083

Theresa.maahs@stantec.com

Jason Quisberg PE

City Engineer Phone: 763.252.5673 jason.quisberg@stantec.com

By signing this proposal, City of Dayton authorizes Stantec to proceed with the services herein described and the work will be completed in accordance with the existing Master Service Agreement.

I his proposal is accepted and agreed on the	, day of,,	·
Per:		
Print Name & Title	Signature	

Meeting Date: 5/27/25 Item Number: T.



<u>ITEM:</u>

Ordinance 2025-14; updating City code Chapter 31

PREPARED BY:

Amy Benting, Assistant City Administrator/City Clerk

POLICY DECISION / ACTION TO BE CONSIDERED:

Approval of Ordinance 2025-14; updating City code Chapter 31

BACKGROUND:

Staff has evaluated the scope and requirements involved in reviewing and updating the City Code. This undertaking is substantial and would involve significant costs if outsourced to an external consultant.

As an alternative, staff recommends a phased, internal approach in which City Code is reviewed and updated chapter by chapter. This method would allow progress to be made incrementally within current resources, while also providing an opportunity for City Council to engage in the review process and gain a comprehensive understanding of the Code. This approach can continue until the task is completed or until funding becomes available for full outsourcing.

ACTION:

Approval of Ordinance 2025-14; updating City code Chapter 31

ATTACHMENT(S):

Ordinance 2025-14

ORDINANACE 2025-14

CITY OF DAYTON

HENNEPIN AND WRIGHT COUNTIES, MINNESOTA

AN ORDINANCE AMENDING DAYTON CITY CODE CHAPTER 31 MAYOR AND COUNCIL

THE CITY COUNCIL OF THE CITY OF DAYTON DOES ORDAIN:

SECTION 1 AMENDMENT. DAYTON CITY CODE CHAPTER 31 MAYOR AND COUNCIL IS HEREBY amended by adding the following <u>underlined</u> language and deleting the following strikethrough language, which reads as follows:

CHAPTER 31: MAYOR AND COUNCIL

Section

- 31.01 Meetings
- 31.02 Presiding officer
- 31.03 Minutes
- 31.04 Order of business
- 31.05 Quorum and voting
- 31.06 Ordinances, resolutions, motions, petitions and communications
- 31.07 Committees
- 31.08 Suspension or amendment of rules
- 31.09 Salary and expense reimbursement
- 31.10 Vacancy

§ 31.01 MEETINGS.

(A) Regular meetings. Regular meetings of the Council shall be held on the second Tuesday of each calendar month at 7:00 6:30p.m. Any regular meeting falling upon a holiday shall be held on the next following business day or rescheduled at the previous Council meeting and will take place at the same scheduled time and place. A second monthly meeting shall be held on the fourth Tuesday of each calendar month at 7:00 6:30 p.m. All meetings of the City Council shall adjourn at 11:00 p.m., unless a majority of the quorum present agree to continue past that time. This second monthly meeting may be held on a day other than Tuesday, or cancelled at the option of the Council. The

determination of any date changes or cancellation with regard to the second monthly meeting shall be made at the regular monthly meeting or by notice as provided in division (B) below. All meetings including special meetings shall be held in the City Hall unless another public location is designated by the Council.

- (B) Special meetings. Special meetings of the Council will be called by the Mayor or by any two members of the Council by writing filed with the Clerk. At least one day before the meeting, the Clerk shall notify each member of the time, place and purpose of the meeting by causing written notice thereof to be delivered to him or her personally or by leaving a copy at the home of some person of suitable age and discretion. Special meetings may be held without prior written notice when all Council members are present at the meeting or consent thereto in writing. Such consent shall be filed with the Clerk prior to the beginning of the meeting. Any special meeting attended by all the Council members shall be a valid meeting for the transaction of any business that may come before the meeting. All special meetings must be preceded by a notice of such meeting being posted at City Hall. and two other public places.
- (C) First meeting. At the first regular Council meeting in January of each year, the Council shall:
 - (1) Designate the depositories of city funds;
 - (2) Designate the official newspaper;
- (3) Choose an acting Mayor from the Council members who shall perform the duties of the Mayor during the disability or absence of the Mayor from the city or, in case of a vacancy in the Office of the Mayor, until a successor has been appointed and qualifies; and
- (4) Appoint such officers and employees and such members of boards, commissions and committees as may be necessary.
- (D) Open to public. All Council meetings, including special and adjourned meetings, shall be open to the public in accordance with the State Open Meeting Law, M.S. §§ 13D.01 et seq., as it may be amended from time to time.

§ 31.02 PRESIDING OFFICER.

- (A) The Mayor. The Mayor shall preside at all meetings of the Council. In the absence of the Mayor, the acting Mayor shall preside. In the absence of both, the Clerk shall call the meeting to order and shall preside until the Council members present at the meeting choose one of their number to act temporarily as presiding officer.
- (B) Duties. The presiding officer shall preserve order, enforce the rules of procedure herein prescribed and determine, without debate, subject to the final decision of the Council on appeal, all questions of procedure and order. Except as otherwise provided by statute or by these rules, the proceedings of the Council shall be conducted in accordance with Robert's Rules of Order Revised.
- (C) Appeals from Chair. Any member may appeal to the Council from a ruling of the presiding officer. If the appeal is seconded, the member may speak once solely on the

question involved, and the presiding officer may explain his or her ruling, but no other Council member shall participate in the discussion. The appeal shall be sustained if it is approved by the majority of the members present exclusive of the presiding officer.

(D) Participation. The Mayor or such other members of the Council as may be presiding may move, second and debate from the Chair. The presiding officer shall not be deprived of any of the privileges of a Council member by reason of his or her acting as the presiding officer.

§ 31.03 MINUTES.

- (A) Clerk to keep. Minutes of each Council meeting shall be kept by the Clerk, Deputy Clerk or other designated person. Ordinances, resolutions and claims need not be recorded in full in the minutes if they appear in other permanent records of the Clerk and can be accurately identified from the description given in the minutes.
- (B) Approval. The minutes of each meeting shall be reduced to typewritten form and shall be signed by the Clerk; copies thereof shall be delivered to each Council member. At the next regular Council meeting following such delivery, approval of the minutes shall be considered by the Council. The minutes need not be read aloud, but the presiding officer shall call for any additions or corrections. If there is no objection to the proposed addition or correction, it may be made without a vote of Council. If there is an objection, the Council shall vote upon the addition or correction. If there are no additions or corrections, the minutes shall stand approved.

§ 31.04 ORDER OF BUSINESS.

(10) Unfinished business;

$-(\Lambda)$ Order of business. Each meeting of the Council shall convene at the time and place appointed therefor. Council business shall be conducted in the following order:
— (1) Call to order;
— (2) Approval of minutes;
— (3) Open forum;
— (4) Payment of claims;
— (5) Public hearings;
— (6) Consent agenda;
— (7) Petitions, requests and communications;
— (8) Ordinances and resolutions;
— (9) Reports of officers, boards and committees;

- (11) New business;
- (12) Miscellaneous; and
- (13) Adjournment.
- (B) Variance of order. The order of proceedings may be altered by motion or consensus of the Council.
- —(C) (A) Agenda. An agenda of business for each regular Council meeting shall be prepared and filed in the office of the Clerk not later than the Wednesday next preceding the meeting. The agenda shall be prepared in accordance with the order of business and copies thereof shall be delivered to each Council member and to the City Attorney as far in advance of the meeting as time for preparation will permit. No item of business shall be considered unless it appears on the agenda for the meeting, but the Council may, by motion, in its discretion, consider matters not appearing on the agenda.
- (D) (B) Consent agenda. Any number of items of a routine nature, including, but not limited to, license renewals, authorizations for purchase and other matters not requiring Council debate, may be placed on the consent agenda by the Clerk in the preparation of the agenda. The consent agenda shall have the description of the item considered, costs, if any, and such other information as is necessary to enable the Council to render a decision. All, or any, of the items on the consent agenda may be moved as a whole with one motion. Failure to adopt or pass an item on the consent agenda will cause it to be placed under the new business category of the agenda for that meeting and considered at that time.
- —(E) (C) Open forum. There shall be reserved at the beginning of each Council meeting a period of 20 minutes, or such shorter period as needed, at approximately 7:10 p.m., for any person to address the Council on city matters. Each speaker shall be registered and be limited to five three minutes, or as set by the Mayor. The Council will not take action on any items initially raised during the open forum, except in the case of emergency, other than placement on a later agenda or referral to an appropriate city officer or employee.

§ 31.05 QUORUM AND VOTING.

- (A) Quorum and punishment for non-attendance. At all Council meetings, the majority of all the Council members elected shall constitute a quorum for the transaction of business, but a smaller number may adjourn from time to time.
- (B) Voting. The votes of the members of any question pending before the Council may be by voice vote, standing vote or in any other manner of voting which signifies the intention of the members, and the names of those voting for and against the question shall be recorded in the minutes. If any member, being present, does not vote, the minutes, as to his or her name, shall be marked "Present Not Voting".
- (C) Requisite majority. A majority vote of all members of the Council shall be necessary for approval of any ordinance unless a larger number is required by statute. Except as otherwise provided by statute, a majority vote of a quorum shall prevail in all other cases.

§ 31.06 ORDINANCES, RESOLUTIONS, MOTIONS, PETITIONS AND COMMUNICATIONS.

- (A) Presentation. Every ordinance and resolution shall be presented in writing and shall be read in full before a vote is taken thereon, but reading in full may be dispensed with by unanimous consent. All motions shall be recorded in the minutes and stated in full before they are submitted to a vote by the presiding officer. All petitions addressed to the Council shall be in writing and shall be read in full upon presentation to the Council, but reading in full may be dispensed with by unanimous consent. Other communications addressed to the Council shall be summarized, but, upon the request of any Council member, shall be read in full. They shall then be recorded in the minutes by title when designated and filed in their respective categories in the office of the Clerk.
- (B) Signing and filing. Every ordinance and resolution passed by the Council shall be signed by the Mayor, attested by the Clerk and filed by him or her in the ordinance or resolution book. Proof of publication of every ordinance shall be attached to and filed with the ordinance.
 - (C) Repealers.
- (1) Every ordinance which repeals any section or part of this code shall set forth the section number of the section in part thereof to be repealed. Every ordinance or resolution repealing a previous ordinance, not within this code, or resolution or a section or division thereof shall give the number, if any, and the title of the ordinance or resolution to be repealed in whole or in part.
- (2) No ordinance or resolution or subdivision or section thereof shall be amended by reference to title alone, but such amending ordinance shall set forth as much of the text as is necessary to set forth for the Council intent of the amendment.

(1978 Code, § 201.06) (Ord. 79-2, passed 2-20-1979)

§ 31.07 COMMITTEES.

- (A) The Council may create such committees, standing or special, as it deems necessary.
- (B) Such committees shall consist of as many members and perform such duties as the Council may require.

(1978 Code, § 201.07)

§ 31.08 SUSPENSION OR AMENDMENT OF RULES.

These rules, or any of them, may be temporarily suspended by a majority vote of all of the Council members, and shall not be repealed or amended, except by a majority vote of the whole Council after notice has been given at some preceding Council meeting.

(1978 Code, § 201.08)

§ 31.09 SALARY AND EXPENSE REIMBURSEMENT.

- (A) Salary established.
- (1) The City Council shall be compensated at a rate equal to the median amount of other cities with populations of 1,000 people both larger and smaller than the city's population rounded to the nearest thousand. City Council stipend amount shall be recalculated and go into effect the January following a general election. Example, if the city is at 5,300 population, then the City Council compensation shall be set at the median amount of other cities with populations from 4,000 6,000 people.
- (2) All salaries shall be payable in two equal semi-annual installments in June and December.
- (B) Expense reimbursement. The Mayor and each Council member shall be reimbursed at the rate established from time to time for city staff members.

(1978 Code, § 201.09) (Ord. 86-8A, passed 9-15-1986; Ord. 91-10, passed 7-1-1991; Ord. 2008-15, passed 8-12-2008; Ord. 2013-04, passed 3-26-2013; Ord. 2014-15, passed 10-14-2014)

§ 31.10 VACANCY.

- (A) Filling vacancy. Vacancies on the City Council must be filled pursuant to M.S.§ 412.02, Subd. 2a, as it may be amended from time to time.
- (B) Appointment to vacancy. Pursuant to M.S.§ 412.02, Subd. 2a, as it may be amended from time to time, a person shall be appointed to fill the vacancy until the special election is held and the winner of the special election is qualified to take office.
- (C) Special election timing. If a vacancy occurs and a special election to fill the unexpired term is required pursuant to M.S. § 412.02, Subd. 2a, as it may be amended from time to time, then the special election to fill the vacancy shall be held at and along with the next scheduled city election.

(Ord. 2014-13, passed 10-14-2014; Ord. 2021-15, passed 7-27-2021)